

DENR-PENRO LA UNION
Annual Procurement Plan FY 2024
(based on the Approved GAA)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
PLU-001	Common Office Supplies and Equipment: Arts and Crafts, Office Equipment and Accessories, Supplies, Paper Materials & Products, Cleaning/Janitorial, Lighting & Fixtures & Accessories	PENRO La Union	Yes	Competitive Bidding	11/25/2023	12/18/2023	January 2024	January 2024	GoP	898,975.32	898,975.32		1st Semester requirement
PLU-002	Information and Communication Technology (ICT) Equipment and Devices and Accessories	PENRO La Union	Yes	Competitive Bidding					GoP	496,930.00	496,930.00		1st Semester requirement
PLU-003	Face Mask	PENRO La Union	No	NP 53.9 Small Value Procurement	03/04/2024	N/A	03/11/2024	03/13/2024	GoP	52,020.00	52,020.00		1 year requirement
PLU-004	Fire Fighting Equipment (Fire Extinguisher)	PENRO La Union	No	NP-53.5 Agency-to-Agency	as per approved schedule				GoP	67,359.00	67,359.00		1 year requirement
PLU-005	Furnitures and Furnishings and Fixtures	PENRO La Union	No	NP 53.9 Small Value Procurement	07/08/2024	N/A	07/15/2024	07/18/2024	GoP	65,550.00	65,550.00		2nd Semester requirement
PLU-006	Gardening Tools and Materials	PENRO La Union	No	NP 53.9 Small Value Procurement	as the need arises				GoP	194,900.00	194,900.00		2nd Semester requirement (as the need arises)
PLU-007	Information and Communication Technology (ICT) Equipment and Devices and Accessories	PENRO La Union	No	NP 53.9 Small Value Procurement	07/08/2024	N/A	07/15/2024	07/18/2024	GoP	234,999.00	234,999.00		2nd Semester requirement
PLU-008	Materials and Supplies for Fieldwork and maintenance	PENRO La Union	No	NP 53.9 Small Value Procurement	as the need arises				GoP	286,500.00	286,500.00		2nd Semester requirement (as the need arises)
PLU-009	Pesticides	PENRO La Union	No	NP 53.9 Small Value Procurement	as per approved schedule				GoP	28,000.00	28,000.00		2nd Semester requirement (as the need arises)
PLU-010	Printer or Facsimile or Photocopier Supplies (Consumables)	PENRO La Union	No	Sec. 52 - Shopping	07/08/2024	N/A	07/15/2024	07/18/2024	GoP	144,978.00	144,978.00		2nd Semester requirement (as the need arises)
PLU-011	Vehicle Equipment, Accessories and Supplies	PENRO La Union	No	NP 53.9 Small Value Procurement	07/08/2024	N/A	07/15/2024	07/18/2024	GoP	47,700.00	47,700.00		2nd Semester requirement (as the need arises)

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PLU-012	Others: CEPA/IEC Materials	PENRO La Union	No	NP 53.9 Small Value Procurement	03/04/2024	N/A	03/11/2024	03/13/2024	GoP	157,200.00	157,200.00		1 year requirement (as the need arises)
PLU-013	Others: Fabrication (Plaques, Signages, Tarpaulin, etc.)	PENRO La Union	No	NP 53.9 Small Value Procurement	as the need arises				GoP	50,000.00	50,000.00		1 year requirement (as the need arises)
PLU-014	Others: Miscellaneous Supplies/Materials (Receipts, Checkbook, Postage Stamps, Carpeta)	PENRO La Union	No	NP 53.9 Small Value Procurement	as the need arises				GoP	67,730.00	67,730.00		1 year requirement (as the need arises)
PLU-015	Others: Office Utilities (Procurement of LPG Cylinder and Refill (Main Office & PAMO))	PENRO La Union	No	NP 53.9 Small Value Procurement	as the need arises				GoP	30,000.00	30,000.00		1 year requirement (as the need arises)
PLU-016	Communication Expenses	PENRO La Union	No	NP 53.9 Small Value Procurement	as per approved schedule				GoP	103,200.00	103,200.00		1 year requirement
PLU-017	Internet Subscription	PENRO La Union	No	NP 53.9 Small Value Procurement	as per approved schedule				GoP	288,000.00	288,000.00		1 year requirement
PLU-018	Petroleum, Oil and Lubricant Products of Service Vehicles	PENRO La Union	Yes	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL)	12/04/2023	12/11/2023	January 2024	January 2024	GoP	350,000.00	350,000.00		1 year requirement (as the need arises)
PLU-019	Provision of Purified Drinking Water for CY 2024 (Main Office & PAMO)	PENRO La Union	No	NP 53.9 Small Value Procurement	various dates (monthly)	N/A	various dates (monthly)	various dates (monthly)	GoP	68,000.00	68,000.00		1 year requirement (as the need arises)
PLU-020	Provision of Security Services for FY 2024	PENRO La Union	No	NP 53.9 Small Value Procurement	11/18/2023	11/29/2023	01/01/2024	01/02/2024	GoP	636,000.00	636,000.00		1 year requirement
PLU-021	Repair and Maintenance (including parts and accessories) of ICT Equipment for FY 2024	PENRO La Union	No	NP 53.9 Small Value Procurement	as per approved schedule				GoP	50,000.00	50,000.00		1 year requirement (as the need arises)
PLU-022	Repair and Maintenance (including Cleaning/Spare Parts) of Airconditioning Units for FY 2024	PENRO La Union	No	NP 53.9 Small Value Procurement	04/15/2024	N/A	04/22/2024	04/24/2024	GoP	70,000.00	70,000.00		1 year requirement (as the need arises)
PLU-023	Repair and Maintenance (including Spare Parts and Materials) of Office/RP Vehicles	PENRO La Union	No	NP 53.9 Small Value Procurement	as the need arises				GoP	500,000.00	500,000.00		1 year requirement (as the need arises)
PLU-024	Various Food/Catering Services	PENRO La Union	No	NP 53.9 Small Value Procurement	various dates				GoP	757,000.00	757,000.00		1 year requirement (consolidated activities)
PLU-025	Enhanced National Greening Program (eNGP) - Year 3 Maintenance & Protection	PENRO La Union	No	NP-53.12 Community Participation	as per approved schedule				GoP	1,014,000.00		1,014,000.00	1 year requirement

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PLU-026	Establishment of Soil and Water Conservation Measures in Watersheds a. Small Water Impounding Structures - Bayabas, San Gabriel, La Union (20 cu.m.)	PENRO La Union	Yes	Competitive Bidding	12/02/2023	12/27/2023	January 2024	January 2024	GoP	1,465,000.00		1,465,000.00	1 year requirement
PLU-027	Repair/Rehabilitation/Improvement of PENRO Building FY 2024	PENRO La Union	Yes	Competitive Bidding	11/25/2023	12/18/2023	January 2024	January 2024	GoP	1,000,000.00	1,000,000.00		1 year requirement
PLU-028	Construction of Storage Facility for Apprehended/Confiscated Forest Products	PENRO La Union	No	Competitive Bidding	04/08/2024	04/29/2024	05/15/2024	05/17/2024	GoP	2,000,000.00		2,000,000.00	2nd Quarter as per GAA/WFP FY 2024

TOTAL										11,124,041.32	6,645,041.32	4,479,000.00	
ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)										1,112,404.13	664,504.13	447,900.00	
GRAND TOTAL-PS and Non PS with 10% additional provision for inflation										12,236,445.45	7,309,545.45	4,926,900.00	

We hereby warrant that the total amount reflected in this Annual Supplies/Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


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Date Prepared: January 5, 2024