

## ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM

## Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in Instructions:

1. Download the worksheet file APP-CSE 2020 template at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
2. Indicate the agency's monthly requirement per item in the APP-CSE 2020 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
  - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
  - a. Saved using this format: APP2020\_Name of Agency\_Main or Regional Office (e.g. APP2020\_DBM\_Central Office, APP2020\_DBM\_Region IVA).
  - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019.

Note: Consistent with Memorandum Circular No. 2019 -1 dated 03 September 2019, issued by AO 25, the APP-CSE for FY 2020 must be submitted on or before **October 31, 2019.**

Department/Bureau/Office:	<u>DEPARTMENT OF ENVIRONMENT AND NATURAL</u>	Agency Account Code:	<u>D-1468</u>	Contact Person:	<u>CARLITO M. TUBALLA</u>
Region:	<u>I</u>	Organization Type:	<u>National Government Agency (NCA)</u>	Position:	<u>Regional Executive Director</u>
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																										
<b>Pesticides or Pest Repellents</b>																										
1	INSECTICIDE, aerosol type, net control, 600ml min	can	19	2	10	31	4,320.16	16		1	17	2,369.12	16	10	11	37	5,156.32	3			3	418.08	66	139.36	12,263.68	
<b>Solvents</b>																										
2	ALCOHOL, ethyl, 68%-70%, scented, 500ml (1.5qt)	bottle	66	7	118	211	9,262.24	24	85	4	113	4,971.20	80	34	6	120	5,279.04	43	6	6	55	2,419.56	499	43.99	21,852.00	
<b>Color Compounds and Dispersions</b>																										
3	STAMP PAD INK, purple or violet	bottle	3	3	1	7	171.36			3	73.86		back		0	0.00			1		1	24.63	11	24.63	276.90	
<b>Films</b>																										
4	ACETATE, thickness: 0.075mm min (gauge #3)	roll	1	1	1	3	2,211.71				0	0.00				0	0.00				0	0.00	3	737.24	2,211.71	
5	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0	208.52	0.00	
6	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0	208.52	0.00	
<b>Paper Materials and Products</b>																										
7	CARTOLINA, assorted colors	pack	5		5	10	737.79			5	5	363.90				0	0.00				0	0.00	15	737.79	1,091.69	

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8 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0	682.24	0.00
9 CONTINUOUS FORM, 1 PLY, 280 x 278mm	box				0	0.00				0	0.00				0	0.00				0	0.00	0	1,029.60	0.00
10 CONTINUOUS FORM, 2 ply, 280 x 278mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0	1,300.00	0.00
11 CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box			5	5	3,827.20				0	0.00	5			5	3,827.20				0	0.00	10	765.44	7,654.40
12 CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0	596.80	0.00
13 CONTINUOUS FORM, 3 PLY, 280 x 278mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0	1,034.80	0.00
14 LOOSELEAF COVER, made of chipboard, for legal	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	679.79	0.00
15 NOTE PAD, stack on, 30mm x 76mm (7" x 3") min	pad	17		5	22	708.62	12	5	1	18	579.95	11	2	1	14	451.07	7	2	1	10	323.18	64	32.22	2,062.63
16 NOTE PAD, stack on, 76mm x 100mm (7" x 4") min	pad	13		10	23	1,289.29	3			3	168.17	3			3	168.17	3			3	168.17	32	56.66	1,792.79
17 NOTE PAD, stack on, 76mm x 76mm (7" x 7") min	pad	39	5	11	55	2,282.28	24	5	2	31	1,286.38	9	2	24	25	1,037.40	2	7	2	11	436.46	122	41.50	5,062.51
18 NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	70	10	110	190	2,288.21	40	40	20	100	1,324.75	53	40	20	113	1,560.66	10			20	120.43	423	12.04	5,094.27
19 PAPER, MULTICOPY, 80gsm, size: 215mm x 295mm	ream	49	9	85	143	18,929.08	30	16	17	53	7,045.67	28	9	6	43	5,691.96	20	6	2	28	3,706.28	267	132.37	35,343.11
20 PAPER, MULTICOPY, 80gsm, size: 215mm x 330mm	ream	26	57	156	309	47,818.37	64	49	41	154	21,801.81	97	35	39	165	25,534.08	64	27	22	113	17,486.98	741	154.75	114,671.23
21 PAPER, Multi-Purpose (COPY) A4, 75 gsm	ream	10	3	10	20	3,433.43	10	5	5	20	2,790.29	15	5	5	25	2,862.86	15	10		25	2,862.86	100	114.51	11,451.44
22 PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	18	10	20	48	6,239.00	20	1		25	3,249.48	30	10		40	5,199.17	25	10		35	4,549.27	148	129.98	23,236.92
23 PAPER, PAD, ruled, size: 215mm x 330mm (x 2mm)	pad	11	1		12	368.17		5		5	86.74		5		5	86.74				0	0.00	32	17.35	381.64
24 PAPER, PARCHEMENT, size: 210 x 295mm, multi-purpose	ream				0	0.00		1		1	96.20		1		1	96.20				0	0.00	2	96.20	182.40
25 PAPER, THERMAL, 50gsm, size: 215mm x 1mm x 30m-0.3m	roll				0	0.00				0	0.00				0	0.00				0	0.00	0	48.78	0.00
26 RECORD BOOK, 300 PAGES, size: 274mm x 278mm min	book	14		22	36	2,546.92		7	2	9	636.48		2		2	141.44	1			1	70.72	48	70.72	3,394.56
27 RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	21	4	28	53	5,401.76		3		3	308.76	5	2	3	10	1,019.20	1			1	101.92	67	101.92	6,828.64
28 TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack	83	7	42	132	8,624.91	42	21	23	86	5,625.78	64	27	11	102	6,672.40	41	7	11	59	3,858.54	329	65.42	24,792.66
<b>Batteries and Cells and Accessories</b>																								
29 BATTERY, dry cell, AA, 2 pieces per blister pack	pack	23	7	3	33	610.32	26	2		22	424.03	23	2	6	31	611.59	10			10	197.29	95	39.73	1,874.24
30 BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	22	7	2	31	604.50	10	1		11	214.50	20	2	7	29	565.50	10			10	195.00	81	39.50	1,378.50
31 BATTERY, dry cell, D, 1.5 volts, alkaline	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	88.40	0.00
<b>Manufacturing Components and Supplies</b>																								
32 GARB, all purpose, gross weight: 200 grams min	jar	16	1	11	28	1,338.94	1	3	7	11	526.00	6	4	2	12	573.80	1			1	47.82	52	47.82	2,486.00
33 STAPLE WIRE, for heavy duty staplers, (25/13)	box	2		5	7	144.73				0	0.00	7			7	144.73				0	0.00	14	20.68	289.40

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34	STAPLE WIRE, STANDARD, (26/6)	box	26	1	50	77	1,543.94	2	10	21	31	661.69	11	11	32	54	1,083.76	6	1	1	8	160.41	172	20.05	3,449.81	
35	TAPE, ELECTRICAL, 18mm x 50M min	roll	2			2	36.40					0	0.00			0	0.00				0	0.00	2	18.20	36.40	
36	TAPE, MASKING, width: 24mm (x 1mm)	roll	10	1	18	29	1,398.48	9	6	1	16	681.92	9	4	1	14	771.68	9	1	1	11	606.32	70	55.62	3,956.40	
37	TAPE, MASKING, width: 48mm (x 1mm)	roll	4		10	14	1,492.40					0	0.00	2		2	213.20				0	0.00	16	106.60	1,705.60	
38	TAPE, PACKAGING, width: 48mm (x 1mm)	roll	6	2	7	17	309.40	11	4		15	273.00	6	1	1	8	145.00				0	0.00	40	68.20	728.00	
39	TAPE, TRANSPARENT, width: 24mm (x 3mm)	roll	56	1	95	152	1,383.20	22	39	47	108	942.80	12	62	11	86	782.00	62	3	9	74	673.40	420	9.10	3,822.00	
40	TAPE, TRANSPARENT, width: 48mm (x 3mm)	roll	15		28	43	782.00		6	25	31	564.20	2	23		25	455.00	20			20	364.00	119	18.20	2,145.80	
41	TWINE, plastic, one (1) kilo per roll	roll	2		10	12	611.52	3			3	152.88	3		10	13	682.48	2			2	101.92	30	50.96	1,528.80	
<b>Heating and Ventilation and Air Circulation</b>																										
42	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit				0	0.00					0	0.00				0	0.00			0	0.00	0	674.48	0.00	
43	ELECTRIC FAN, GRAB type, ceiling, metal blade	unit				0	0.00					0	0.00				0	0.00			0	0.00	0	1,091.88	0.00	
44	ELECTRIC FAN, STAND type, plastic blade	unit				0	0.00	1			1	1,006.39				0	0.00				0	0.00	1	1,006.39	1,006.39	
45	ELECTRIC FAN, WALL type, plastic blade	unit			1	1	609.66					0	0.00				0	0.00			0	0.00	1	609.66	609.66	
<b>Lighting and Fixtures and Accessories</b>																										
46	FLOURESCENT LAMP, 18 WATTS, trade tubular (T8)	piece				0	0.00					0	0.00				0	0.00			0	0.00	0	40.36	0.00	
47	Light Bulb, LED, 7 watts 1 pc in individual box	piece				0	0.00					0	0.00				0	0.00			0	0.00	0	72.49	0.00	
<b>Measuring and Observing and Testing Equipment</b>																										
48	RULER, plastic, 450mm (18"), width: 30mm min	piece	6	2	1	9	129.28			7	7	108.33			1	1	15.48			1	1	15.48	18	15.48	278.55	
<b>Cleaning Equipment and Supplies</b>																										
49	AIR FRESHENER, aerosol, 180ml/150g min	can	5	1	25	31	2,667.86	3	1		4	344.24	3	12		15	1,250.00	3			3	238.18	53	86.06	4,561.18	
50	BROOM, soft (bambo)	piece	4	1	2	7	900.00			6	6	780.00	7			7	600.00	6			6	780.00	26	130.00	3,380.00	
51	BROOM, STICK (TINE-TINE), waste length: 200mm min	piece	2		3	5	152.88					0	0.00				0	0.00			0	0.00	5	30.58	152.88	
52	CLEANER, TOILET BOWL AND URINAL, 500ml-1000ml cap	bottle	10			10	456.00	1		2	3	124.80	1			1	40.60	1			1	41.60	15	40.60	624.00	
53	CLEANER, SCOURING POWDER, 250g min/can	can	4		2	6	143.52	4			4	95.68	2			2	47.84	2			2	47.84	14	23.92	324.88	
54	DETERGENT BAR, 140 grams in packet	bar				0	0.00					0	0.00				0	0.00			0	0.00	0	8.01	0.00	
55	DETERGENT POWDER, all purpose, 5kg	pack	6		2	8	209.44	8			8	209.44	3			3	112.29	13			13	486.58	32	37.43	1,287.75	
56	DISINFECTANT SPAN, aerosol type, 450-550 grams	can	4		12	26	1,187.48	7		2	9	1,106.62	7	10	1	18	2,213.64	1			1	246.96	55	122.98	6,763.90	
57	DUST PAN, non-rigid plastic, w/ detachable handle	piece	1		2	3	24.51	3			3	24.51	1	2		3	24.51	1			1	24.84	10	24.84	248.50	

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58 FLOOR WAX, PASTE, MFD	can				0	0.00				0	0.00				0	0.00				0	0.00	0	269.36	0.00	
59 FURNITURE CLEANER, aerosol type, 200ml min per can	can	4	2	28	34	2,970.24	2	5	10	17	1,485.12	3	4	14	23	2,009.28	2	1		3	262.08	77	87.26	6,726.73	
60 MOP BUCKET, heavy duty, hard plastic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,911.00	0.00	
61 MOPHANDLE, heavy duty, aluminum, screw type	piece	1			1	145.60		1		1	145.60				0	0.00				0	0.00	2	145.60	291.20	
62 MOPHEAD, made of rayon, weight: 400 grams min	piece	1			1	110.24	1			1	110.24	1			1	110.24				0	0.00	3	110.24	330.72	
63 RAGS, all cotton, 32 pieces per kilogram min	bundle	6	3	6	15	745.37		6	2	8	397.53	11	4	2	17	844.75	6	2		8	397.53	48	49.69	2,385.18	
64 SCOURING PAD, made of synthetic fibres, 140 x 220mm	pack	2		5	7	720.72		1	1	2	205.92		1	1	2	205.92		1	1	2	205.92	13	267.96	1,738.48	
65 TRASHBAG, plastic, black/translucent, 9L, 10 pc/unit	roll	27	1	9	47	6,574.26	13	3	3	19	2,657.72	27			4	31	4,796.28	13	1	2	16	2,798.08	113	129.68	15,806.44
66 WASTEBASKET, non-rigid plastic	piece				0	0.00	1			1	23.59				0	0.00				0	0.00	1	23.59	23.59	
<b>Information and Communication Technology (ICT) Equipment and Devices and Accessories</b>																									
67 Desktop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	79,268.00	0.00	
68 EXTERNAL HARD DRIVE, 1TB, 2.5"1400, USB 3.0	piece	13		5	18	49,046.40	6	3		9	24,523.20				0	0.00	1			1	2,724.80	28	2,724.80	76,294.40	
69 FLASH DRIVE, 16 GB capacity	piece	48		14	62	17,151.68	6	11	5	22	6,086.08	1	5	20	16	4,428.24				0	0.00	100	276.64	27,664.00	
70 Laptop Computer, branded	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	25,906.40	0.00	
71 MOUSE, optical, USB connection type	unit	12		12	24	3,270.88	6		5	11	1,484.91	2			2	269.98	1			1	134.99	38	134.99	5,128.70	
72 PRINTER, IMPACT DOT MATRIX, 24 pins, 176 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	32,131.28	0.00	
73 PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	7,995.52	0.00	
74 PRINTER, LASER, monochrome, network ready	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	724.88	0.00	
<b>Office Equipment and Accessories and Supplies</b>																									
76 CHAIR, molded, white, dustless, length: 76mm min	box				0	0.00				0	0.00				0	0.00				0	0.00	0	25.68	0.00	
77 CLIP, BACKFOLD, all metal, clamping: 12mm (-1mm)	box	22		7	29	219.56	10		4	14	106.00			12	12	90.85				2	2	15.14	57	7.57	431.56
78 CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	10		12	22	294.69	10		2	12	160.74			12	12	160.74				2	2	26.79	48	13.40	643.67
79 CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	22		11	33	678.18	10		2	12	246.60			10	10	266.50				0	0.00	35	20.55	1,130.27	
80 CLIP, BACKFOLD, all metal, clamping: 52mm (-1mm)	box	27		15	42	1,619.84			1	1	39.52			16	16	632.32				1	1	39.52	60	39.52	2,371.20
81 CORRECTION TAPE, film base type, 11.5m min	piece	118	13	76	207	3,633.93	67	28	37	132	2,317.29	30	28	28	114	2,031.29	86	1	1	88	1,544.86	540	17.56	9,487.36	
82 DATA FILE BOX, made of chipboard, with closed ends	piece	51	1	1	53	3,698.55	4	6	2	12	827.41		10		10	697.84	19	4	2	25	1,744.60	100	69.78	6,978.40	
83 DATA FOLDER, made of chipboard, toggle lock with finger ring	piece	14	12	17	123	8,442.70	2	2	6	10	686.40	27	9	6	42	2,892.68	52	2	2	56	3,843.84	231	68.54	15,803.84	
84 ENVELOPE, DOCUMENTARY, for A4 document	box				1	408.14	2			2	816.28			1	1	408.14				0	0.00	4	408.14	1,632.56	

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85	ENVELOPE, DOCUMENTARY, for legal size document	box	1		5	6	3,108.46	3			3	1,554.23	1		3	3	1,554.23	1		1	318.08	13	518.08	6,734.99	
86	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	5		1	6	4,430.40				0	0.00	2		2	1,476.80				0	0.00	8	738.40	5,907.20	
87	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	16		35	51	1,555.13						6		30					0	0.00	51	30.49	1,555.13	
88	ENVELOPE, MAILING, white, 80gsm (+/-%)	box	4	1	5	10	3,286.40	1	1		2	657.28	4		1	5	1,643.20	2		2	657.28	19	328.64	6,244.16	
89	ENVELOPE, mailing, white, with window	box				0	0.00				0	0.00				0	0.00			0	0.00	0	410.80	0.00	
90	ERASER, FELT, for blackboard/whiteboard	piece	1			1	11.11				0	0.00				0	0.00			0	0.00	1	11.11	11.11	
91	FASTENER, METAL, 70mm between prongs	box	26	9	43	68	6,944.54	8	5	17	30	2,367.46	6	5	21	32	2,525.29	7	1	1	9	718.34	188	78.92	12,947.52
92	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	2			2	141.21				0	0.00				0	0.00			0	0.00	2	70.61	141.21	
93	FILE TAB DIVIDER, board board, for A4	set	5			5	62.40				0	0.00				0	0.00			0	0.00	5	12.48	62.40	
94	FILE TAB DIVIDER, board board, for legal	set	5			5	83.20				0	0.00				0	0.00			0	0.00	3	16.64	83.20	
95	FOLDER, FANCY, for A4 size documents	bundle			2	2	506.58				0	0.00			1	1	253.29			0	0.00	3	253.29	759.88	
96	FOLDER, FANCY, for legal size documents	bundle	4		9	13	3,285.60			1	1	291.20	2		1	3	873.60	1		1	291.20	18	291.20	5,241.60	
97	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				0	0.00				0	0.00				0	0.00			0	0.00	0	171.08	0.00	
98	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	20			10	2,137.20				0	0.00				0	0.00			0	0.00	20	213.72	2,137.20	
99	FOLDER, PRESSBOARD, size: 340mm x 270mm (+/-5mm)	box	7	1	4	12	8,960.64	1		2	3	2,240.16	1	1	2	5	3,733.60	1		1	2	1,493.44	22	746.72	16,437.64
100	FOLDER, TAGBOARD, for A4 size documents	pack	4		3	7	1,521.52				0	0.00	1	1	1	3	652.08			0	0.00	10	217.36	2,173.60	
101	FOLDER, TAGBOARD, for legal size documents	pack	8	1	20	19	3,313.07	1		3	4	1,138.54	1		3	4	1,138.54			1	1	279.64	28	279.64	7,629.79
102	INDEX TAB, self-adhesive, transparent	box	10	3	7	20	1,037.50				0	0.00				0	0.00			0	0.00	20	51.88	1,037.50	
103	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				0	0.00				0	0.00				0	0.00			0	0.00	0	41.00	0.00	
104	MARKER, FLUORESCENT, 3 assorted colors per set	set	27		9	46	1,712.67	11		4	15	598.48	10	2	2	14	521.25	1		1	37.23	76	37.23	2,829.63	
105	MARKER, whiteboard, black, felt tip, bullet type	piece	16		16	32	329.80	12	12	6	30	309.19	17	2	14	33	240.11	4	2	3	9	92.76	104	18.31	1,671.87
106	MARKER, whiteboard, blue, felt tip, bullet type	piece	13		11	24	247.35	12	12	3	27	278.27	4	2	12	18	185.52	13	2	2	17	176.21	86	18.31	886.35
107	MARKER, whiteboard, red, felt tip, bullet type	piece	4		13	17	175.21	3	3	3	7	72.14	5	2	2	9	92.76	3	2	2	7	72.14	40	18.31	412.26
108	MARKER, PERMANENT, bullet type, black	piece	6	4	41	51	462.21	12	3	7	23	213.33	36	11	2	48	463.26	16	3	2	21	202.68	142	9.65	1,370.47
109	MARKER, PERMANENT, bullet type, blue	piece	2		21	23	221.98	14	2	4	26	193.62	7	2	3	11	106.16	21	2	2	25	246.28	79	9.65	762.44
110	MARKER, PERMANENT, bullet type, red	piece	3			3	28.95			2	2	19.30				0	0.00	2		3	19.30	7	9.65	67.56	
111	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	41	1	44	86	534.28	3	12	7	22	131.56	33	14	9	56	334.88	3	2	2	7	40.86	171	5.98	1,032.58
112	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	28	8	19	65	828.33	3	16	7	26	331.24	26	14	7	47	598.78	3	2	2	7	88.18	145	12.74	1,847.36

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
113 PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	21		3	24	498.95	2	8		10	207.80	14	2		16	332.63	8			8	166.32	58	20.79	1,205.80	
114 RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle				0	0.00				0	0.00				0	0.00				0	0.00	0	201.64	0.00	
115 RUBBER BAND, 20mm min lay flat length (P.18)	box	4	2	5	12	1,165.64	1	1	2	4	386.88	1	1	5	7	677.04				0	0.00	23	96.72	2,224.36	
116 STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	1	4	5	10	276.64	1		6	7	193.65			1	1	27.66				0	0.00	18	27.66	497.95	
117 CUTTER BLADE, for heavy duty cutter	piece	4		1	5	58.86		1		1	11.77	1	3	1	5	58.86				0	0.00	11	11.77	129.50	
118 CUTTER KNIFE, for general purpose	piece	7		2	9	246.64			4	4	109.62				0	0.00				0	0.00	13	27.40	356.25	
119 DATING AND STAMPING MACHINE, heavy duty	piece	1			1	478.38				0	0.00				0	0.00				0	0.00	1	478.38	478.38	
120 PENCIL SHARPENER, manual, single cutter head	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	187.20	0.00	
121 PUNCHER, paper, heavy duty, with two hole guide	piece			5	5	658.78				0	0.00	1			1	131.96				0	0.00	6	131.96	791.71	
122 SCISSORS, symmetrical, blade length: 85mm min	pair	2		4	6	93.60	5	7	1	13	262.80		1	1	2	31.20			1	1	2	31.20	23	25.60	358.60
123 STAPLER, STANDARD TYPE, base cap, 200 staples min	piece	8		1	9	730.44			1	1	82.16	5			5	410.80				0	0.00	15	82.16	1,232.40	
124 STAPLER, BINDER TYPE, heavy duty, desktop	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	178.80	0.00	
125 STAPLE REMOVER, FLIER-TYPE	piece			13	13	236.33				0	0.00				0	0.00	5			5	96.90	18	18.18	327.23	
126 TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	3		1	4	223.20	1	2		3	167.48			1	1	55.83				0	0.00	8	55.83	446.62	
127 BINDING AND PUNCHING MACHINE, binding cap, 50mm	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	16,400.00	0.00	
128 CALCULATOR, compact, 12 digits	unit			1	1	135.20				0	0.00				0	0.00				0	0.00	1	135.20	135.20	
129 FACSIMILE MACHINE, uses thermal paper	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	4,711.20	0.00	
130 PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit			1	1	8,088.08				0	0.00				0	0.00				0	0.00	1	8,088.08	8,088.08	
131 PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	5,699.20	0.00	
132 PAPER SHREDDER, cutting width: 3mm-4mm (Mid Level)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
<b>Printer or Facsimile or Photocopier Supplies</b>																									
133 DRUM CART, BROTHER DR-3433	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,864.00	0.00	
134 INK CART, CANON CL-74L, Cpl.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,061.52	0.00	
135 INK CART, CANON CL-813, Colored	cart	16		27	43	41,272.80	6	10	20	36	37,065.60	13	20	6	38	40,194.40	21			21	21,621.60	139	1,039.60	143,114.40	
136 INK CART, CANON PG-740, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	754.00	0.00	
137 INK CART, CANON PG-810, Black	cart	27	3	35	65	50,700.00	15	15	30	58	45,240.00	27	28	9	64	49,920.00	40	3	3	46	35,860.00	233	780.00	181,740.00	
138 INK CART, EPSON C13T064100 (T6641), Black	cart	60	6	66	131	33,378.80	32	37	15	84	21,403.20	11	15	23	49	12,485.20	20	6	5	41	10,496.80	305	294.80	77,734.00	
139 INK CART, EPSON C13T064200 (T6642), Cyan	cart	30	6	37	73	18,600.40	12	33	11	46	11,466.00	9	21	16	46	11,736.80	18	4	3	23	5,860.40	167	294.80	47,647.60	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
140 INK CART, EPSON C13T664300 (T6643), Magenta	cart	30	6	37	73	18,600.40	12	17	11	40	10,172.00	9	16	11	36	9,172.80	11	4	3	18	4,586.40	167	254.80	42,551.60
141 INK CART, EPSON C13T664400 (T6644), Yellow	cart	30	6	37	73	18,600.40	12	22	11	45	11,406.00	7	13	16	36	9,172.80	11	4	3	18	4,586.40	172	254.80	43,625.60
142 INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
143 INK CART, HP C2P04AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
144 INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	658.32	0.00
145 INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	793.68	0.00
146 INK CART, HP C9623AA, (HP27), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,492.40	0.00
147 INK CART, HP C9374 (HP72) 60ml Photo Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,996.80	0.00
148 INK CART, HP C9388A (HP72) 60ml Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,996.80	0.00
149 INK CART, HP C9399A (HP72) 60ml Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,996.80	0.00
150 INK CART, HP C9400A (HP72) 60ml Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,996.80	0.00
151 INK CART, HP C9401A (HP72) 60ml Grey	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,996.80	0.00
152 INK CART, HP C9402A (HP72) 130ml Matte Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,016.00	0.00
153 INK CART, HP C2647WA, (HP60), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	650.00	0.00
154 INK CART, HP C2647WA, (HP60), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	766.48	0.00
155 INK CART, HP C2687AA, (HP70), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	319.04	0.00
156 INK CART, HP C2688AA, (HP70), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	319.04	0.00
157 INK CART, HP C2692AA, (HP 9200), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	629.20	0.00
158 INK CART, HP C2693AA, (HP 9200), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	629.20	0.00
159 INK CART, HP C2694AA, (HP 9200), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	629.20	0.00
160 INK CART, HP C2695AA, (HP 9200), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,242.80	0.00
161 INK CART, HP C2697WA, (HP61), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	644.80	0.00
162 INK CART, HP C2697WA, (HP61), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	826.80	0.00
163 INK CART, HP C2698A (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,072.00	0.00
164 INK CART, HP C2698A (HP62) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,300.00	0.00
165 INK CART, HP C2697A (HP62) Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,300.00	0.00
166 INK CART, HP C2698A (HP62) Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,300.00	0.00
167 INK CART, HP C2695AA, (HP9200), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,554.80	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
168	INK CART, HP CN485AA, (HP95) XL, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,175.20	0.00
169	INK CART, HP CN487AA, (HP95) XL, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,180.40	0.00
170	INK CART, HP CN488AA, (HP95) XL, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,180.40	0.00
171	INK CART, HP CN603AA, (HP704), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	339.04	0.00
172	INK CART, HP CN603AA, (HP704), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	339.04	0.00
173	INK CART, HP C2107AA, (HP978), Black	cart			10	10	3,790.40				0	0.00				0	0.00				0	0.00	10	339.04	3,790.40
174	INK CART, HP C2108AA, (HP978), Tri-color	cart			10	10	3,790.40				0	0.00				0	0.00				0	0.00	10	339.04	3,790.40
175	INK CART, HP C2121A (HP985A), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	365.08	0.00
176	INK CART, HP C2122A (HP985A), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	349.60	0.00
177	INK CART, HP C2123A (HP985A), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	349.60	0.00
178	INK CART, HP C2124A (HP985A), Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	349.60	0.00
179	INK CART, HP F6V03AA (HP980) Tri-color	cart	1			1	403.83				0	0.00	1			1	403.83				0	0.00	2	403.83	807.66
180	INK CART, HP F6V23AA (HP980) Black	cart	1			1	403.83				0	0.00	1			1	403.83				0	0.00	2	403.83	807.66
181	INK CART, HP L0551AA (HP950) Cyan Original	cart	1			1	1,650.00				0	0.00	1			1	1,650.00				0	0.00	2	1,650.00	3,300.00
182	INK CART, HP L0554AA (HP950) Magenta Original	cart	1			1	1,650.00				0	0.00	1			1	1,650.00				0	0.00	2	1,650.00	3,300.00
183	INK CART, HP L0557AA (HP950) Yellow Original	cart	1			1	1,650.00				0	0.00	1			1	1,650.00				0	0.00	2	1,650.00	3,300.00
184	INK CART, HP L0560AA (HP950) Black Original	cart	2			2	4,200.00				0	0.00	1			1	2,100.00				0	0.00	3	2,100.00	4,200.00
185	INK CART, HP L0563AA (HP950L) Cyan Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,377.76	0.00
186	INK CART, HP L0566AA (HP950L) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,377.76	0.00
187	INK CART, HP L0569AA (HP950L) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,377.76	0.00
188	INK CART, HP L0572AA (HP950L) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	1,737.62	0.00
189	INK CART, HP T6L89AA (HP905) Cyan Original	cart	1			1	453.62				0	0.00				0	0.00				0	0.00	1	453.62	453.62
190	INK CART, HP T6L93AA (HP905) Magenta Original	cart	1			1	453.62				0	0.00				0	0.00				0	0.00	1	453.62	453.62
191	INK CART, HP T6L97AA (HP905) Yellow Original	cart	1			1	453.62				0	0.00				0	0.00				0	0.00	1	453.62	453.62
192	INK CART, HP T6M11AA (HP905) Black Original	cart	3			3	2,323.84				0	0.00				0	0.00				0	0.00	3	741.28	2,323.84
193	INK CART, HP T6M23AA (HP905L) Cyan Original	cart	1			1	0.00				0	0.00				0	0.00				0	0.00	1	0.00	0.00
194	INK CART, HP T6M26AA (HP905L) Magenta Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
195	INK CART, HP T6M13AA (HP905L) Yellow Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
194 Ink CART, HP T61A (HP7000A) Black Original	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
197 RIBBON CART, EPSON C135015516 (48750), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
198 RIBBON CART, EPSON C135015513 (5011080), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
199 RIBBON CART, EPSON C135015512 (5011080), Black, for X-100	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
200 TONER CART, BROTHER TN-2025, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
201 TONER CART, BROTHER TN-2130, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
202 TONER CART, BROTHER TN-2150, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
203 TONER CART, BROTHER TN-3120, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
204 TONER CART, BROTHER TN-3150, Black, for HL5180DN (CJ Printer)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
205 TONER CART, HP CE405A, Black	cart				0	0.00	2			2	5,715.84				0	0.00				0	0.00	2	2,857.92	5,715.84
206 TONER CART, HP CE540A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
207 TONER CART, HP CE355A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
208 TONER CART, HP CE278A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
209 TONER CART, HP CE381A (HP85A), Black	cart	10	2	9	28	82,700.80	5	15	1	21	62,025.60	8	13		21	62,025.60	5			5	14,768.00	75	2,953.60	321,536.00
210 TONER CART, HP CE310A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
211 TONER CART, HP CE311A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
212 TONER CART, HP CE312A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
213 TONER CART, HP CE313A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
214 TONER CART, HP CE305A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
215 TONER CART, HP CE305A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
216 TONER CART, HP CE302A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
217 TONER CART, HP CE303A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
218 TONER CART, HP CE390A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
219 TONER CART, HP CE400A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
220 TONER CART, HP CE401A, Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
221 TONER CART, HP CE402A, Yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
222 TONER CART, HP CE403A, Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
223 TONER CART, HP CE410A, (HP305), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4				Q4 amount
224 TONER CART, HP CE413A, (HP302), Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,512.00	0.00
225 TONER CART, HP CE413A, (HP302), yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,512.00	0.00
226 TONER CART, HP CE413A, (HP302), Magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,512.00	0.00
227 TONER CART, HP CE505A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,879.92	0.00
228 TONER CART, HP CE505A, Black, high cap	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,213.44	0.00
229 TONER CART, HP CF217A (HP12A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,932.80	0.00
230 TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
231 TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
232 TONER CART, HP CF280A, LaserJet Pro M402/M405 2.7K Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
233 TONER CART, HP CF280XC	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
234 TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,962.80	0.00
235 TONER CART, HP CF281A (HP81A) LaserJet Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	8,640.85	0.00
236 TONER CART, HP CF282XC (HP82XC) (8K Contact LJ)	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	3,241.70	0.00
237 TONER CART, HP CF283A (HP83) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	10,051.60	0.00
238 TONER CART, HP CF310XC (HP80X) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
239 TONER CART, HP CF311XC (HP80X) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
240 TONER CART, HP CF312XC (HP80X) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
241 TONER CART, HP CF313XC (HP80X) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
242 TONER CART, HP CF320XC (HP20X) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	13,156.00	0.00
243 TONER CART, HP CF350A Black LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,961.60	0.00
244 TONER CART, HP CF351A Cyan LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,943.20	0.00
245 TONER CART, HP CF352A Yellow LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,943.20	0.00
246 TONER CART, HP CF353A Magenta LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	2,943.20	0.00
247 TONER CART, HP CF360A (HP500A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	7,389.20	0.00
248 TONER CART, HP CF360XC (HP500X) Black Contact LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
249 TONER CART, HP CF361A (HP500A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,674.40	0.00
250 TONER CART, HP CF361XC (HP500X) Cyan Contact LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
251 TONER CART, HP CF362A (HP500A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	9,674.40	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
252 TONER CART, HP CF362XC (HP508X) Yellow Contact LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	
253 TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	5,474.40	0.00
254 TONER CART, HP CF363XC (HP508X) Magenta Contact LJ	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	0.00
255 TONER CART, HP CF400A (HP201A) Black LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	0.00
256 TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	0.00
257 TONER CART, HP CF402A (HP201A) Yellow LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	0.00
258 TONER CART, HP CF403A (HP201A) Magenta LaserJet	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00	0.00
259 TONER CART, HP CF410A (HP410A) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	4,440.80	0.00
260 TONER CART, HP CF410XC (HP410XC) black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	7,441.20	0.00
261 TONER CART, HP CF411A (HP410A) Cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	5,049.20	0.00
262 TONER CART, HP CF411XC (HP410XC) cyan	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	7,472.40	0.00
263 TONER CART, HP CF412A (HP410A) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	5,049.20	0.00
264 TONER CART, HP CF412XC (HP410XC) yellow	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	7,472.40	0.00
265 TONER CART, HP CF413A (HP410A) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	5,049.20	0.00
266 TONER CART, HP CF413XC (HP410XC) magenta	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	7,472.40	0.00
267 TONER CART, HP Q7611A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	3,164.72	0.00
268 TONER CART, HP Q7641A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	7,462.80	0.00
269 TONER CART, HP Q7553A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	3,972.80	0.00
270 TONER CART, LEXMARK E260H1 LP, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	8,674.20	0.00
271 TONER CART, LEXMARK T650A1 LP, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	9,620.40	0.00
272 TONER CART, SAMSUNG MLT-D100S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	2,641.60	0.00
273 TONER CART, SAMSUNG MLT-D100S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	2,912.00	0.00
274 TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	2,444.00	0.00
275 TONER CART, SAMSUNG MLT-D100L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	2,767.20	0.00
276 TONER CART, SAMSUNG MLT-D104S, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	2,745.60	0.00
277 TONER CART, SAMSUNG MLT-D200E, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	2,124.00	0.00
278 TONER CART, SAMSUNG MLT-D202L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	4,617.60	0.00
279 TONER CART, SAMSUNG MLT-D203L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	9,464.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
280 TONER CART, SAMSUNG MLT-D202L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,204.00	0.00
281 TONER CART, SAMSUNG MLT-D202L, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	5,064.80	0.00
282 TONER CART, SAMSUNG SCX-D6115A, Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	4,357.60	0.00
283 TONER CARTRIDGE, SAMSUNG MLT-D202L, Black, for printer ML-1400DW	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	6,069.44	0.00
284 TONER CARTRIDGE, CANON 334 II, for printer LBP5760x	cart				0	0.00				0	0.00				0	0.00				0	0.00	0	13,999.36	0.00
<b>Audio and Visual Equipment and Supplies</b>																								
285 DOCUMENT CAMERA, 1.2M pixels	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	28,800.00	0.00
286 MULTIMEDIA PROJECTOR, 4000 mm ANSI Lumens	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	18,106.00	0.00
<b>Flag or Accessories</b>																								
287 PHILIPPINE NATIONAL FLAG, 100% Polyester, Large	piece	5			5	1,596.40				0	0.00				0	0.00				0	0.00	5	319.28	1,596.40
<b>Printed Publications</b>																								
288 HANDBOOK (RA 9194), 2th Edition	book				0	0.00				0	0.00				0	0.00				0	0.00	0	96.28	0.00
<b>Fire Fighting Equipment</b>																								
289 FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kg	unit				0	0.00	1			1	1,144.00	1			1	1,144.00				0	0.00	2	1,144.00	2,288.00
290 FIRE EXTINGUISHER, PURE HOFC LFL, 4.5kg	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	4,902.00	0.00
<b>Consumer Electronics</b>																								
291 DIGITAL VOICE RECORDER, memory: 512 (expandable)	unit			2	2	11,626.28		2		2	11,626.28				0	0.00				0	0.00	4	6,828.14	27,312.56
<b>Furniture and Furnishings</b>																								
292 CHAIR, monobloc, beige, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	262.60	0.00
293 CHAIR, monobloc, white, with backrest, w/o armrest	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	262.60	0.00
294 TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,326.00	0.00
295 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	1,326.00	0.00
<b>Arts and Crafts Equipment and Accessories and Supplies</b>																								
296 CLEARBOOK, 20 transparent pockets, for A4 size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	39.78	0.00
297 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				0	0.00				0	0.00				0	0.00				0	0.00	0	42.38	0.00
298 TRAINER, PLASTIC/Rubber, for pencil drafting	piece	17		10	27	119.34		11		11	48.62	1	10		11	48.62	5			5	22.10	54	4.42	238.68
299 SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	117	22	198	337	11,663.97	148	21	21	190	6,576.13	26	34	16	106	3,668.79	98	9	16	123	4,297.18	756	34.61	26,368.07
300 SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	29	5	3	37	1,280.61	20	14	5	39	1,340.84		5	3	8	276.80				0	0.00	84	34.61	2,907.34

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4				Q4 amount
301 ISGA PEN, RED, liquid/gel ink, 0.5mm nibble tip	piece	23			23	736.84	14			14	484.56	3	10		13	489.95				0	0.00	48	34.61	1,661.34
302 WRAPPING PAPER, kraft, 60gsm (-1%)	pack				0	0.00				0	0.00				0	0.00				0	0.00	0	129.67	0.00

**SOFTWARE**

1 Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
2 Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
3 Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
4 Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
5 Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
6 Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
7 Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
8 Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
9 Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
10 Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
11 Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
12 Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
13 Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
14 Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
15 Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
16 Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00

**PASSENGER AIR TRANSPORTATION**

1 * Airline Ticket	ticket				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
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**Motor Vehicles**

**A. For the Exercise of the Executive Functions**

Car (Sedan or SUV/MPV) Engine displacement not exceeding 2200 cc for gasoline  For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
<b>1</b> Car (Sedan or Hatchback) Engine displacement not exceeding 2000 cc for diesel  For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Kicks Utility Vehicle (KUV) or Crossover Utility Vehicle (CUV)  Engine displacement not exceeding 3000 cc for gasoline For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Kicks Utility Vehicle (KUV) or Crossover Utility Vehicle (CUV)  Engine displacement not exceeding 2000 cc for diesel For a Department Secretary and other officials of equivalent rank in National Government Agencies (NGAs), Government-Owned or -Controlled Corporations (GOCCs) and Local Government Units (LGUs)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>2</b> Car (Sedan or Hatchback) Engine displacement not exceeding 3000 cc for gasoline  For an Ambassador or Chief-officer of Philippine embassies/consulates abroad for exclusive use in the country where the embassy/consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Car (Sedan or Hatchback) Engine displacement not exceeding 3000 cc for diesel  For an Ambassador or Chief-officer of Philippine embassies/consulates abroad for exclusive use in the country where the embassy/consulate is located	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
<b>Car (Sedan or Hatchback)</b> Engine displacement not exceeding 1600 cc for gasoline  For a Department Undersecretary and other officials of equivalent rank in NGAs, SOCOs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Car (Sedan or Hatchback)</b> Engine displacement not exceeding 1600 cc for diesel  For a Department Undersecretary and other officials of equivalent rank in NGAs, SOCOs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>3. Arrian Utility Vehicle (AUV) or Crossover Utility Vehicle (CUV)</b> Engine displacement not exceeding 2000 cc for gasoline  For a Department Undersecretary and other officials of equivalent rank in NGAs, SOCOs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Arrian Utility Vehicle (AUV) or Crossover Utility Vehicle (CUV)</b> Engine displacement not exceeding 2500 cc for diesel  For a Department Undersecretary and other officials of equivalent rank in NGAs, SOCOs and LGUs For a Chief of Staff of the Armed Forces of the Philippines (AFP)	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Car (Sedan or Hatchback)</b> Engine displacement not exceeding 1500 cc for gasoline  For a Department Assistant Secretary and other officials of equivalent rank in NGAs, SOCOs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Car (Sedan or Hatchback)</b> Engine displacement not exceeding 1500 cc for diesel  For a Department Assistant Secretary and other officials of equivalent rank in NGAs, SOCOs and LGUs For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
<b>4</b> <b>Asian Utility Vehicle (AUV) or Crossover Utility Vehicle (CUV)</b> <b>Engine displacement not exceeding 2000 cc for gasoline</b>  For a Department Assistant, Secretary and other officials of equivalent rank in NSAs, GOCCs and LGUs  For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Asian Utility Vehicle (AUV) or Crossover Utility Vehicle (CUV)</b> <b>Engine displacement not exceeding 2500 cc for diesel</b>  For a Department Assistant, Secretary and other officials of equivalent rank in NSAs, GOCCs and LGUs  For a Vice Chief of Staff and the Commanding Generals of the Major Services of the AFP	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Car (Sedan or Hatchback)</b> <b>Engine displacement not exceeding 1500 cc for gasoline</b>  For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NSAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Car (Sedan or Hatchback)</b> <b>Engine displacement not exceeding 1500 cc for diesel</b>  For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NSAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>5</b> <b>Asian Utility Vehicle (AUV) or Crossover Utility Vehicle (CUV)</b> <b>Engine displacement not exceeding 1500 cc for gasoline</b>  For a Bureau Director, Regional Director or department-wide/ bureau-wide regional offices and other officials of equivalent rank in NSAs, GOCCs and LGUs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
<b>Light Utility Vehicle (LUV) or Crossover Utility Vehicle (CUV)</b> Engine displacement not exceeding 1500 cc for diesel  For a Bureau Director, Regional Director or department-wide bureau-wide regional offices and other officials of equivalent rank in PCAs, COCs and UOs	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>B. For the Transport of Personnel, Equipment, Supplies, Product and Materials</b>																								
<b>Pick-up</b> Engine displacement not exceeding 2000 cc for gasoline  For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Pick-up</b> Engine displacement not exceeding 3000 cc for diesel  For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>All-terrain vehicle, commonly referred to Sports Utility Vehicle</b> Engine displacement not exceeding 2000 cc for gasoline  For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>All-terrain vehicle, commonly referred to Sports Utility Vehicle</b> Engine displacement not exceeding 2400 cc for diesel  For heavy field use in rural and remote areas with generally rugged road condition, mountainous and rugged terrain	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Passenger Van</b> Engine displacement not exceeding 2200 cc for gasoline  For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4				Q4 amount
<b>2</b> <b>Passenger Van</b> Engine displacement not exceeding 3000 cc for diesel  For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Multi-Purpose Vehicle (MPV)</b> Engine displacement not exceeding 1500 cc for gasoline  For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Multi-Purpose Vehicle (MPV)</b> Engine displacement not exceeding 2500 cc for diesel  For general urban use where road conditions are generally good	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>3</b> <b>Motorcycle</b> Engine displacement not exceeding 200 cc  For use of field personnel/ workers who by the nature of their functions have to travel to remote areas not normally accessible by ordinary Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>4</b> <b>Passenger Van</b> Engine displacement not exceeding 2500 cc for gasoline  For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>Passenger Van</b> Engine displacement not exceeding 3000 cc for diesel  For transport of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>5</b> <b>Bus</b> Engine displacement not exceeding 8500 cc for diesel  For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
<b>Mini-Bus</b> <b>Engine displacement not exceeding 4500 cc for diesel</b>  For mass transportation of personnel/visitors for activities related to education, tourism, trade and investment promotions, banking and finance, foreign affairs, and other official functions	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00
<b>C. For the Transport of Sick and/or Injured Persons</b>																										
<b>HPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)</b> <b>Engine displacement not exceeding 1500 cc for gasoline</b>  For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00
<b>HPV (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)</b> <b>Engine displacement not exceeding 2500 cc for diesel</b>  For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00
<b>Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus)</b> <b>Engine displacement not exceeding 2200 cc for gasoline</b>  For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
Passenger Van (For conversion into an ambulance and fitted with the necessary medical equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel  For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Original ambulance, designed, built and equipped as such by the manufacturer (Specifications may vary according to manufacturer and the sophistication of the desired units)  For transport of sick and/or injured persons in hospitals, and for government agencies where an ambulance may be needed on stand-by at all times in case of emergency	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>D. For Patrol Operations</b>																								
Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for gasoline  For patrol operations within a city or municipal area	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 1600 cc for diesel  For patrol operations within a city or municipal area	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Patrol Vehicle SUV or CUV Engine displacement not exceeding 2000 cc for gasoline  For patrol operations within a city or municipal area	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
<b>1</b> Patrol Vehicle SUV or CUV Engine displacement not exceeding 2500 cc for diesel  For patrol operations within a city or municipal area. Patrol Jeep Assembled owner-type Jeepney Engine displacement not exceeding 1800 cc for gasoline	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
For patrol operations within a city or municipal area. Patrol Jeep Assembled owner-type Jeepney Engine displacement not exceeding 1800 cc for gasoline	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
For patrol operations within a city or municipal area. Patrol Jeep Assembled owner-type Jeepney Engine displacement not exceeding 2500 cc for diesel	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
For patrol operations within a city or municipal area. Patrol Motorcycle Specifications may vary according to the Motorcycle	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
For patrol operations within a city or municipal area.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<b>2</b> Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 3000 cc for gasoline  For highway patrol operations. Patrol car where speed and stability are critical when pursuing other speedy vehicles.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
Patrol Car Four-door car (Sedan or Hatchback) Engine displacement not exceeding 3000 cc for diesel  For highway patrol operations. Patrol car where speed and stability are critical when pursuing other speedy vehicles.	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q1 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<p>Patrol Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas</p> <p>For highway patrol operations Patrol car where speed and stability are critical when pursuing other speedy vehicles</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00
<b>F. For Disaster Response and Rescue/Relief Operations</b>																										
<p>MPV (For conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 1500 cc for gasoline</p> <p>For mobility purposes and immediate response during disasters and calamities</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00
<p>MPV (For conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2500 cc for diesel</p> <p>For mobility purposes and immediate response during disasters and calamities</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00
<p>Pick-up (For conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 2200 cc for gasoline</p> <p>For mobility purposes and immediate response during disasters and calamities</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
<p>5</p> <p>Pick-up (For conversion into a rescue vehicle equipped with the necessary equipment and apparatus) Engine displacement not exceeding 3000 cc for diesel</p> <p>For mobility purposes and immediate response during disasters and calamities</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<p>3</p> <p>Motorcycle Specifications may vary according to the intended use of the agency and in consideration of the minimum specifications of motorcycles allowed in certain areas</p> <p>For mobility purposes and immediate response during disasters and calamities</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

**H. For Fire Fighting Operations:**

<p>1</p> <p>Fire Truck Custom-built fire trucks ( other versions are built/manufactured locally) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency.</p> <p>To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00
<p>2</p> <p>Original Fire Truck (More sophisticated versions and fully equipped according to the intended use) Specifications may vary according to the manufacturer, model, intended use, etc., all pertinent data/specifications about the proposed fire truck must be supplied by the requesting agency.</p> <p>To provide basic fire-fighting capability to the Bureau of Fire Protection, and other government agencies whose functions and operations necessitate the maintenance of a fire-fighting unit</p>	unit				0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00

**PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)**

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
<b>Common Electrical Supplies</b>																									
1	Air Conditioning Unit, Window Inverter Type				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
2	Air Conditioning Unit, Split Type				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
3					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
4					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
5					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
<b>Common Office Equipment</b>																									
1	Wall Cook (Digital)	unit		1	1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00	
2	White Board, Digital				0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
3	Whiteboard, with aluminum frame (12inx24in)	piece		1	1	500.00				0	0.00				0	0.00				0	0.00	1	500.00	500.00	
4					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
5					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
<b>Common Office Supplies</b>																									
1					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
2					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
3					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
4					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
5					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
<b>Common Janitorial Supplies</b>																									
1					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
2					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
3					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
4					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
5					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
<b>Office Equipment and Accessories</b>																									
1	Personal Refrigerator	unit	1		1	10,000.00				0	0.00				0	0.00				0	0.00	1	10,000.00	10,000.00	



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
2 Built in Wood Cabinet	pc	1			1	10,000.00				0	0.00				0	0.00				0	0.00	1	10,000.00	10,000.00
3 Microwave Oven	unit	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1	5,000.00	5,000.00
4 Paper Cutter, Size: B4, Wooden Type	pc	1			1	1,200.00				0	0.00				0	0.00				0	0.00	1	1,200.00	1,200.00
5 Paper Shredder	pc	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1	3,000.00	3,000.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Office Supplies</b>																								
1 Ballpen (Black) 0.5mm- 50's	box	10	4	21	37	20,750.00	10	3	2	17	9,700.00	15	5	4	24	11,700.00	8	1	3	11	4,050.00	89	550.00	48,950.00
2 Ballpen (Blue) 0.5mm- 50's	box			2	2	1,100.00			1	1	550.00			1	1	550.00	5		1	6	3,300.00	10	550.00	5,500.00
3 Ballpen (red) 0.5mm- 50's	box	1		5	6	3,300.00				0	0.00				0	0.00				0	0.00	6	550.00	3,300.00
4 Battery charger (for AA, AAA)	unit			2	2	4,000.00				0	0.00				0	0.00				0	0.00	2	2,000.00	4,000.00
5 Battery, AA, Rechargeable, 4 pcs/set	set			8	8	8,000.00				0	0.00				0	0.00				0	0.00	8	1,000.00	8,000.00
6 Battery, AAA, Rechargeable, 4 pcs/set	set			8	8	6,400.00				0	0.00				0	0.00				0	0.00	8	800.00	6,400.00
7 Brown envelope, long	pcs	27	7	5	39	585.00	115	7	5	127	1,905.00	27	7	3	39	585.00	15	7	5	27	405.00	232	15.00	3,480.00
8 Brown envelope, short	pcs	22			22	220.00	10			10	100.00	17			17	170.00	5			5	50.00	54	10.00	540.00
9 Certificate frame - size: A4	pcs	5	3	2	10	900.00	2	1	7	10	900.00				0	0.00				0	0.00	20	90.00	1,800.00
10 Certificate frame 8.5"x11"	pcs	3	3	2	8	1,680.00	3	3	2	8	1,680.00	3	3	2	8	1,680.00	3	3	2	8	1,680.00	32	210.00	6,720.00
11 Certificate frame 8.5"x11.7"	pcs		3	2	5	500.00	2	1	2	5	500.00				0	0.00				0	0.00	10	100.00	1,000.00
12 Certificate holder (A4)	piece				0	0.00				0	0.00	10			10	600.00			10	10	600.00	30	60.00	1,200.00
13 Certificate holder (Long)	piece				0	0.00				0	0.00	10			10	600.00			10	10	600.00	30	60.00	1,200.00
14 Certificate holder (Short)	piece				0	0.00				0	0.00	10			10	600.00			10	10	600.00	30	60.00	1,200.00
15 Clipboard, long	piece			20	20	1,200.00				0	0.00				0	0.00				0	0.00	20	60.00	1,200.00
16 Correction pen, rolling ball metal to	piece	2	1		3	175.00		3		3	105.00				0	0.00				0	0.00	6	75.00	480.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4				Q4 amount
17	DATA/MAGAZINE FILE BOX with cover (for legal size)	piece	9			9	4,500.00	4			4	2,000.00	5			5	2,500.00				0	0.00	18	500.00	9,000.00
18	Double Adhesive tape	pc	2			2	518.00				0	0.00				0	0.00				0	0.00	2	259.00	518.00
19	Double sided tape 1"	roll	5		3	8	1,040.00		3		3	600.00	4	1	1	6	780.00	2			2	280.00	21	130.00	2,730.00
20	Double sided tape 1" foam	roll				0	0.00		2		2	205.00				0	0.00				0	0.00	2	104.50	209.00
21	Eraser, technical	piece		2		2	200.00				0	0.00				0	0.00				0	0.00	2	100.00	200.00
22	Expanding Envelope, long	pc	3			3	45.00	3			3	45.00	3			3	45.00	3			3	45.00	12	15.00	180.00
23	Expanding Envelope, long	pc	12			12	162.00				0	0.00	12			12	192.00				0	0.00	24	16.00	384.00
24	Expanding Envelope, short	pc	12			12	177.00				0	0.00	12			12	177.00				0	0.00	24	14.75	354.00
25	Expanding File Envelope with tabs, long	pc	10			10	250.00				0	0.00				0	0.00				0	0.00	10	25.00	250.00
26	Filing box, 20L	pcs	5			5	1,500.00				0	0.00				0	0.00				0	0.00	5	300.00	1,500.00
27	First Aid Kit with Cabinet/Shell	set			1	1	4,000.00				0	0.00				0	0.00				0	0.00	1	4,000.00	4,000.00
28	Folder (long) 14 pts, brown	pc	18			18	180.00	4		15	15	150.00	3		10	12	120.00			10	10	100.00	60	10.00	600.00
29	Folder (short) 14 pts, brown	pc	15			15	75.00			15	15	75.00			10	10	50.00			10	10	50.00	50	5.00	250.00
30	Folder, Monoco/Fancy Cover, short, blue	piece	50			50	687.50	20		10	10	137.50	10			10	137.50	10			10	137.50	80	13.75	1,100.00
31	FOLDER, monoco/fancy, A4 size	piece	50			50	900.00				0	0.00				0	0.00				0	0.00	50	18.00	900.00
32	FOLDER, monoco/fancy, Legal size	piece	65			65	1,300.00	15		15	300.00					0	0.00				0	0.00	80	20.00	1,600.00
33	FOLDER, monoco/fancy, legal size, light green 20s/bundle	bundle	5			5	1,918.80				0	0.00				0	0.00				0	0.00	5	383.76	1,918.80
34	FOLDER, monoco/fancy, short 10s, light green 20s/bundle	bundle	5			5	1,824.85				0	0.00				0	0.00				0	0.00	5	370.97	1,824.85
35	Glove Guns, heavy duty with built-in switch, small	unit		1		1	165.00				0	0.00				0	0.00				0	0.00	1	165.00	165.00
36	Glove, work, small	piece			3	3	15.00			3	3	15.00			4	4	20.00				0	0.00	10	5.00	50.00
37	ID clip	piece			100	100	1,700.00			100	100	1,700.00			100	100	1,700.00			100	100	1,700.00	400	17.00	6,800.00
38	Laminating Film, 12 inches, 350 microns	roll			1	1	3,920.00				0	0.00	1			1	3,920.00				0	0.00	2	3,920.00	7,840.00
39	Lettering Brush (1/4)	piece			2	2	400.00				0	0.00				0	0.00				0	0.00	2	200.00	400.00
40	Lettering Brush (1/8)	piece			2	2	300.00				0	0.00				0	0.00				0	0.00	2	150.00	300.00
41	MAP PIN, round head, 100 pieces per case	case			1	1	50.00				0	0.00				0	0.00				0	0.00	1	50.00	50.00
42	Marker, permanent, broad, black SC-B	piece				0	0.00			24	24	1,871.04				0	0.00				0	0.00	24	77.96	1,871.04

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
43 Marker, permanent, fine, black	piece	6			6	174.40			1	1	62.40	6			5	312.00				0	0.00	12	62.40	748.80	
44 MARKER, whiteboard, chisel type, blue	piece			6	6	68.10	2	2	2	6	68.10	2	2	2	6	68.10	2	2	2	6	68.10	24	11.35	272.40	
45 MARKER, whiteboard, chisel type, red	piece			6	6	68.10	2	2	2	6	68.10	2	2	2	6	68.10	2	2	2	6	68.10	24	11.35	272.40	
46 Metal Double Desk Tray, black (Duralmetal) 102 x 246 x 165mm	piece			4	4	2,783.00					0	0.00			0	0.00				0	0.00	4	695.75	2,783.00	
47 Paper fastener, plastic coated	box	5	3		8	760.00					0	0.00	2		2	190.00					0	0.00	10	95.00	950.00
48 Pen Fine Line 0.8 (black) water and fade proof pigment ink	box	5	2	2	9	8,316.00	2	3			5	4,620.00	6	2		8	7,392.00	3	2		5	4,620.00	27	924.00	24,948.00
49 Pencil No.2/Medium 4B	box		2	1	3	300.00					0	0.00	3		3	300.00					0	0.00	6	150.00	600.00
50 Plaque	piece				0	0.00		20			20	1,600.00				0	0.00				0	0.00	20	480.00	9,600.00
51 Plastic, Celluloid	roll	1			1	300.00					0	0.00				0	0.00				0	0.00	1	300.00	300.00
52 Poster Color	set	1			1	1,000.00					0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
53 PUSH PIN, flat head type, assorted colors, 100 pieces per case	case		6	2	8	355.28					0	0.00		1	1	2	88.62				0	0.00	10	44.41	444.10
54 PVC Cover (long)	piece	1			1	800.00				1	1	800.00				0	0.00				0	0.00	2	800.00	1,600.00
55 RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle		1	1	2	1,000.00	1				1	500.00	1		1	500.00					0	0.00	4	500.00	2,000.00
56 RING BINDER, Plastic 50mm, 20 pieces per bundle	bundle		1		1	356.51					0	0.00	1		1	356.51					0	0.00	2	356.51	713.02
57 RING BINDER, Plastic 12mm, black, 10 pcs/bundle	bundle	15			15	1,758.90					0	0.00				0	0.00				0	0.00	15	117.26	1,758.90
58 RING BINDER, Plastic 19mm, black 10 pcs/bundle	bundle	15			15	7,500.00	1				1	500.00				0	0.00				0	0.00	16	500.00	8,000.00
59 RING BINDER, Plastic 6mm, black, 10 pcs/bundle	bundle	15			15	1,758.90					0	0.00				0	0.00				0	0.00	15	117.26	1,758.90
60 Roller ball refill 0.5 fine pt. Black	piece	1		2	3	1,500.00	1				1	500.00	1		1	500.00	1			1	500.00	6	500.00	3,000.00	
61 Roller ball refill 0.5 fine pt. Blue	piece	2			2	286.00					0	0.00				0	0.00				0	0.00	2	143.00	286.00
62 Ruler, plastic, 12"	piece			2	2	36.04					0	0.00	2		2	36.04	1			1	36.04	5	18.02	90.10	
63 Schwabcs 800 8.5" pointed, Multi-purpose	piece	4			4	800.00					0	0.00				0	0.00				0	0.00	4	300.00	800.00
64 SHON PEN, GREEN, liquid/gel ink, 0.5mm nozzle (g)	piece	3			3	116.40					0	0.00	3		3	116.40					0	0.00	6	38.80	232.80
65 Stamp	pc	2			2	500.00					0	0.00				0	0.00				0	0.00	2	250.00	500.00
66 Stapler, heavy duty, max with built-in stapler wire remover	piece	3			3	1,500.00		2			2	1,000.00				0	0.00				0	0.00	5	500.00	2,500.00
67 Storage Box, 180 liters	pc				0	0.00	1				1	1,500.00				0	0.00				0	0.00	1	1,500.00	1,500.00
68 Technical Pen 0.20	piece			3	3	7,500.00					0	0.00	3		3	7,500.00					0	0.00	6	2,500.00	15,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
69 Technical Pen 0.50	piece			5	5	12,500.00				0	0.00	5			5	12,500.00				0	0.00	10	2,500.00	25,000.00
70 Technical Pen 0.50	piece			3	3	7,500.00				0	0.00	3			3	7,500.00				0	0.00	6	2,500.00	15,000.00
71					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
72					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
73					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
74					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
75					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Audio and visual presentation and composing equipment</b>																								
1 SMART Television					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
2 Microphone					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
3 Speakers					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
4 Amplifier					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
5 Equalizer					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
6					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
7					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
8					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
9					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Photographic or filming or video equipment</b>																								
1 HD Camera					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
2 DSLR Camera					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
3 HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Cleaning Equipment and Supplies</b>																								
1 Room - Tambo (for ceiling)	piece			2	2	300.00				0	0.00				0	0.00				0	0.00	2	150.00	300.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount					
2 Dishwashing liquid, 1qt, 500ml, refill	pieces	16		12	28	5,544.00	1	6	5	12	2,376.00	5	3	4	12	2,376.00	3		2	3	990.00	57	198.00	11,286.00		
3 Disinfectant scented Spray, 1qt (Lysol)	cans				0	0.00		3		3	1,673.28				0	0.00				0	0.00	3	337.76	1,673.28		
4 Doormat, cloth/Floor Rag	pc	11			11	652.81	3	2		5	298.55	3			3	167.13	3			3	167.13	23	95.71	1,525.62		
5 Fabric conditioner	pcs	29			10	1,600.00				0	0.00	3			3	540.00				0	0.00	13	190.00	2,340.00		
6 Feather Duster	piece			2	2	140.00				0	0.00				0	0.00				0	0.00	2	70.00	140.00		
7 Hand Towel	pc	2			2	900.00				0	0.00	2			2	180.00				0	0.00	4	50.00	200.00		
8 Insect killer spray, 1qt water base	cans			2	2	770.00		3	2	5	1,525.00				1	1	385.00			1	1	385.00	9	385.00	3,405.00	
9 Lemon scented, furniture polish cleaner	pc	2			2	720.00		1		1	360.00			2	2	720.00				0	0.00	5	360.00	1,800.00		
10 Liquid Handwash Soap	bottle	4			4	1,196.00	2	3	2	7	2,093.00	1	1		2	598.00	32			32	9,568.00	45	299.00	13,453.00		
11 Muratic Acid	gallon	4		3	7	2,400.00				0	0.00	4			4	1,400.00				0	0.00	11	350.00	3,850.00		
12 Sock (big)	pcs	15			15	360.00	15			15	360.00	15			15	360.00	15			15	360.00	60	24.00	1,440.00		
13 Sponge-Scotch Brite with Foam ruler (scented) case/100s	piece	12	1		13	1,170.00	8			8	720.00	6	2		8	720.00	4			4	360.00	33	90.00	2,970.00		
14 paradichlorobenzene, 50gms, 3 month	box				0	0.00	200			200	2,164.00		200		200	2,164.00				0	0.00	400	35.82	14,328.00		
15 Zovex Bleach, 1qt	gallon	4			4	1,344.00				0	0.00				0	0.00	10			10	1,360.00	14	136.00	4,704.00		
16					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00		
17					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00		
18					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00		
19					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00		
20					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00		
<b>Paper Materials and Products</b>																										
1 Carpa	pcs	500			500	5,000.00				0	0.00				0	0.00				0	0.00	500	10.00	5,000.00		
2 Carpa	pcs	100			100	5,000.00				0	0.00				0	0.00				0	0.00	100	50.00	5,000.00		
3 Columnar notebook 24 columns	piece	8			8	2,200.00				0	0.00				0	0.00				0	0.00	8	275.00	2,200.00		
4 COLUMNAR NOTEBOOK, 12 cols	piece	4			4	550.00				0	0.00				0	0.00				0	0.00	4	137.50	550.00		
5 Coupon Bond Laser (long) 520	ream	45	5	11	61	23,790.00	20	18	11	49	19,110.00	30	13	16	59	23,010.00	17	5	11	33	12,870.00	202	390.00	78,780.00		
6 Coupon bond laser (short) 520	ream	75	20	52	147	47,481.00	30	47	15	92	29,715.00	43	40	10	93	30,039.00	50	10	25	75	24,225.00	407	323.00	131,461.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
7 Hardbound File Folder Thru and Thru Fastener (for 200 file)	pcs	100			100	22,000.00				0	0.00				0	0.00				0	0.00	100	220.00	22,000.00	
8 Index Card (4x6in) White (100s)	pack			5	5	175.00			5	5	175.00			5	5	175.00				0	0.00	15	35.00	525.00	
9 Mounted Paper	pcs	50			50	5,000.00	25			25	2,500.00				0	0.00					0	0.00	75	300.00	7,500.00
10 Notebook, pocket size	piece			10	10	200.00				0	0.00				0	0.00					0	0.00	10	20.00	200.00
11 Notepad/Sticky Paps (75x12 mm)	pad	12		5	18	1,485.00	6	5		11	907.50	11		5	14	1,130.00	2	5		7	577.50	52	82.50	4,290.00	
12 PAPER, Thermal, 210mm x 30m	roll	6	1		7	405.00	1			1	65.00	1	1		2	130.00				0	0.00	10	65.00	650.00	
13 Photo Paper (Premium) A4 270gsm (20sheets/pack)	pack			5	5	2,152.50				0	0.00				0	0.00					0	0.00	5	430.50	2,152.50
14 Photo paper Glossy 230 gsm (20 sheets)	pack	15	1	1	17	4,250.00	4			4	1,000.00	2		5	7	1,750.00	2			2	500.00	30	250.00	7,500.00	
15 Planner (for CY 2020)	piece			10	10	2,000.00				0	0.00				0	0.00					0	0.00	10	200.00	2,000.00
16 Specialty paper long (cream, blue, pink, white) 200 gsm	pack	9		7	16	2,523.68	3			3	788.65				0	0.00	5			3	788.65	26	157.73	4,190.98	
17 Specialty paper short (cream, blue, pink, white) 200 gsm	pack	8		17	25	2,145.00				0	0.00	3	8	4	15	1,287.00					0	0.00	40	85.80	1,432.00
18 Sticky Memo Note Pad 3x5inches 100 sheets/color, 5 colors/5 pack	set				0	0.00	2			2	627.20				0	0.00	2			2	940.80	5	313.60	1,568.00	
19 Tracing Paper	rolls	1			1	400.00	1			1	400.00				0	0.00					0	0.00	2	400.00	800.00
20 Yellow paper, colored paper	pad	5			5	250.00			5	5	250.00				0	0.00					0	0.00	10	50.00	500.00
21					0	0.00				0	0.00				0	0.00					0	0.00	0		0.00
22					0	0.00				0	0.00				0	0.00					0	0.00	0		0.00
23					0	0.00				0	0.00				0	0.00					0	0.00	0		0.00
24					0	0.00				0	0.00				0	0.00					0	0.00	0		0.00
25					0	0.00				0	0.00				0	0.00					0	0.00	0		0.00
<b>Lighting and fixtures and accessories</b>																									
1 Caulking Gun for Polyurethane Sealant	guns	2			2	600.00				0	0.00				0	0.00					0	0.00	2	300.00	600.00
2 Christmas decor, assorted	kit				0	0.00				0	0.00	2			2	10,000.00		1		1	5,000.00	3	5,000.00	15,000.00	
3 LED bulb 12 watts (220-240v)	pcs	33			33	11,865.00	7			7	2,940.00	20			20	8,400.00					0	0.00	60	420.00	25,200.00
4 LED bulb 6 watts	pcs	20			20	6,720.00				0	0.00	20			20	6,720.00					0	0.00	40	336.00	13,440.00
5 LED bulb 9 Watts	pcs	4			4	1,600.00				0	0.00				0	0.00					0	0.00	4	400.00	1,600.00
6 LED bulb 9 Watts	pcs	20			20	7,680.00				0	0.00	20			20	7,680.00					0	0.00	40	384.00	15,360.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
7 LED fluorescent tube 14 watts	pcs	30			30	9,300.00	30			30	9,300.00	30			30	9,300.00	30			30	9,300.00	120	310.00	37,200.00
8 Polyurethane Sealant (black) (not silicon sealant)	tubes	20			20	20,000.00				0	0.00				0	0.00				0	0.00	20	1,000.00	20,000.00
9 Teflon 1/2	pcs.	5			5	165.00				0	0.00				0	0.00				0	0.00	5	33.00	165.00
10					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00

**Electrical equipment and components and supplies**

1 Alkaline Battery 23A 12V	packet	3	3	2	8	1,200.00				0	0.00				0	0.00				0	0.00	8	150.00	1,200.00
2 BATTERY 9 volts for Microphone	packet	2	2	1	5	5,500.00				0	0.00	2	2	1	5	5,500.00				0	0.00	10	1,100.00	11,000.00
3 Battery Pack for Emergency Light	packs	4			4	2,800.00				0	0.00				0	0.00				0	0.00	4	700.00	2,800.00
4 Duct Tape 2" Silver (Thick)	pcs	2			2	360.00				0	0.00				0	0.00				0	0.00	2	180.00	360.00
5 Electrical (Extension Wire) 15 meters #16	meters			3	3	600.00			1	1	200.00				0	0.00				0	0.00	3	300.00	900.00
6 Extension Cord (3-gang outlet with USB outlet, 6 ft.)	pc			2	2	1,200.00				0	0.00				0	0.00				0	0.00	2	600.00	1,200.00
7 Extension Cord, Heavy Duty, 10 meters	pcs	1			1	2,000.00				0	0.00				0	0.00				0	0.00	1	2,000.00	2,000.00
8 Extension wire, 3 meters, 2 sockets	unit			3	3	750.00				0	0.00				0	0.00				0	0.00	3	750.00	750.00
9 Extension wire, 6 meters, 4 sockets	unit			3	3	1,500.00				0	0.00				0	0.00				0	0.00	3	900.00	1,500.00
10 Female Socket 4 gang	sets			4	4	240.00	2	1	1	4	240.00				0	0.00				0	0.00	8	60.00	480.00
11 Fire Extinguisher Wall Hanger	pcs	27			27	8,999.91				0	0.00				0	0.00				0	0.00	27	333.33	8,999.91
12 Male Plug	pcs	5		4	9	225.00	2	1	1	4	100.00				0	0.00				0	0.00	13	25.00	325.00
13 Outlet Surface 3-gang	pcs	1			1	150.00				0	0.00				0	0.00				0	0.00	1	150.00	150.00
14 Surge Protector 6 outlets with individual switch	pcs	1			1	750.00				0	0.00				0	0.00				0	0.00	1	750.00	750.00
15 Welding rods	kilos	5			5	1,680.00				0	0.00				0	0.00				0	0.00	5	336.00	1,680.00
16					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
17					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
18					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
19					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
20					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00

**Computer Supplies**

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the Year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
1 Battery Pack for APC Smart-UPS 5000VA 200V Backmount	unit				0	0.00	4			4	32,000.00				0	0.00				0	0.00	4	8,000.00	32,000.00
2 COMPACT DISK REWRITABLE, 700MB min. capacity	piece	10			10	266.00				0	0.00				0	0.00				0	0.00	10	26.60	266.00
3 Flash Drive 128 GB, OTG USB 3.0, plug and play	piece	2			2	7,600.00				0	0.00	5			5	19,000.00				0	0.00	7	1,600.00	26,600.00
4 Flash Drive 32 GB, OTG USB 3.0, plug and play	piece	8		15	23	29,950.00				0	0.00				0	0.00				0	0.00	23	1,300.00	29,950.00
5 Flash Drive 32 GB, USB 3.0, plug and play	piece			3	3	1,591.00			2	2	1,026.00				0	0.00	2			2	1,026.00	7	513.00	3,591.00
6 Flash Drive 4 GB, USB 3.0, plug and play	piece	5			5	1,330.00				0	0.00				0	0.00				0	0.00	5	266.00	1,330.00
7 Flash Drive 64 GB, OTG USB 3.0, plug and play	piece	14			14	21,000.00			5	5	7,500.00				0	0.00				0	0.00	19	1,500.00	28,500.00
8 Flash Drive 8 GB, USB 3.0, plug and play	piece	5			5	1,750.00				0	0.00				0	0.00				0	0.00	5	350.00	1,750.00
9 Floppy Disk	pack	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	750.00	1	1	1	3	750.00	12	250.00	3,000.00
10 Keyboard, USB Connector/port	unit				0	0.00	3			3	1,500.00	1			1	500.00				0	0.00	4	500.00	2,000.00
11 Laptop Jacket/Protector (14")	piece	2			2	1,000.00				0	0.00				0	0.00				0	0.00	2	300.00	1,000.00
12 Laptop Jacket/Protector (15")	piece	1			1	1,200.00				0	0.00				0	0.00				0	0.00	1	1,200.00	1,200.00
13 Micro SD Card 64GB with SD Adaptor	pcs.	2			2	3,600.00				0	0.00				0	0.00				0	0.00	2	1,800.00	3,600.00
14 Micro SD Card 128GB with SD Adaptor	pcs.	5			5	9,960.00	3			3	5,490.00				0	0.00				0	0.00	8	1,870.00	14,960.00
15 Power Supply	unit			1	1	1,859.00				0	0.00				0	0.00				0	0.00	1	1,859.00	1,859.00
16 Uninterruptible Power Supply (UPS) 5000 VA	unit				0	0.00	1			1	4,000.00				0	0.00				0	0.00	1	4,000.00	4,000.00
17 USB Hub 3.0 4 port	piece	5			5	4,400.00				0	0.00				0	0.00				0	0.00	5	880.00	4,400.00
18 USB extension cord, 3.0 (3meters)	pcs.	10			10	2,480.00				0	0.00				0	0.00				0	0.00	10	248.00	2,480.00
19 Pocket Wi-Fi 4G LTE (3000)	pcs.	3			3	4,000.00				0	0.00				0	0.00				0	0.00	3	2,000.00	6,000.00
20 EXTERNAL HARD DRIVE, 500GB, 2.5" HDD, USB 3.0	piece			5	5	10,000.00				0	0.00				0	0.00				0	0.00	5	2,000.00	10,000.00
21 Air cooler	unit			9	9	2,700.00				0	0.00				0	0.00				0	0.00	9	300.00	2,700.00
22 Mouse, wireless, optical	unit			15	15	6,750.00				0	0.00				0	0.00				0	0.00	15	450.00	6,750.00
23 SD Memory Card 64GB	piece				0	0.00	3			3	5,490.00				0	0.00				0	0.00	3	1,870.00	5,490.00
24 Powerbank 20000 mAh	pcs				0	0.00	3			3	4,000.00				0	0.00				0	0.00	3	2,000.00	6,000.00
25 DVD REWRITABLE, speed: 4x min, 1.7GB capacity min with case	piece	30			30	1,350.00	10	20		30	1,350.00		10	10	20	900.00				0	0.00	80	45.00	3,600.00
26 DVD Rewritable, speed: 52x min, 700MB capacity min, 50pcs.	pack			2	2	1,875.00				0	0.00				0	0.00				0	0.00	2	937.50	1,875.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Year Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	OCT	Nov	Dec	Q4	Q4 amount				
27 HDMI to VGA Adapter (Male to Female)	piece			2	2	1,000.00				0	0.00				0	0.00				0	0.00	2	1,540.00	1,000.00	
28					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
29					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
30					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
<b>Common DCT Equipment</b>																									
1 4TB 3.5" External Drive	pcs	1			1	11,000.00				0	0.00	1			1	11,000.00				0	0.00	2	11,000.00	22,000.00	
2 4TB SATA 3.5" Surveillance Hard Disk 5000RPM	pcs	1			1	10,000.00				0	0.00	1			1	10,000.00				0	0.00	2	10,000.00	20,000.00	
3 8-Port Gigabit PoE Switch	unit			1	1	10,415.00				0	0.00				0	0.00				0	0.00	1	10,415.00	10,415.00	
4 Android Tablet with Wi-Fi and GPS Function/Cellphone (Geo-tagging enabled)	unit				0	0.00	3			3	44,700.00				0	0.00				0	0.00	3	14,900.00	44,700.00	
5 Desktop Computer, Branded	unit	0		2	2	400,000.00				0	0.00				0	0.00				0	0.00	10	40,000.00	400,000.00	
6 Drone	unit			2	2	300,000.00				0	0.00				0	0.00				0	0.00	2	150,000.00	300,000.00	
7 Geotagging Equipment	unit				0	0.00			2	2	80,000.00				0	0.00				0	0.00	2	40,000.00	80,000.00	
8 Hubs/Switches					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
9 iPad Mini for Drone RC	unit			2	2	60,000.00				0	0.00				0	0.00				0	0.00	2	30,000.00	60,000.00	
10 Laptop	unit	5			5	200,000.00				0	0.00				0	0.00				0	0.00	5	40,000.00	200,000.00	
11 Mini Wi-Fi 7000 Lumens 1080P 3D HP LED Projector	unit	1			1	14,900.00				0	0.00				0	0.00				0	0.00	1	14,900.00	14,900.00	
12 Mobile Phone/Cellphone	unit	1			1	14,900.00				0	0.00				0	0.00				0	0.00	1	14,900.00	14,900.00	
13 Multi Function PRINTER, 3 in 1 Bottomless with ADF, L565	unit	2			2	29,900.00				0	0.00				0	0.00				0	0.00	2	14,950.00	29,900.00	
14 Network Attached Storage (2 Bays)	unit				0	0.00				0	0.00				0	0.00	1			1	14,000.00	1	14,000.00	14,000.00	
15 Network Routers					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
16 Portable Printer					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
17 Printer 4 in 1 (Continuous Ink System)	unit	2			2	29,800.00				0	0.00				0	0.00				0	0.00	2	14,900.00	29,800.00	
18 Printer with scanner for legal size document	unit	1			1	14,999.00				0	0.00				0	0.00				0	0.00	1	14,999.00	14,999.00	
19 Printer, Bottomless	unit			3	3	11,000.00			1	1	11,000.00				0	0.00				0	0.00	4	11,000.00	44,000.00	
20 PRINTER, Inkjet, Color					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
21 PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
22 PRINTER, LASER, Color					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
23 Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
24 Scanner, Flatbed					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
25 Server Generator Set	unit				0	0.00				0	0.00				0	0.00	1			1	14,980.00	1	14,980.00	14,980.00
26 Uninterruptible Power Supply (UPS) 500 VA-650 VA-800VA with 4 sockets	unit	2		2	4	20,160.00				0	0.00	1			1	5,040.00				0	0.00	3	5,040.00	25,200.00
27 Uninterruptible Power Supply (UPS) 500 VA with AVR	unit	2			2	12,000.00				0	0.00				0	0.00				0	0.00	2	6,000.00	12,000.00
28 Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
29 Wireless Pointing Device / Laser Pointer / Presenter	piece	1		4	5	4,000.00				0	0.00				0	0.00				0	0.00	5	800.00	4,000.00
30					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
31					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
32					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
33					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
34					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
35					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>OTHER SOFTWARE</b>																								
1 AGISOFT Software	unit				0	0.00			1	1	200,000.00				0	0.00				0	0.00	1	200,000.00	200,000.00
2					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
3					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
4					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
5					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Consumables</b>																								
1 Brother TN-2616K black Toner Cartridge	pcs				0	0.00				0	0.00	1			1	7,000.00				0	0.00	1	7,000.00	7,000.00
2 Brother TN-261C Colour Toner Cartridge	pcs				0	0.00				0	0.00	1			1	3,600.00				0	0.00	1	3,600.00	3,600.00
3 Brother TN-261M Colour Toner Cartridge	pcs				0	0.00				0	0.00	1			1	3,600.00				0	0.00	1	3,600.00	3,600.00
4 Brother TN-261Y Colour Toner Cartridge	pcs				0	0.00				0	0.00	1			1	3,600.00				0	0.00	1	3,600.00	3,600.00
5 Canon Drum MPC-68	piece		1		1	8,200.00				0	0.00		1		1	8,200.00				0	0.00	2	8,200.00	16,400.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
6 Canon inkjet print cartridge #CJ, 99 colored	cart	10			10	13,680.00	11			11	15,048.00	11			11	15,048.00	10			10	13,680.00	42	1,368.00	57,456.00
7 Canon inkjet print cartridge #PC88 black	cart	13			13	14,040.00	14			14	15,120.00	14			14	15,120.00	13			13	14,040.00	54	1,080.00	58,120.00
8 Canon LBP 2900 (cart 300) Toner	piece	50		12	22	121,000.00		2	10	12	66,000.00	5		8	13	71,500.00				0	0.00	47	5,500.00	258,500.00
9 Canon Toner NPG-08	piece			1	1	10,200.00				0	0.00	1			1	10,200.00	1			1	10,200.00	3	10,200.00	30,600.00
10 Drum for Kyocera Taskalfa 1800	piece	1			1	14,999.00				0	0.00				0	0.00				0	0.00	1	14,999.00	14,999.00
11 Epson L4150 Refill Ink 001 Black	cart				0	0.00	3			3	1,800.00				0	0.00				0	0.00	3	600.00	1,800.00
12 Epson L4150 Refill Ink 001 Cyan	cart				0	0.00	2			2	1,200.00				0	0.00				0	0.00	2	600.00	1,200.00
13 Epson L4150 Refill Ink 001 Magenta	cart				0	0.00	2			2	1,200.00				0	0.00				0	0.00	2	600.00	1,200.00
14 Epson L4150 Refill Ink 001 Yellow	cart				0	0.00	2			2	1,200.00				0	0.00				0	0.00	2	600.00	1,200.00
15 INK CART, EPSON BK-003 Black	cart	10		5	15	6,000.00				0	0.00		5	5	2,000.00					0	0.00	20	800.00	8,000.00
16 INK CART, EPSON C-003, Cyan	cart	5			5	2,000.00				0	0.00		5	5	2,000.00					0	0.00	10	400.00	4,000.00
17 INK CART, EPSON M-003, Magenta	cart	5			5	2,000.00		5		5	2,000.00		5	5	2,000.00					0	0.00	15	400.00	6,000.00
18 INK CART, EPSON Y-003, Yellow	cart	5			5	2,000.00		5		5	2,000.00		5	5	2,000.00					0	0.00	15	400.00	6,000.00
19 INK CART, HP CN053AA, (HP 933/93), Black	piece				0	0.00	1			1	1,800.00	1			1	1,800.00				0	0.00	2	1,800.00	3,600.00
20 INK CART, HP CN054AA, (HP 933), Black	cart				0	0.00		1		1	2,500.00				0	0.00				0	0.00	1	2,500.00	2,500.00
21 INK CART, HP CN054AA, (HP 933), Cyan	cart				0	0.00		1		1	1,750.00				0	0.00				0	0.00	1	1,750.00	1,750.00
22 INK CART, HP CN054AA, (HP 933), Cyan	cart				0	0.00	1			1	900.00	1			1	900.00				0	0.00	2	900.00	1,800.00
23 INK CART, HP CN055AA, (HP 933), Magenta	cart				0	0.00		1		1	1,350.00				0	0.00				0	0.00	1	1,350.00	1,350.00
24 INK CART, HP CN055AA, (HP 933), Magenta	cart				0	0.00	1			1	900.00	1			1	900.00				0	0.00	2	900.00	1,800.00
25 INK CART, HP CN056AA, (HP 933), Yellow	cart				0	0.00		1		1	1,350.00				0	0.00				0	0.00	1	1,350.00	1,350.00
26 INK CART, HP CN056AA, (HP 933), Yellow	cart				0	0.00	1			1	900.00	1			1	900.00				0	0.00	2	900.00	1,800.00
27 Ink, Brother, BT3000, Cyan	cart	3			3	750.00		1		1	250.00				0	0.00				0	0.00	4	250.00	1,000.00
28 Ink, Brother, BT3000, Magenta	cart	3			3	750.00		1		1	250.00				0	0.00				0	0.00	4	250.00	1,000.00
29 Ink, Brother, BT3000, Yellow	cart	3			3	750.00		1		1	250.00				0	0.00				0	0.00	4	250.00	1,000.00
30 Ink, Brother, BT040, Black	cart	3			3	1,500.00		1		1	500.00				0	0.00				0	0.00	4	500.00	2,000.00
31 Toner Cartridge, HP CF279A (HP79A), Black	cart			5	5	20,000.00	1		5	6	24,000.00	1		5	6	24,000.00				0	0.00	17	4,000.00	68,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
32 Toner Cartridge, NPG 32, Canon Black	toner	2			2	17,600.00		1		1	8,800.00				0	0.00				0	0.00	3	8,800.00	26,400.00
33 Toner Kyocera (TK-1147)	piece	1		4	5	12,500.00			4	4	10,000.00				0	0.00				0	0.00	9	2,500.00	22,500.00
34 Toner Kyocera (TK-4100) Tastaifa (200/3800)	piece	2	2	13	17	170,000.00		2	2	4	40,000.00	3			3	30,000.00				0	0.00	24	10,000.00	240,000.00
35					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Other Categories</b>																								
Auto Battery					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Drinking Water/ Fountain					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Solar Panel					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Wheel, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Bedsheets, garteris, semi-double	set	12			12	3,600.00				0	0.00				0	0.00				0	0.00	12	300.00	3,600.00
Pillows (set, regular size)	pcs	24			24	1,200.00				0	0.00				0	0.00				0	0.00	24	50.00	1,200.00
Pillows, regular size, fiber	pcs	12			12	2,400.00				0	0.00				0	0.00				0	0.00	12	200.00	2,400.00
Stainless Spoon	dozen	2			2	400.00				0	0.00				0	0.00				0	0.00	2	200.00	400.00
Stainless Fork	dozen	2			2	400.00				0	0.00				0	0.00				0	0.00	2	200.00	400.00
Cup and Saucer, white	dozen	2			2	1,000.00				0	0.00				0	0.00				0	0.00	2	500.00	1,000.00
Porcelain Plates, white	dozen	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1	1,000.00	1,000.00
Porcelain Bowl, 57x40x9, white	dozen	1			1	1,200.00				0	0.00				0	0.00				0	0.00	1	1,200.00	1,200.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>FIELD SUPPLIES</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Maglite	unit			12	12	24,000.00				0	0.00				0	0.00				0	0.00	12	2,000.00	24,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
Outdoor Camping Ultralight Sleeping Bag	piece			3	3	9,000.00				0	0.00				0	0.00				0	0.00	3	3,000.00	9,000.00
Cooler, 15L	piece			3	3	4,500.00				0	0.00				0	0.00				0	0.00	3	1,500.00	4,500.00
Boto Knife with case (for grass cutting)	piece			4	4	1,600.00				0	0.00				0	0.00				0	0.00	4	400.00	1,600.00
Windbreaker Jacket	piece			10	10	25,000.00				0	0.00				0	0.00				0	0.00	10	2,500.00	25,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Aircon Maintenance:</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Preventive Maintenance of Airconditioning Units (general cleaning &amp; check-up)</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
check-up and General cleaning (24 split type units)	units	8	8	8	24	28,800.00	8	8	8	24	28,800.00	8	8	8	24	28,800.00	8	8	8	24	28,800.00	96	1,200.00	115,200.00
check-up and General cleaning (30 floor mounted units)	units	10	10	10	30	54,000.00	10	10	10	30	54,000.00	10	10	10	30	54,000.00	10	10	10	30	54,000.00	120	1,800.00	216,000.00
check-up and General cleaning (3 window type units)	units	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	3			3	1,800.00	12	600.00	7,200.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Building Maintenance:</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Repair/periodic maintenance of office furniture, equipments and facilities including unforeseeable emergencies/unforeseen contingencies	lot	1	1	1	3	150,000.00	1	1	1	3	150,000.00	1	1	1	3	150,000.00	1	1	1	3	150,000.00	12	50,000.00	600,000.00
<b>Refill of Fire Extinguishers:</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
10lbs container (19 units)	units				0	0.00				0	0.00	19			19	15,960.00				0	0.00	19	840.00	15,960.00
20lbs container (8 units)	units				0	0.00				0	0.00	8			8	11,920.00				0	0.00	8	1,740.00	11,920.00
<b>Elevator Periodic/Preventive Maintenance</b>	lot	1	1	1	3	45,000.00	1	1	1	3	45,000.00	1	1	1	3	45,000.00	1	1	1	3	45,000.00	12	15,000.00	180,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Repair and Maintenance of Equipment</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Office Equipment and Machine	lot		1		1	12,500.00	1			1	12,500.00	1		1	2	25,000.00	1		1	2	25,000.00	6	12,500.00	75,000.00
Camera	lot				0	0.00				0	0.00	1			1	7,000.00				0	0.00	1	7,000.00	7,000.00
Airconditioner, Photocopier Machine, Printer, Furniture, Computer, Laptop, Refrigerator, Fixtures, Machinery and Equipment	lot	3	4	4	11	55,000.00	3	4	4	11	55,000.00	3	4	4	11	55,000.00	6	1		7	35,000.00	44	5,000.00	210,000.00
Other Equipment	lot				0	0.00	1			1	8,000.00				0	0.00				0	0.00	1	8,000.00	8,000.00
Replacement of Spare Parts of Photocopier	lot				0	0.00			1	1	10,000.00			1	1	10,000.00				0	0.00	2	10,000.00	20,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
Replacement of Spare Parts of Computer and Printer	lot				0	0.00			1	1	10,000.00			1	1	10,000.00				0	0.00	2	10,000.00	20,000.00
Printer	lot			1	1	3,000.00		1		1	3,000.00					0	0.00			0	0.00	2	3,000.00	6,000.00
					0	0.00				0	0.00					0	0.00			0	0.00	0		0.00
<b>Vehicle Repair and Maintenance</b>					0	0.00				0	0.00					0	0.00			0	0.00	0		0.00
REPAIRS AND MAINTENANCE OF SERVICE VEHICLE (SPV 811, Q2 3326, SGA 762, SPV 452)	lot			1				1	1									1		1	18,750.00	1	18,750.00	18,750.00
Vehicle Repair & Maintenance	lot	2			2	100,000.00	2			2	100,000.00	2			2	100,000.00	2			2	100,000.00	8	50,000.00	400,000.00
Vehicle Repair & Maintenance	lot		1		1	30,000.00				0	0.00	1			1	30,000.00		1		1	30,000.00	3	30,000.00	90,000.00
Vehicle Repair & Maintenance - NDM 524, SGA 762, SPG 181 (Terraco)	lot	1		1	2	20,000.00	2		1	3	30,000.00	1	1	1	3	30,000.00	1	1	1	3	30,000.00	11	10,000.00	110,000.00
Vehicle Repair & Maintenance	lot		1		1	20,500.00	1			1	20,500.00	1			1	20,500.00	1			1	20,500.00	4	20,500.00	82,000.00
Unforeseen Contingency/emergency Repair and Maintenance of Service Vehicle (SGA 3243, SGA 768, CR 4331, SPV 962)	lot	1	1	1	3	90,000.00	1	1	1	3	90,000.00	1	1	1	3	90,000.00	1	1	1	3	90,000.00	12	30,000.00	360,000.00
CAR / Motorcycle Repair and Maintenance	lot	1			1	35,000.00	1			1	35,000.00	1			1	35,000.00	1			1	35,000.00	4	35,000.00	140,000.00
General/ minor repair of brake system and replacement of defective parts (SGA 3243, SGA 768, CR 4331, SPV 962, 023607)					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Assorted battery					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
SGA 3243 (35MF)	piece		1		1	9,000.00				0	0.00				0	0.00				0	0.00	1	9,000.00	9,000.00
SGA 768 (35MF)	piece		1		1	9,000.00				0	0.00				0	0.00				0	0.00	1	9,000.00	9,000.00
SPV 962 (35MF)	piece		1		1	6,000.00				0	0.00				0	0.00				0	0.00	1	6,000.00	6,000.00
Tires for SPV 962 R14 195/70	pci		4		4	28,000.00				0	0.00				0	0.00				0	0.00	4	7,000.00	28,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Printing Services</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Blank Tarpaun - 50 x 100m	roll	1			1	9,500.00				0	0.00				0	0.00				0	0.00	1	9,500.00	9,500.00
Printing of Newsletter	copies			125	125	11,875.00			125	125	11,875.00			125	125	11,875.00			125	125	11,875.00	500	95.00	47,500.00
Tarpaun Printing 7 x 6 Ft.	piece		2		2	1,512.00			2	2	1,512.00				0	0.00				0	0.00	4	756.00	3,024.00
Tarpaun Printing	lot			3	3	3,000.00		2	1	3	3,000.00			2	2	2,000.00				0	0.00	8	1,000.00	8,000.00
Blue Printing	pci	15	15	15	45	1,980.00	15	15	15	45	1,980.00	15	15	15	45	1,980.00	15	15	15	45	1,980.00	180	44.00	7,920.00
White Printing	pci	2	2	2	6	660.00	2	2	2	6	660.00	2	2	2	6	660.00	2	2	2	6	660.00	24	110.00	2,640.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
Tarpaulin of Training/Meeting with waste Permitting Section	pcs				0	0.00	1			1	500.00	1			1	500.00				0	0.00	2	500.00	1,000.00
Tarpaulin (different signage/sizes)	lot		1	1	2	909.62	1	1	1	3	1,363.62	1	1	1	3	1,363.62	1	1	1	3	1,363.62	11	454.54	4,999.94
Tarpaulin Printing	pcs				0	0.00				0	0.00		1		1	500.00	1			1	500.00	2	500.00	1,000.00
Tarpaulin, blue and white PRINTING	pcs	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	5	5	5	15	7,500.00	60	500.00	30,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Communication (Collcard)</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Globe 500	pcs	23	23	23	69	34,500.00	23	23	23	69	34,500.00	23	23	23	69	34,500.00	23	23	23	69	34,500.00	276	500.00	138,000.00
Globe 300	pcs	19	19	19	57	17,100.00	19	19	19	57	17,100.00	19	19	19	57	17,100.00	19	19	19	57	17,100.00	228	300.00	68,400.00
Globe 100	pcs	9	9	9	27	2,700.00	9	9	9	27	2,700.00	9	9	9	27	2,700.00	9	9	9	27	2,700.00	108	100.00	10,800.00
Smart 500	pcs	25	25	25	75	22,500.00	25	25	25	75	22,500.00	25	25	25	75	22,500.00	25	25	25	75	22,500.00	300	300.00	90,000.00
Smart 100	pcs	11	11	11	33	3,300.00	11	11	11	33	3,300.00	11	11	11	33	3,300.00	11	11	11	33	3,300.00	132	100.00	13,200.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Metal Shelving Rack:</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Slotted Angle with Screw, 1 1/2 x 1 1/2	pcs				0	0.00				0	0.00				0	0.00	4			4	2,400.00	4	600.00	2,400.00
Ply Board, 3/4 x 4/8	pcs				0	0.00				0	0.00				0	0.00	1			1	1,200.00	1	1,200.00	1,200.00
Spray Paint, white (for tree markings)	bottle			3	3	600.00				0	0.00				0	0.00				0	0.00	3	200.00	600.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Meals, Snacks and Accommodation</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Snacks during the Environmental Month Celebration Opening/Kick-Off Activity Fun Run	pcs				0	0.00			300	300	22,500.00				0	0.00				0	0.00	300	75.00	22,500.00
Snacks for Arbor Day	pcs				0	0.00	50		50	3,750.00				0	0.00					0	0.00	50	75.00	3,750.00
Snacks for Ladies Luncheon	pcs				0	0.00	100		100	8,000.00	100	100	100	300	24,000.00	100				100	8,000.00	500	80.00	40,000.00
Meals and snacks during the Environmental Month Celebration	pcs				0	0.00	25		25	3,750.00	25			25	3,750.00					0	0.00	50	150.00	7,500.00
Meals and Snacks during the Environmental Month Celebration Celebratory Activities	pcs				0	0.00			300	300	90,000.00				0	0.00				0	0.00	300	300.00	90,000.00
Catering Services (Meeting/Workshop, etc)	pcs	25			25	8,150.00	25		25	8,150.00	25			25	8,150.00	25			25	8,150.00	100	124.00	12,400.00	
Meals and Snacks for the conduct of IEMPHS, PHASE and other Personnel related Activities/Meetings	pcs	30			30	11,400.00	30		30	11,400.00	30			30	11,400.00	30			30	11,400.00	120	380.00	45,600.00	
Team Building/Assessment/Learning Event (1 day)	pcs				0	0.00		100		100	41,000.00				0	0.00				0	0.00	100	410.00	41,000.00
Meals and Snacks during the DENR Family Day	pcs				0	0.00			300	300	150,000.00				0	0.00				0	0.00	300	500.00	150,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4				Q4 amount
Meeting with Focal Persons of Forest Resource Utilization	per		20		20	10,000.00				0	0.00	20			20	10,000.00				0	0.00	40	500.00	20,000.00
Meals and Snacks during the Year-End Assessment cum Christmas Party	per				0	0.00				0	0.00				0	0.00			300	300	180,000.00	300	600.00	180,000.00
Meets regarding Land Disposition Training/Meeting with Wildlife Permitting Section	per		42		42	25,200.00				0	0.00			42	42	25,200.00				0	0.00	84	600.00	50,400.00
Meals and snacks during Meeting regarding WBLIS Activities	per		20		20	15,000.00				0	0.00				0	0.00				0	0.00	20	750.00	15,000.00
Meals, snacks and accommodation during Meeting	per			10	10	10,000.00			10	10	10,000.00			10	10	10,000.00			10	10	10,000.00	40	1,000.00	40,000.00
Food and Accommodation for the conduct of Learning Event/EEC on WBLIS Activities	per				0	0.00				0	0.00	35			35	40,999.95				0	0.00	35	1,438.57	40,999.95
Gender Sensitivity Training (GSTD/AMWC)	per		20		20	40,000.00				0	0.00				0	0.00				0	0.00	20	2,000.00	40,000.00
NGOG (AO SG 15/17, Accountant, Costler)	per			10	10	20,000.00				0	0.00				0	0.00				0	0.00	10	2,000.00	20,000.00
CHRP(Lawyers/Personnel Officers SG 15/18, HR, Practitioners)	per			12	12	24,000.00				0	0.00				0	0.00				0	0.00	12	2,000.00	24,000.00
Training on Upgrading of Appraisal concerning Management of Forestland and Patrimony/Rapid Land Tenure Assessment	per				0	0.00				0	0.00			60	60	156,000.00				0	0.00	60	2,600.00	156,000.00
Year-End Assessment/Special Event	per				0	0.00				0	0.00				0	0.00			20	20	52,000.00	20	2,600.00	52,000.00
Meals and snacks during Emergency Meeting	lot	4			4	12,000.00	4			4	12,000.00	4			4	12,000.00	4			4	12,000.00	16	3,000.00	48,000.00
2nd Quarter Assessment (Family Day - 2 days)	per				0	0.00			105	105	315,000.00				0	0.00				0	0.00	105	3,000.00	315,000.00
4th Quarter Assessment and Final Evaluation (2 days-SHD & Technical Services)	per				0	0.00				0	0.00				0	0.00			200	200	600,000.00	200	3,000.00	600,000.00
Meals and snacks during CAD Meetings	lot		1		1	3,750.00	1			1	3,750.00	1			1	3,750.00	1			1	3,750.00	4	3,750.00	15,000.00
Meals, snacks and Accommodation during Year-End Assessment	per				0	0.00				0	0.00				0	0.00			40	40	180,000.00	40	4,500.00	180,000.00
Meals, Snacks and Accommodation of DRR personnel during Meetings/ seminars/ training/ workshops/ deliberations/ hearings/Emergency Meetings/Full-Time Delivery Unit Meeting/Executive Committee Meeting/DRR SECOP	lot	24	15	20	59	295,000.00	24	3	13	40	200,000.00	17	3	31	51	255,000.00	7	21	13	41	205,000.00	191	5,000.00	955,000.00
Meals, snacks and accommodation during Meeting and Conferences (for 3 days)	per				0	0.00				0	0.00	30			30	180,000.00		30		30	180,000.00	60	6,000.00	360,000.00
Meals, snacks and Accommodation during TASPO Meetings	lot	1			1	6,660.00	1			1	6,660.00	1			1	6,660.00				0	0.00	3	6,660.00	19,980.00
Meals and snacks during training/meetings/EEC Campaign	lot			1	1	8,333.33				0	0.00	1		1	3	24,999.99				0	0.00	3	8,333.33	24,999.99
Transportation, Food and Accommodation of OSG	lot			1	1	10,000.00			1	1	10,000.00		1		1	10,000.00				0	0.00	3	10,000.00	30,000.00
Meals, snacks and Accommodation during Budget Proposal Preparation Workshop and Work & Financial Plan Preparation Workshop	lot				0	0.00	1			1	16,000.00	1			1	16,000.00				0	0.00	2	16,000.00	32,000.00
Meals, snacks and accommodation of validators	lot			1	1	25,000.00	1		1	2	50,000.00	1			1	25,000.00				0	0.00	4	25,000.00	100,000.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
Meals, snacks and Accommodation during Conferences and Workshops	lot	1			1	33,600.00	1			1	33,600.00	1			1	33,600.00	1			1	33,600.00	4	33,600.00	134,400.00
Food and Accommodation for the conduct of River Basin Full Council, TRG for a and Meetings	lot		1		1	40,000.00	1	1		2	80,000.00	1	1		2	80,000.00		1		1	40,000.00	4	40,000.00	240,000.00
Registration Fees during Seminars/ Conferences/ Workshops/ Assessments/ MCE	lot	1			1	40,000.00	1			1	40,000.00	1			1	40,000.00	1			1	40,000.00	4	40,000.00	160,000.00
Womens Month Celebration (WMC)	lot			1	1	75,000.00				0	0.00				0	0.00				0	0.00	1	75,000.00	75,000.00
Meals, snacks and accommodation during Training	lot				0	0.00	1			1	100,000.00				0	0.00				0	0.00	1	100,000.00	100,000.00
Meals, snacks and Accommodation for the conduct of Capacity Building for LAMIS	lot				0	0.00			1	1	250,000.00				0	0.00				0	0.00	1	250,000.00	250,000.00
Snacks during Office Meetings	pot			62	62	4,960.00			32	32	2,560.00	62			62	4,960.00	32	62		94	7,120.00	250	80.00	20,000.00
Training and Seminar Expenses of LAMS Personnel (3day) - Meals and Snacks	pot	38			38	15,580.00		38		38	15,580.00				0	0.00				0	0.00	76	410.00	31,160.00
Training and Workshop Expenses (Field Office) - Meals and Snacks	pot				0	0.00			32	32	17,600.00				0	0.00				0	0.00	32	1,810.00	57,920.00
Rolling out of Good Governance (meals, snacks, accommodation & honorarium)	lot				0	0.00				0	0.00	1			1	500,000.00				0	0.00	1	500,000.00	500,000.00
Training/Orientation of New Employees (meals, snacks, accommodation & honorarium)	lot				0	0.00	1			1	65,000.00				0	0.00				0	0.00	1	65,000.00	65,000.00
Capacity building of employees on ERM Basic Course	lot				0	0.00	1			1	410,000.00				0	0.00				0	0.00	1	410,000.00	410,000.00
Capacity building of employees on ERM Frontier Course	lot	1			1	96,666.67				0	0.00	1			1	96,666.67	1			1	96,666.67	3	96,666.67	290,000.01
Supervisory Management Training	lot				0	0.00	1			1	120,000.00				0	0.00				0	0.00	1	120,000.00	120,000.00
Echo-Seminar of Learnings gained from Foreign and Local Training Courses (Competency Based Assessment)	lot				0	0.00	2			2	160,000.00	2			2	240,000.00				0	0.00	5	80,000.00	400,000.00
Admin. Assessment cum HRD Semestral Assessment/Operational Planning	lot				0	0.00				0	0.00	1			1	120,000.00				0	0.00	1	120,000.00	120,000.00
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
<b>Capacity Building</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
LAMS Summit / Cross Visit / Training	lot				0	0.00	1			1	450,000.00				0	0.00				0	0.00	1	450,000.00	450,000.00
Other Professional Services (Honorarium of Resource Speakers)	lot				0	0.00	2			2	50,000.00				0	0.00				0	0.00	2	25,000.00	50,000.00
<b>Cave Assessment</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Meals and snacks for the Community Consultation for 4-caves (P300 for 20 per for 1 day)	pot			20	20	4,000.00	20	20		40	12,000.00	20	20		40	12,000.00	20			20	6,000.00	120	300.00	36,000.00
Food and accommodation for the Annual RCC Meeting for 3days	pot				0	0.00				0	0.00				0	0.00		50		50	81,200.00	50	1,624.00	81,200.00
<b>Cave Management Plan Implementation</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Meals and snacks for the Meeting/Consultation	pot			60	60	18,999.80				0	0.00				0	0.00				0	0.00	60	333.33	19,999.80
<b>LAMS 2 hrs. PRMA</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Procurement of field supplies (PVC, spirit, markers, etc.)	lot	1			1	140,000.00				0	0.00				0	0.00				0	0.00	1	140,000.00	140,000.00
<b>RMS</b>					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
Procurement of food and accommodation for the conduct of HQD	lot	40			40	80,000.00				0	0.00				0	0.00				0	0.00	40	2,000.00	80,000.00
FLUP Adoption / Implementation					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Meal and snacks during HQD	per			20	20	20,000.00	20	20	20	60	60,000.00				0	0.00				0	0.00	60	1,000.00	60,000.00
Meal and snacks during HQD signing	per				0	0.00				0	0.00	20	20	20	60	60,000.00	20			20	20,000.00	60	1,000.00	60,000.00
Communication, Education and Public Awareness (CEPA)					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Meals and Snacks for the Celebration of HQD	per				0	0.00		30		30	25,000.00				0	0.00				0	0.00	30	900.00	25,000.00
Meals and snacks for the Celebration of CTI Day	per				0	0.00			50	50	25,000.00				0	0.00				0	0.00	50	900.00	25,000.00
Snacks for the Celebration of HQD	per				0	0.00				0	0.00			100	100	9,000.00				0	0.00	100	90.00	9,000.00
TA in Integrated Coastal Management					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00
Food and accommodation for the conduct of Participatory Coastal Resource Assessment for four days in Naga City, Ilocos Sur (Days 1, 2 & 3 at Php 1,500; Day 4 at Php 800.00)	per		10		10	33,000.00				0	0.00				0	0.00				0	0.00	10	3,300.00	33,000.00
Food and accommodation for the conduct of Participatory Coastal Resource Assessment for four days in San Esteban, Ilocos Sur (Days 1, 2 & 3 at Php 1,500; Day 4 at Php 800.00)	per			10	10	33,000.00				0	0.00				0	0.00				0	0.00	10	3,300.00	33,000.00
Food and accommodation for the conduct of Participatory Coastal Resource Assessment for four days in Narvacan, Ilocos Sur (Days 1, 2 & 3 at Php 1,500; Day 4 at Php 800.00)	per			10	10	33,000.00				0	0.00				0	0.00				0	0.00	10	3,300.00	33,000.00
ICM Planning workshop for Lingayen, Pangasinan for 3 days (Day 1& 2 at Php. 1,500.00 & Day 3 at Php. 800.00)	per		15		15	57,000.00				0	0.00				0	0.00				0	0.00	15	3,800.00	57,000.00
ICM Planning Workshop for Naga City, Ilocos Sur for 3 days (Day 1& 2 at Php. 1,500.00 & Day 3 at Php. 800.00)	per			15	15	57,000.00				0	0.00				0	0.00				0	0.00	15	3,800.00	57,000.00
ICM Planning Workshop for San Esteban, Ilocos Sur for 3 days (Day 1& 2 at Php. 1,500.00 & Day 3 at Php. 800.00)	per				0	0.00	15			15	57,000.00				0	0.00				0	0.00	15	3,800.00	57,000.00
ICM Planning Workshop for Narvacan, Ilocos Sur for 3 days (Day 1& 2 at Php. 1,500.00 & Day 3 at Php. 800.00)	per				0	0.00	15			15	57,000.00				0	0.00				0	0.00	15	3,800.00	57,000.00
ICM Planning Workshop for Lingayen, Pangasinan for 3days (Day 1 at Php. 1,500.00 & Day 2 at Php. 800.00)	per				0	0.00		15		15	34,500.00				0	0.00				0	0.00	15	2,300.00	34,500.00
ICM Planning Workshop for Naga City, Ilocos Sur for 3days (Day 1 at Php. 1,500.00 & Day 2 at Php. 800.00)	per				0	0.00			15	15	34,500.00				0	0.00				0	0.00	15	2,300.00	34,500.00
ICM Planning Workshop for San Esteban, Ilocos Sur for 3days (Day 1 at Php. 1,500.00 & Day 2 at Php. 800.00)	per				0	0.00				0	0.00	15		15	34,500.00				0	0.00	15	2,300.00	34,500.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount				
ICM Planning Workshop for Narayan, Boice Sur for 30days (Day 1 at Pp. 1,500.00 & Day 2 at Pp. 800.00)	pin				0	0.00				0	0.00	15			15	24,300.00				0	0.00	15	2,300.00	24,300.00	
Meals and Snacks for the conduct of feasible campaign activity	pin				0	0.00	30			30	15,000.00				0	0.00				0	0.00	30	500.00	15,000.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
Newspaper subscription	copies	324	324	324	972	24,300.00	324	324	324	972	24,300.00	324	324	324	972	24,300.00	324	324	324	972	24,300.00	3,888	25.00	97,200.00	
Drinking Water	gal	450	450	450	1350	40,500.00	450	450	450	1350	40,500.00	450	450	450	1350	40,500.00	450	450	450	1350	40,500.00	5,400	30.00	162,000.00	
Laundry services(curtains of Accto. PMO, Finance, CDO)	no				0	0.00	100			100	9,600.00				0	0.00	100			100	9,600.00	200	96.00	19,200.00	
Laundry Services	sets			1	1	1,500.00				0	0.00		1		1	1,500.00				0	0.00	2	1,500.00	3,000.00	
Press Conference (Airtime)	hour				0	0.00			1	1	5,000.00				0	0.00				0	0.00	1	5,000.00	5,000.00	
Audio Broadcast and Pluggings (Airtime)	hr			1	1	15,000.00			1	1	15,000.00			1	1	15,000.00		1		1	1	15,000.00	4	15,000.00	60,000.00
Reproduction, Authentication of Documents	hr	1			1	1,000.00	2			2	2,000.00	2			2	2,000.00				0	0.00	5	1,000.00	5,000.00	
Notarial Fees	hr	1			1	1,000.00	2			2	2,000.00	2			2	2,000.00				0	0.00	5	1,000.00	5,000.00	
Publication Fees	hr	1			1	10,000.00	1			1	10,000.00	1			1	10,000.00				0	0.00	3	10,000.00	30,000.00	
Purchase of latest edition of legal books	hr				0	0.00	1			1	20,000.00				0	0.00				0	0.00	1	20,000.00	20,000.00	
White Drawstrings (Sg. cotton, with logo)	piece			100	100	15,000.00				0	0.00				0	0.00				0	0.00	100	150.00	15,000.00	
Top Glass	pc		18		18	18,999.98				0	0.00				0	0.00				0	0.00	18	1,111.11	19,999.98	
Procurement of HMO training materials	hr				0	0.00		1		1	25,000.00				0	0.00				0	0.00	1	25,000.00	25,000.00	
Maintenance expense of the watercraft	hr				0	0.00	1			1	10,000.00		1		1	10,000.00		1		1	10,000.00	3	10,000.00	30,000.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
Video Documentary(Audio Visual Presentation)	hr				0	0.00				0	0.00		1		1	45,000.00				0	0.00	1	45,000.00	45,000.00	
Provision of Security Services for Q1 2020	hr	1			1	*****				0	0.00				0	0.00				0	0.00	1	1,750,000.00	1,750,000.00	
Installation of DCSR Fire Protection Fire Exit Ladder and Landing	hr	1			1	*****				0	0.00				0	0.00				0	0.00	1	1,000,000.00	1,000,000.00	
					0	0.00				0	0.00				0	0.00				0	0.00	0		0.00	
<b>A. TOTAL</b>																								<b>17,539,482.99</b>	
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																								<b>1,983,948.19</b>	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If applicable for motor vehicle and other items)																						
D. GRAND TOTAL (A + B + C)																				P		21,823,438.08
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																				P		-
F. MONTHLY CASH REQUIREMENTS																				P		-
G.1 Available at Procurement Service Stores					615,762.43					344,767.13					320,878.48					181,230.78	P	1,442,638.82
G.2 Other Items not available at PS but regularly purchased from other sources					7,238,447.34					4,821,394.94					3,528,765.50					2,805,235.09	P	18,798,843.07
TOTAL MONTHLY CASH REQUIREMENTS					7,854,209.77					5,166,162.07					3,849,643.98					2,986,465.87	P	20,241,481.90

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
**TERESITA P. GONZALES**  
 Administrative Officer V-Procurement

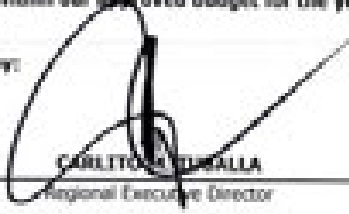
Certified Funds Available  
 / Certified Appropriate Funds Available:

  
**LILIBETH C. ABALOS**  
 Administrative Officer V-Budget Section

Recommending Approval:

  
**LEDUINA S. CO**  
 Assistant Regional Director for Management Services

Approved by:

  
**CARLITO M. DIVALA**  
 Regional Executive Director

Date Prepared: September 30, 2019