

**ANNUAL PROCUREMENT PLAN FOR 2016  
For Common-Use Supplies and Equipment**

Department/Bureau/Office: Department of Environment and Natural Resources  
Region: Region I  
Address: DENR Bldg., Government Center, Sevilla, San Fernando City, La Union

Contact Person: Paquito T. Moreno, Jr.  
Position: Regional Director  
E-mail : rt@denr.gov.ph  
Telephone/Mobile Nos: 072-607-8344

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
<b>A. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																					
<b>COMMON ELECTRICAL SUPPLIES</b>																					
1 BATTERY, size AA, alkaline, 2 pieces per blister pack	pack	70			70	7			7	41			41	7			7	125	17.57	2,196.06	
2 BATTERY, size AAA, alkaline, 2 pieces per blister pack	pack	43			43	7			7	41			41	7			7	98	15.14	1,483.65	
3 BATTERY, size D, alkaline, 2 pieces per blister pack	pack	22			22				0	22			22				0	44	78.35	3,447.44	
4 FLUORESCENT LAMP, tubular, 28 watts	tube				0				0				0				0	0	117.26	-	
5 FLUORESCENT LAMP, tubular, 36 watts	tube	52			52				0	52			52				0	104	42.54	4,423.90	
6 COMPACT FLUORESCENT LAMP, 18 watts, 1 piece in individual box	piece	16			16				0	16			16				0	32	104.37	3,339.70	
7 TAPE, electrical	roll	28			28	4			4	3			3				0	35	18.66	652.93	
<b>COMMON OFFICE SUPPLIES</b>																					
1 ACETATE, gauge #3, 50m per roll	roll	1			1				0				0				0	1	639.60	639.60	
2 AIR FRESHENER, 280ml/can	can	50			50	25			25	40			40	12			12	127	83.15	10,559.80	
3 ALCOHOL, 70%, ethyl, 500ml	bottle	293			293	232			232	261			261	199			199	985	44.22	43,555.22	
4 CARBON FILM, A4 size, 100 sheets per box	box	1			1				0				0				0	1	229.19	229.19	
5 CARBON FILM, PE, black, 216mm x 30mm, 100 sheets per box	box	1			1				0				0				0	1	260.27	260.27	
6 CARTOLINA, assorted color, 20 pieces per pack	pack	28			28				0	17			17				0	45	72.26	3,251.81	
7 CHALK, white, dustless, 100 pieces per box	box				0				0				0				0	0	26.51	-	
8 CLEARBOOK, A4 size	piece				0				0				0				0	0	38.38	-	
9 CLEARBOOK, Legal size	piece	6			6				0				0				0	6	42.64	255.84	
10 CLIP, backfold, 19mm, 12 pieces per box	box	83			83	28			28	53			53	2			2	166	7.46	1,238.69	
11 CLIP, backfold, 25mm, 12 pieces per box	box	93			93	13			13	63			63	12			12	181	17.06	3,087.14	
12 CLIP, backfold, 32mm, 12 pieces per box	box	90			90	3			3	53			53	2			2	148	21.20	3,137.16	
13 CLIP, backfold, 50mm, 12 pieces per box	box	68			68	10			10	60			60	10			10	148	44.77	6,626.26	
14 CORRECTION TAPE, 6 meters(min), 1 piece in individual plastic	piece	219			219	147			147	132			132	109			109	607	42.11	25,558.95	
15 DATA FILE BOX, made with chipboard, with closed ends	box	81			81	4			4	34			34	1			1	120	71.47	8,576.79	
16 DATA FOLDER, made with chipboard, taglia lock	piece				0				0				0				0	0	78.87	-	
17 ENVELOPE, DOCUMENTARY, for A4 size document, 500 pieces per box	box				0				0				0				0	0	413.61	-	
18 ENVELOPE, DOCUMENTARY, for Legal size document, 500 pieces per box	box	2			2				0				0	1			1	3	520.09	1,560.26	
19 ENVELOPE, EXPANDING, KRAFTBOARD, for legal size documents, 100 pieces per box	box	14			14	6			6	2			2	1			1	23	637.25	14,656.81	
20 ENVELOPE, EXPANDING, plastic	piece	44			44	20			20	17			17	8			8	89	35.91	3,195.61	
21 ENVELOPE, MAILING, 500 pieces per box	box	21			21	3			3	8			8	7			7	39	142.84	5,570.92	
22 ENVELOPE, MAILING, with window, 500 pieces per box	box	1			1				0				0				0	1	200.24	200.24	

	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
23	ERASER, felt, for blackboard/whiteboard	piece	7			7				0	1			1			0	8	10.32	82.57
24	ERASER, plastic or rubber	piece	111			111				0	30			30			0	141	2.21	312.17
25	FASTENER, for paper, metal, 50 sets per box	box	87			87	31			31	48			48	12		12	178	58.52	10,416.07
26	FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece	30			30				0				0			0	30	84.94	2,548.25
27	FILE TAB DIVIDER, A4, five (5) colors per set	set				0				0				0			0	0	12.79	-
28	FILE TAB DIVIDER, Legal Size, five(5) colors per set	set	2			2				0	2			2			0	4	17.06	68.22
29	FOLDER, Fancy, A4, 50s/ bundle	bundle				0				0				0			0	0	239.85	-
30	FOLDER, Fancy, Legal, 50 pieces per bundle	bundle				0				0				0			0	0	298.48	-
31	FOLDER, L-type, A4, 50 pieces pack	pack	3			3				0				0			0	3	170.56	511.68
32	FOLDER, L-type, Legal size, 50 pieces per pack	pack	5			5				0	2			2			0	7	186.55	1,305.85
33	FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box	4			4	2			2	1			1	1		1	8	959.29	7,674.30
34	FOLDER, Tagboard, A4, 100 pieces per pack	pack	4			4	1			1				0			0	5	254.77	1,273.87
35	FOLDER, Tagboard, Legal size, 100 pieces per pack	pack	10			10	5			5	2			2	2		2	19	307.48	5,842.11
36	GLUE, all purpose, 300 grams min.	jar	46			46	13			13	26			26	6		6	91	50.10	4,559.28
37	INDEX TAB, self-adhesive, 5 set/box, assorted colors	box	14			14	1			1	4			4	1		1	20	52.11	1,042.22
38	LOOSELEAF COVER, 50sets per bundle	bundle	1			1				0	1			1			0	2	553.25	1,106.51
39	MAGAZINE FILE BOX, LARGE	piece	2			2				0				0			0	2	44.94	89.87
40	MARKER, fluorescent, 3 colors per set	set	47			47	12			12	21			21	2		2	82	36.44	2,987.98
41	MARKER, whiteboard, bullet type, black	piece	114			114	11			11	77			77			0	202	12.10	2,443.19
42	MARKER, whiteboard, bullet type, blue	piece	88			88	6			6	46			46			0	140	12.10	1,693.30
43	MARKER, whiteboard, bullet type, red	piece	78			78	6			6	37			37			0	121	12.10	1,463.50
44	MARKER, permanent, bullet type, black	piece	89			89	38			38	54			54	35		35	216	9.89	2,136.51
45	MARKER, permanent, bullet type, blue	piece	75			75	3			3	21			21	3		3	102	9.89	1,008.91
46	MARKER, permanent, bullet type, red	piece	20			20	3			3	3			3	3		3	29	9.89	286.85
47	NOTE BOOK, stenographer's, 40 leaves, spiral	piece	306			306	6			6	218			218	3		3	533	10.56	5,627.15
48	NOTE PAD, stick-on, (2"x3"), 100 sheets per pad	pad	5			5				0	5			5			0	10	31.98	319.80
49	NOTE PAD, stick-on, (3"x3"), 100 sheets per pad	pad	12			12	6			6	9			9	3		3	30	39.34	1,180.19
50	NOTE PAD, stick-on, (3"x4"), 100 sheets per pad	pad	25			25	20			20	20			20	20		20	85	55.41	4,709.98
51	PAD PAPER, Ruled	pad	51			51	33			33	33			33	17		17	134	17.91	2,399.50
52	PAPER CLIP, gem type, 48mm, 100 pieces per box	box	52			52	30			30	33			33	16		16	131	13.86	1,815.40
53	PAPER CLIP, gem type, 32mm, 100 pieces per box	box	34			34	36			36	30			30	29		29	129	6.93	893.84
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream	49			49	35			35	23			23	25		25	132	120.78	15,942.40
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream	108			108	63			63	56			56	57		57	284	135.32	38,431.02
56	PAPER, Multi-Purpose (COPY) A4, 70gsm	ream	15			15				0	15			15			0	30	104.95	3,148.49
57	PAPER, Multi-Purpose (COPY), Legal size, 70gsm	ream	20			20				0	20			20			0	40	117.74	4,709.67
58	PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets per pack]	ream				0				0				0			0	0	94.34	-
59	PAPER, Thermal, 216mm x 30m	roll	11			11	5			5	9			9	5		5	30	36.56	1,096.85
60	PENCIL, lead, w/eraser, one(1) dozen per box	box	45			45	27			27	44			44	24		24	140	20.11	2,815.47
61	PHILIPPINE NATIONAL FLAG	piece				0				0				0			0	0	307.01	-
62	RECORD BOOK, 300 pages, size: 214mm x 278mm min	book	33			33	2			2	7			7			0	42	61.83	2,596.78
63	RECORD BOOK, 500 pages, size: 214mm x 278mm min	book	91			91	35			35	37			37	25		25	188	89.02	16,736.00
64	RING BINDER, Plastic 32mm, 10 pieces per bundle	bundle	2			2				0	2			2			0	4	263.29	1,053.17
65	RUBBER BAND, 70mm min lay flat length (#18)	box	8			8	1			1				0	1		1	10	108.50	1,084.96
66	RULER, plastic, 450mm, 1 piece in individual plastic	piece	46			46	7			7	13			13	12		12	78	15.99	1,247.22
67	SIGN PEN, black	piece	200			200	108			108	162			162	93		93	563	45.11	25,397.07

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
68 SIGN PEN, blue	piece	93			93	47			47	87			87	41				41	268	45.11	12,089.55
69 SIGN PEN, red	piece	27			27	10			10	15			15	10				10	62	45.11	2,796.84
70 STAMP PAD INK, violet, 50mL	bottle	13			13	1			1	2			2					0	16	23.45	375.23
71 STAMP PAD, felt pad, min 60mm x 100mm	piece	14			14	1			1	11			11					0	26	31.86	828.28
72 STAPLE WIRE, Heavy duty, 23/13	box	105			105	53			53	78			78	66				66	302	31.18	9,416.51
73 STAPLE WIRE, Standard	box				0				0				0					0	0	19.39	-
74 TAPE, masking, 24mm, 50 meters length	roll	75			75	38			38	50			50	43				43	206	56.50	11,638.59
75 TAPE, masking, 48mm, 50 meters length	roll	23			23	10			10	17			17	10				10	60	107.67	6,459.96
76 TAPE, transparent, 24mm, 50 meters	roll	103			103	52			52	88			88	22				22	265	17.80	4,718.13
77 TAPE, transparent, 48mm, 50 meters	roll	29			29	14			14	20			20	13				13	76	34.11	2,592.51
78 TAPE, packaging, 48mm, 50 meters length	roll	46			46	22			22	44			44	16				16	128	34.11	4,366.34
79 TOILET TISSUE, 12 rolls per pack	pack	188			188	156			156	170			170	127				127	641	77.46	49,651.38
80 TWINE, plastic, one kilo per roll	roll	6			6				0	5			5					0	11	55.43	609.75
81 WRAPPING PAPER, kraft, 50 sheets per pack	pack				0				0				0					0	0	115.54	-
<b>COMMON OFFICE DEVICES</b>																					
1 CUTTER BLADE, heavy duty cutter, 10 pieces per tube	tube	60			60	18			18	39			39	30				30	147	8.05	1,182.80
2 CUTTER KNIFE, heavy duty	piece	54			54				0	10			10					0	64	19.92	1,274.61
3 DATING AND STAMPING MACHINE	piece	1			1				0	1			1					0	2	490.34	980.68
4 PENCIL SHARPENER, 1 piece in individual plastic case	piece	17			17				0	6			6					0	23	191.88	4,413.24
5 PUNCHER, paper, heavy duty, with two hole guide, 1 piece in individual box	piece	20			20				0	8			8					0	28	126.52	3,542.44
6 SCISSORS, (6")	pair	62			62				0	2			2	5				5	69	15.92	1,098.36
7 STAPLER, standard	piece	83			83	2			2	15			15	1				1	101	94.54	9,548.11
8 STAPLER, binder type, heavy duty for high volume stapling, 25-135sheets of 70gsm bond paper stapling capacity, min 100 staples, with adjustable paper guide	piece	1			1				0				0					0	1	1,086.25	1,086.25
9 STAPLE REMOVER, plier type	piece	7			7				0	3			3					0	10	18.07	180.71
10 TAPE DISPENSER, table top	piece	15			15				0	4			4					0	19	48.91	929.35
11 WASTE BASKET, non-rigid plastic	piece	49			49	2			2	22			22	2				2	75	31.45	2,358.53
<b>COMMON JANITORIAL SUPPLIES</b>																					
1 BROOM, soft (tambo)	piece	28			28	7			7	17			17	7				7	59	106.60	6,289.40
2 BROOM, stick (tingting)	piece	8			8	6			6	7			7	7				7	28	24.52	686.50
3 CLEANER, TOILET BOWL AND URINAL, 900-1000ml cap	bottle	33			33	18			18	21			21	14				14	86	42.64	3,667.04
4 CLEANSER, scouring powder, 350grams/can	can	28			28	18			18	24			24	12				12	82	18.66	1,529.71
5 DETERGENT POWDER, all purpose, 1kilo/pouch	pouch	35			35	26			26	29			29	17				17	107	42.64	4,562.48
6 DISINFECTANT SPRAY, 400-550 grams	can	40			40	35			35	38			38	33				33	146	117.26	17,119.96
7 DUST PAN, non-rigid plastic	piece	3			3	2			2	2			2	2				2	9	37.19	334.68
8 FLOOR WAX, Paste, red	can				0				0				0					0	0	234.52	-
9 FURNITURE CLEANER, aerosol, 300mL/can	can	90			90	37			37	37			37	37				37	201	86.88	17,462.68
10 INSECTICIDE, aerosol type, 600mL/can	can	21			21	19			19	21			21	18				18	79	120.46	9,516.18
11 MOPBUCKET	piece				0				0				0					0	0	1,918.80	-

	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
12	MOPHANDLE, screw type, aluminum handle	piece	11			11	8			8	13			13	8			8	40	133.25	5,330.00
13	MOPHEAD, made of rayon	piece	21			21	10			10	21			21	10			10	62	101.27	6,278.74
14	RAG, all cotton, 32 pieces per kilo per bundle	bundle	49			49	10			10	44			44	11			11	114	44.77	5,104.01
15	SCOURING PAD, 5 pieces per pack	pack	1			1	1			1	1			1	1			1	4	122.59	490.36
16	TRASHBAG, plastic, transparent, 10pcs/roll	roll	65			65	31			31	56			56	31			31	183	143.38	26,237.99
	<b>COMMON OFFICE EQUIPMENT</b>																				
1	BINDING AND PUNCHING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching, width adjustable to any format, binds 425 sheets, or up to 2" thick, all metal construction	unit	2			2				0				0				0	2	10,658.93	21,317.87
2	CALCULATOR, COMPACT, electronic, 12 digits cap, 1 unit in individual box	unit	18			18	1			1	1			1	2			2	22	157.77	3,470.90
3	CALCULATOR, SCIENTIFIC, 1 unit per box	unit				0				0				0				0	0	424.27	-
4	CHAIR, monobloc, without armrest, beige	piece				0				0				0				0	0	287.82	-
5	CHAIR, monobloc, without armrest, white	piece				0				0				0				0	0	287.82	-
6	DIGITAL VOICE RECORDER, 4GB (expandable), 1 unit in individual box	unit	1			1				0				0				0	1	6,385.34	6,385.34
7	DOCUMENT CAMERA, four(4) reference points demarcate viewing area, 16x(1600%) consecutive zoom, PC and Doc Cam video switcher, plug and play	unit				0				0				0				0	0	25,797.20	-
8	ELECTRIC FAN, industrial	unit				0				0				0				0	0	1,172.60	-
9	ELECTRIC FAN, orbit type	unit				0				0				0				0	0	1,279.20	-
10	ELECTRIC FAN, stand type	unit	2			2				0				0				0	2	1,062.80	2,125.60
11	ELECTRIC FAN, wall type	unit				0				0				0				0	0	957.27	-
12	FACSIMILE MACHINE, uses thermal paper, 50m/roll, for documents 216mm x 600mm, 15 sec, transmission speed, running width 2018mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit	1			1				0				0				0	1	3,590.29	3,590.29
13	FIRE EXTINGUISHER, dry chemical, for ABC class of fire, stored pressure type, non-electrical conductor, non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit	2			2				0				0				0	2	1,328.24	2,656.47
14	FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC, for ABC class of fire, stored pressure type, non-electrical conductor, non-corrosive, 4.5kg (10 lbs), brand new	unit				0				0				0				0	0	4,038.01	-
15	MULTIMEDIA PROJECTOR, 4000 ansi Lumens, 3600 hours lamp life, supports SVGA to SXGA, (compressed) resolution	unit				0				0				0				0	0	42,144.62	-
16	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4, 30 sheets cutting cap., automatic clamping, stationary blade guard, A4-A6 format indications	unit				0				0				0				0	0	8,154.90	-
17	PAPER SHREDDER, 0.06m/sec shred speed, cuts 6-8 sheets of 70gsm paper	unit				0				0				0				0	0	5,628.48	-
18	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column, 480 cps print speed	unit				0				0				0				0	0	18,877.60	-
19	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 column, 337 cps print speed	unit				0				0				0				0	0	5,977.31	-
20	PRINTER, INKJET, wireless capable, 55ppm speed, 512MB memory, duplex printing capable	unit				0				0				0				0	0	10,250.00	-
21	PRINTER, LASER, monochrome, 24ppm speed, 1200 x 1200 dpi	unit				0				0				0				0	0	1,694.94	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
22 TABLE, monobloc, square, 36" X 36", white, four(4) seater, for indoor and outdoor use	unit				0				0				0				0	0	1,263.21	-
23 TABLE, monobloc, square, 36" X 36", beige, four(4) seater, for indoor and outdoor use	unit				0				0				0				0	0	1,264.24	-
<b>COMMON COMPUTER SUPPLIES</b>																				
1 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box				0				0				0				0	0	616.95	-
2 COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box				0				0				0				0	0	904.50	-
3 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box	5			5	5			5	5			5	5			5	20	700.58	14,011.55
4 COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	5			5	5			5	5			5	5			5	20	974.32	19,486.48
5 COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box	5			5	3			3	5			5	3			3	16	585.18	9,362.92
6 COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box				0				0				0				0	0	932.75	-
7 DVD REWRITABLE, 4x speed, 4.7GB capacity	piece	42			42	42			42	42			42	25			25	151	21.90	3,307.54
8 EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0, backward compatible with USB 2.0, 5400 rpm, with dual color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, System Requirements: USB 3.0: Windows XP/Vista/7/MacOSx 10.4 or above, with USB 3.0 cable and product guide	piece	19			19	3			3	3			3	3			3	28	3,170.28	88,767.95
9 FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	40			40	22			22	24			24	25			25	111	239.85	26,623.35
10 MOUSE, optical, USB connection type	unit	4			4	16			16				0	6			6	26	140.71	3,658.51
<b>HANDBOOK ON PROCUREMENT</b>																				
1 HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT-RA 9184(6th Edition), 6" x 9", 296 pages,	piece				0				0				0				0	0	29.62	-
<b>CONSUMABLES</b>																				
1 INK CART, BROTHER LC39BK, Black	cart				0				0				0				0	0	698.23	-
2 INK CART, BROTHER LC39C, Cyan	cart				0				0				0				0	0	458.38	-
3 INK CART, BROTHER LC39M, Magenta	cart				0				0				0				0	0	458.38	-
4 INK CART, BROTHER LC39Y, Yellow	cart				0				0				0				0	0	458.38	-
5 INK CART, BROTHER LC67B, Black	cart				0				0				0				0	0	932.75	-
6 INK CART, BROTHER LC67C, Cyan	cart				0				0				0				0	0	559.65	-
7 INK CART, BROTHER LC67M, Magenta	cart				0				0				0				0	0	559.65	-
8 INK CART, BROTHER LC67Y, Yellow	cart				0				0				0				0	0	559.65	-
9 INK CART, BROTHER LC67HYBK, Black	cart				0				0				0				0	0	1,641.64	-
10 INK CART, BROTHER LC67HYC, Cyan	cart				0				0				0				0	0	890.11	-
11 INK CART, BROTHER LC67HYM, Magenta	cart				0				0				0				0	0	890.11	-
12 INK CART, BROTHER LC67HYY, Yellow	cart				0				0				0				0	0	890.11	-
13 INK CART, CANON PG-810, Black	cart	102			102	64			64	88			88	60			60	314	635.34	199,495.50
14 INK CART, CANON PG-740, Black	cart	5			5	5			5	5			5	5			5	20	719.55	14,391.00
15 INK CART, CANON PGI-725, Black	cart				0				0				0				0	0	504.22	-
16 INK CART, CANON CLI-726, Black	cart				0				0				0				0	0	476.50	-

	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
17	INK CART, CANON CL-811, Colored	cart	87			87	53			53	81			81	51			51	272	840.01	228,482.18
18	INK CART, CANON CL-741, Colored	cart	5			5	5			5	5			5	5			5	20	840.01	16,800.16
19	INK CART, CANON CLI-726, Cyan	cart				0				0				0				0	0	548.99	-
20	INK CART, CANON CLI-726, Magenta	cart				0				0				0				0	0	548.99	-
21	INK CART, CANON CLI-726, Yellow	cart				0				0				0				0	0	548.99	-
22	INK CART, EPSON C13T038190 (To 38), Black	cart				0				0				0				0	0	504.22	-
23	INK CART, EPSON C13T039090 (To 39), Colored	cart				0				0				0				0	0	789.91	-
24	INK CART, EPSON C13T105190(73N)/(91N),Black	cart				0				0				0				0	0	437.06	-
25	INK CART, EPSON C13T105290(73N)/(91N),Cyan	cart				0				0				0				0	0	437.06	-
26	INK CART, EPSON C13T105390(73N)/(91N),Magenta	cart				0				0				0				0	0	437.06	-
27	INK CART, EPSON C13T105490(73N)/(91N),Yellow	cart				0				0				0				0	0	437.06	-
28	INK CART, EPSON C13T6664100 (T6641), Black	cart	85			85	74			74	51			51	38			38	248	261.17	64,770.16
29	INK CART, EPSON C13T664200 (T6642), Cyan	cart	73			73	67			67	73			73	38			38	251	261.17	65,553.67
30	INK CART, EPSON C13T664300 (T6643), Magenta	cart	73			73	67			67	73			73	38			38	251	261.17	65,553.67
31	INK CART, EPSON C13T664400 (T6644), Yellow	cart	73			73	67			67	73			73	38			38	251	261.17	65,553.67
32	INK CART, HP 51645A, (HP45), Black	cart				0				0				0				0	0	1,343.16	-
33	INK CART, HP C1823A, (HP23), Tri-color	cart				0				0				0				0	0	1,652.30	-
34	INK CART, HP C4844A, (HP10), Black	cart				0				0				0				0	0	1,529.71	-
35	INK CART, HP C4906AA, (HP940XL), Black	cart				0				0				0				0	0	1,561.69	-
36	INK CART, HP C4907AA, (HP940XL), Cyan	cart				0				0				0				0	0	1,055.34	-
37	INK CART, HP C4908AA, (HP940XL), Magenta	cart				0				0				0				0	0	1,055.34	-
38	INK CART, HP C4909AA, (HP940XL), Yellow	cart				0				0				0				0	0	1,055.34	-
39	INK CART, HP C4936A, (HP18), Black	cart				0				0				0				0	0	913.56	-
40	INK CART, HP C4937A, (HP18), Cyan	cart				0				0				0				0	0	689.70	-
41	INK CART, HP C4938A, (HP18), Magenta	cart				0				0				0				0	0	689.70	-
42	INK CART, HP C4939A, (HP18), Yellow	cart				0				0				0				0	0	689.70	-
43	INK CART, HP C6578DA, (HP78), Tri-color	cart				0				0				0				0	0	1,551.03	-
44	INK CART, HP C6615DA, (HP15), Black	cart				0				0				0				0	0	1,268.54	-
45	INK CART, HP C6625AA, (HP17), Tri-color	cart				0				0				0				0	0	1,380.47	-
46	INK CART, HP C6656AA, (HP56), Black	cart	2			2				0				0				0	2	944.48	1,888.95
47	INK CART, HP C6657AA, (HP57), Tri-color	cart	1			1				0				0				0	1	1,503.06	1,503.06
48	INK CART, HP C8727AA, (HP27), Black	cart				0				0				0				0	0	820.82	-
49	INK CART, HP C8765WA, (HP94), Black	cart				0				0				0				0	0	906.10	-
50	INK CART, HP C8766WA, (HP95), Tri-color	cart				0				0				0				0	0	1,131.03	-
51	INK CART, HP C8767WA, (HP96), Black	cart	2			2	1			1				0				0	3	1,391.13	4,173.39
52	INK CART, HP C9351AA, (HP21), Black	cart	11			11	18			18	15			15	20			20	64	659.85	42,230.66
53	INK CART, HP C9352AA, (HP22), Tri-color	cart	7			7	17			17	16			16	21			21	61	770.72	47,013.80
54	INK CART, HP C9361WA, (HP93), Tri-color	cart				0				0				0				0	0	1,380.47	-
55	INK CART, HP C9362WA, (HP92), Black	cart				0				0				0				0	0	615.08	-
56	INK CART, HP C9363WA, (HP97), Tri-color	cart				0	1			1	3			3				0	4	1,527.58	6,110.31
57	INK CART, HP C9364WA, (HP98), Black	cart	5			5				0	3			3				0	8	831.48	6,651.84
58	INK CART, HP CB314A, (HP900), Black	cart				0				0				0				0	0	303.81	-
59	INK CART, HP CB315A, (HP900), Tri-color	cart				0				0				0				0	0	369.90	-
60	INK CART, HP CB335WA, (HP74), Black	cart				0				0				0				0	0	695.03	-
61	INK CART, HP CB336WA, (HP74XL), Black	cart				0				0				0				0	0	1,497.73	-

	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
62	INK CART, HP CB337WA, (HP75), Tri-color	cart				0				0				0				0	0	799.50	-
63	INK CART, HP CB338WA, (HP75XL), Tri-color	cart				0				0				0				0	0	1,519.05	-
64	INK CART, HP CC640WA, (HP60), Black	cart	5			5				0	5			5				0	10	650.26	6,502.60
65	INK CART, HP CC641WA, (HP60XL), Black	cart				0				0				0				0	0	1,433.77	-
66	INK CART, HP CC643WA, (HP60), Tri-color	cart				0				0				0				0	0	766.45	-
67	INK CART, HP CC644WA, (HP60XL), Tri-color	cart				0				0				0				0	0	1,668.29	-
68	INK CART, HP CC653AA, (HP901), Black	cart				0				0				0				0	0	650.26	-
69	INK CART, HP CC656AA, (HP901), Tri-color	cart				0				0				0				0	0	1,002.04	-
70	INK CART, HP CC660AA, (HP702), Black	cart				0				0				0				0	0	1,029.76	-
71	INK CART, HP CD887AA, (HP703), Black	cart				0				0				0				0	0	354.98	-
72	INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0				0	0	354.98	-
73	INK CART, HP CD971AA, (HP 920), Black	cart				0				0				0				0	0	812.29	-
74	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	6			6				0	6			6				0	12	623.61	7,483.32
75	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	6			6				0	6			6				0	12	623.61	7,483.32
76	INK CART, HP CD974AA, (HP 920XL), Yellow	cart	6			6				0	6			6				0	12	623.61	7,483.32
77	INK CART, HP CD975AA, (HP 920XL), Black	cart	9			9				0	9			9				0	18	1,172.60	21,106.80
78	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0				0	0	623.61	-
79	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0				0	0	771.78	-
80	INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0				0	0	1,580.88	-
81	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0				0	0	1,172.60	-
82	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0				0	0	1,172.60	-
83	INK CART, HP CN048AA, (HP951XL), Yellow	cart				0				0				0				0	0	1,172.60	-
84	INK CART, HP CN692AA, (HP704), Black	cart				0				0				0				0	0	354.98	-
85	INK CART, HP CN693AA, (HP704), Tri-color	cart				0				0				0				0	0	354.98	-
86	INK CART, HP CZ107AA, (HP678), Black	cart				0				0				0				0	0	366.70	-
87	INK CART, HP CZ108AA, (HP678), Tricolor	cart				0				0				0				0	0	369.90	-
88	INK CART, HP CZ121A (HP685A), Black	cart				0				0				0				0	0	373.10	-
89	INK CART, HP CZ122A (HP685A), Cyan	cart				0				0				0				0	0	245.18	-
90	INK CART, HP CZ123A (HP685A), Magenta	cart				0				0				0				0	0	245.18	-
91	INK CART, HP CZ124A (HP685A), Yellow	cart				0				0				0				0	0	245.18	-
92	INK CART, HP Q8893AA (C8728AA), (HP28), Colored	cart				0				0				0				0	0	938.08	-
93	INK CART, LEXMARK 10NO217 (#17), Black	cart				0				0				0				0	0	1,028.69	-
94	INK CART, LEXMARK 10NO227 (#27), Colored	cart				0				0				0				0	0	1,225.90	-
95	TONER CART, BROTHER TN-2025, Black	cart				0				0				0				0	0	2,620.23	-
96	TONER CART, BROTHER TN-2130, Black	cart				0				0				0				0	0	1,865.50	-
97	TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,931.50	-
98	TONER CART, BROTHER TN-3320, Black	cart				0				0				0				0	0	3,419.73	-
99	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0				0	0	5,095.48	-
100	TONER CART, HP C4092A, Black	cart				0				0				0				0	0	2,809.98	-
101	TONER CART, HP C4096A, Black	cart				0				0				0				0	0	5,486.70	-
102	TONER CART, HP C7115A, Black	cart				0				0				0				0	0	3,045.56	-
103	TONER CART, HP CB435A, Black	cart	2			2				0				0				0	2	2,787.59	5,575.18
104	TONER CART, HP CB436A, Black	cart				0				0				0				0	0	3,139.37	-
105	TONER CART, HP CB540A, Black	cart				0				0				0				0	0	3,348.31	-

	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
106	TONER CART, HP CB541A, Cyan	cart				0				0				0				0	0	3,044.50	-
107	TONER CART, HP CB542A, Yellow	cart				0				0				0				0	0	3,044.50	-
108	TONER CART, HP CB543A, Magenta	cart				0				0				0				0	0	3,044.50	-
109	TONER CART, HP CC364A, Black	cart				0				0				0				0	0	7,504.64	-
110	TONER CART, HP CC530A, Black	cart				0				0				0				0	0	5,292.69	-
111	TONER CART, HP CC531A, Cyan	cart				0				0				0				0	0	4,964.36	-
112	TONER CART, HP CC532A, Yellow	cart				0				0				0				0	0	4,964.36	-
113	TONER CART, HP CC533A, Magenta	cart				0				0				0				0	0	4,964.36	-
114	TONER CART, HP CE255A, Black	cart				0				0				0				0	0	6,514.33	-
115	TONER CART, HP CE278A, Black	cart				0				0				0				0	0	3,146.83	-
116	TONER CART, HP CE285A (HP85A), Black	cart	61			61	51			51	66			66	31			31	209	2,774.80	579,932.78
117	TONER CART, HP CE310A, Black	cart				0				0				0				0	0	2,375.05	-
118	TONER CART, HP CE311A, Cyan	cart				0				0				0				0	0	2,537.08	-
119	TONER CART, HP CE312A, Yellow	cart				0				0				0				0	0	2,537.08	-
120	TONER CART, HP CE313A, Magenta	cart				0				0				0				0	0	2,537.08	-
121	TONER CART, HP CE320A, Black	cart				0				0				0				0	0	3,134.04	-
122	TONER CART, HP CE321A, Cyan	cart				0				0				0				0	0	3,016.78	-
123	TONER CART, HP CE322A, Yellow	cart				0				0				0				0	0	3,016.78	-
124	TONER CART, HP CE323A, Magenta	cart				0				0				0				0	0	3,016.78	-
125	TONER CART, HP CE390A, Black	cart				0				0				0				0	0	7,462.00	-
126	TONER CART, HP CE400A, Black	cart				0				0				0				0	0	6,760.57	-
127	TONER CART, HP CE401A, Cyan	cart				0				0				0				0	0	9,896.74	-
128	TONER CART, HP CE402A, Yellow	cart				0				0				0				0	0	9,896.74	-
129	TONER CART, HP CE403A, Magenta	cart				0				0				0				0	0	9,896.74	-
130	TONER CART, HP CE410A, (HP305), Black	cart				0				0				0				0	0	3,731.00	-
131	TONER CART, HP CE411A, (HP305), Cyan	cart				0				0				0				0	0	5,527.21	-
132	TONER CART, HP CE412A, (HP305), Yellow	cart				0				0				0				0	0	5,527.21	-
133	TONER CART, HP CE413A, (HP305), Magenta	cart				0				0				0				0	0	5,527.21	-
134	TONER CART, HP CE505A, Black	cart				0				0				0				0	0	3,752.32	-
135	TONER CART, HP CE505X, Black, high cap	cart				0				0				0				0	0	6,889.56	-
136	TONER CART, HP Q2612A, Black	cart	10			10	5			5	10			10	5			5	30	3,045.56	91,366.86
137	TONER CART, HP Q2613A, Black	cart				0				0				0				0	0	3,411.20	-
138	TONER CART, HP Q5942A, Black	cart				0				0				0				0	0	7,462.00	-
139	TONER CART, HP Q5949A, Black	cart				0				0				0				0	0	3,619.07	-
140	TONER CART, HP Q5950A, Black	cart				0				0				0				0	0	7,835.10	-
141	TONER CART, HP Q5951A, Cyan	cart				0				0				0				0	0	11,116.25	-
142	TONER CART, HP Q5952A, Yellow	cart				0				0				0				0	0	11,116.25	-
143	TONER CART, HP Q5953A, Magenta	cart				0				0				0				0	0	11,116.25	-
144	TONER CART, HP Q6000A, Black	cart				0				0				0				0	0	3,400.54	-
145	TONER CART, HP Q6001A, Cyan	cart				0				0				0				0	0	3,704.35	-
146	TONER CART, HP Q6002A, Yellow	cart				0				0				0				0	0	3,704.35	-
147	TONER CART, HP Q6003A, Magenta	cart				0				0				0				0	0	3,704.35	-
148	TONER CART, HP Q6470A, Black	cart				0				0				0				0	0	5,664.72	-
149	TONER CART, HP Q6471A, Cyan	cart				0				0				0				0	0	5,632.74	-
150	TONER CART, HP Q6472A, Yellow	cart				0				0				0				0	0	5,990.92	-



Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
151 TONER CART, HP Q6473A, Magenta	cart				0				0				0				0	0	5,990.92	-
152 TONER CART, HP Q7553A, Black	cart				0				0				0				0	0	3,857.85	-
153 TONER CART, LEXMARK E360H11P, Black	cart				0				0				0				0	0	9,096.18	-
154 TONER CART, LEXMARK T650A11P, Black	cart				0				0				0				0	0	9,871.16	-
155 TONER CART, SAMSUNG ML-D2850B, Black	cart				0				0				0				0	0	4,956.90	-
156 TONER CART, SAMSUNG MLT-D101S, Black	cart				0				0				0				0	0	2,665.00	-
157 TONER CART, SAMSUNG MLT-D103L, Black	cart				0				0				0				0	0	2,984.80	-
158 TONER CART, SAMSUNG MLT-D103S, Black	cart				0				0				0				0	0	2,984.80	-
159 TONER CART, SAMSUNG MLT-D104S, Black	cart				0				0				0				0	0	2,611.70	-
160 TONER CART, SAMSUNG MLT-D105L, Black	cart				0				0				0				0	0	2,931.50	-
161 TONER CART, SAMSUNG MLT-D108S, Black	cart				0				0				0				0	0	2,665.00	-
162 TONER CART, SAMSUNG MLT-D119S(ML-2010D3), Black	cart				0				0				0				0	0	3,198.00	-
163 TONER CART, SAMSUNG MLT-D203E, Black	cart				0				0				0				0	0	7,462.00	-
164 TONER CART, SAMSUNG MLT-D203L, Black	cart				0				0				0				0	0	5,649.80	-
165 TONER CART, SAMSUNG MLT-D203U, black	cart				0				0				0				0	0	9,700.60	-
166 TONER CART, SAMSUNG MLT-D205E, Black	cart				0				0				0				0	0	8,208.20	-
167 TONER CART, SAMSUNG MLT-D205L, Black	cart				0				0				0				0	0	4,903.60	-
168 TONER CART, SAMSUNG SCX-D6555A, Black	cart				0				0				0				0	0	4,317.30	-
169 RIBBON CART, EPSON C13S015516 (#8750), Black, for LX-300	cart				0				0				0				0	0	78.67	-
170 RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0				0	0	743.00	-
171 RIBBON CART, EPSON C13S015584 (S015327), Black	cart	10			10	5			5	5			5	5			5	25	343.25	8,581.30
172 RIBBON CART, EPSON C13S015632, Black, for LX-310	cart				0				0				0				0	0	77.82	-
<b>B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																				
<b>COMMON ELECTRICAL SUPPLIES</b>																				
1 BALLAST, 36 watts	piece				0				0				0				0	0	76.65	-
2 FLUORESCENT LAMP, tubular, 14 watts	tube				0				0				0				0	0	90.61	-
3 FLUORESCENT LIGHTING FIXTURE, 1 x 36W	set				0				0				0				0	0	373.10	-
4 STARTER, 4-40 watts	piece	2			2				0	2			2				0	4	5.33	21.32
<b>COMMON OFFICE EQUIPMENT</b>																				
1 CALCULATOR, MINI-PRINTING, 1 unit per box	unit				0				0				0				0	0	954.07	-
2 CALCULATOR, PRINTING, DESKTOP, 1 unit per box	unit				0				0				0				0	0	2,014.74	-
3 ELECTRONIC TIME RECORDER OR BUNDY CLOCK, electronic, compact design with large clock face, 2-color ribbon, with dot matrix printer, wall or desk mount, 220 volts	unit				0				0				0				0	0	3,398.41	-
4 MEGAPHONE, portable sound system, all ABS resin body, 330mm length, 200mm Horn Diameter, 16 watts(min), 300 meters(min), rechargeable, with built-in siren, red or blue color	unit				0				0				0				0	0	2,771.60	-
5 WIRELESS N-ROUTER, wireless speed: 300 Mbps, standard: IEEE 802.11g, IEEE 802.3u, IEEE 802.3, interface: 4 x 10/100 ports, 1 x 10/100 WAN port, LED indicator: Power, WLAN, LAN(10/100), Internet Status, with patch cable and power adapter, warranty: one(1) year warranty, frequency band: 2.4 GHz, one(1) unit/box	unit				0				0				0				0	0	1,063.87	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
<b>COMMON OFFICE SUPPLIES</b>																					
1	CARTOLINA, white, 20 pieces per pack	pack	10			10			0				0					0	10	53.30	533.00
2	CLIP, bulldog, 73mm (3")	piece	26			26	17		17	26			26	17				17	86	8.53	733.41
3	COLUMNAR PAD, 18 cols, 50 gsm min.	pad				0			0				0					0	0	67.16	-
4	ENVELOPE, PAY, 500 pieces per box	box				0			0				0					0	0	117.58	-
5	ILLUSTRATION BOARD, (30"x40")	piece	2			2			0				0					0	2	35.93	71.85
6	INDEX CARD BOX, 3"x5"	piece				0			0				0					0	0	37.31	-
7	INDEX CARD BOX, 5"x8"	piece				0			0				0					0	0	56.50	-
8	INDEX CARD, 3"x5", 500 pieces per pack	pack				0			0				0					0	0	52.55	-
9	INDEX CARD, 5"x8", 500 pieces per pack	pack	1			1			0				0					0	1	142.82	142.82
10	MANILA PAPER, 10sheets per pack	pack	15			15			0	15			15					0	30	26.65	799.50
11	MAP PIN, round head, 100 pieces per case	case	3			3	2		2	2			2	4				4	11	41.36	454.95
12	OIL, for general purpose lubricant, 120 mL	bottle				0			0				0					0	0	37.82	-
13	PAPER, Thermal, 210mm x 30m	roll	34			34	34		34	29			29	13				13	110	30.70	3,376.86
14	PUSH PIN, flat head type, assorted colors, 100 pieces per case	case	18			18	6		6	10			10	3				3	37	25.58	946.61
15	RIBBON, for manual typewriter, in box,, with each spool individually wrapped in plastic	spool	2			2			0				0					0	2	16.52	33.05
16	RING BINDER, Plastic 25mm, 10 pieces per bundle	bundle	3			3	1		1				0					0	4	154.57	618.28
17	RING BINDER, Plastic 50mm, 10 pieces per bundle	bundle				0			0				0					0	0	298.31	-
18	STAPLE WIRE, Heavy duty, 23/17	box				0			0				0					0	0	42.52	-
19	TAPE DISPENSER, handheld	piece				0			0				0					0	0	29.83	-
20	TAPE, for adding machine	roll				0			0				0					0	0	8.31	-
21	TIME CARD, for Amano Bundy Clock,100 pieces bundle	bundle				0			0				0					0	0	71.21	-
<b>COMMON JANITORIAL SUPPLIES</b>																					
1	FLOOR WAX, Liquid type, natural	can				0			0				0					0	0	379.76	-
2	FLOOR WAX, Paste type, natural	can				0			0				0					0	0	229.19	-
3	SOAP, BATHROOM, 90 grams, 1 piece in individual box	piece	44			44	30		30	51			51	32				32	157	22.92	3,598.28
<b>CONSUMABLES</b>																					
1	INK CART, EPSON C13T103190 (103), Black	cart				0			0				0					0	0	887.98	-
2	INK CART, EPSON C13T103290 (103), Cyan	cart				0			0				0					0	0	591.63	-
3	INK CART, EPSON C13T103390 (103), Magenta	cart				0			0				0					0	0	591.63	-
4	INK CART, EPSON C13T103490 (103), Yellow	cart				0			0				0					0	0	591.63	-
5	INK CART, EPSON C13T143190 (143), Black	cart				0			0				0					0	0	602.29	-
6	INK CART, EPSON C13T143290 (143), Cyan	cart				0			0				0					0	0	477.57	-
7	INK CART, EPSON C13T143390 (143), Magenta	cart				0			0				0					0	0	477.57	-
8	INK CART, EPSON C13T143490 (143), Yellow	cart				0			0				0					0	0	477.57	-
9	INK CART, EPSON C13T166190 (166XL), Black	cart				0			0				0					0	0	181.22	-
10	INK CART, EPSON C13T166290 (166XL), Cyan	cart				0			0				0					0	0	341.12	-
11	INK CART, EPSON C13T166390 (166XL), Magenta	cart				0			0				0					0	0	341.12	-
12	INK CART, EPSON C13T166490 (166XL), Yellow	cart				0			0				0					0	0	341.12	-
13	INK CART, HP C4836A, (HP11), Cyan	cart				0			0				0					0	0	1,573.42	-

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
14 INK CART, HP C4837A, (HP11), Magenta	cart				0				0				0				0	0	1,573.42	-
15 INK CART, HP C4838A, (HP11), Yellow	cart				0				0				0				0	0	1,573.42	-
16 RIBBON CART, LEXMARK 3070169 (11A3550)	cart				0				0				0				0	0	799.50	-
17 RIBBON CART., FUJITSU DL 3850	cart				0				0				0				0	0	458.38	-
18 TONER CART, BROTHER TN-150BK, Black	cart				0				0				0				0	0	3,320.59	-
19 TONER CART, BROTHER TN-150C, Cyan	cart				0				0				0				0	0	3,800.29	-
20 TONER CART, BROTHER TN-150M, Magenta	cart				0				0				0				0	0	3,800.29	-
21 TONER CART, BROTHER TN-150Y, Yellow	cart				0				0				0				0	0	3,800.29	-
22 TONER CART, BROTHER TN-155BK, Black	cart				0				0				0				0	0	4,690.40	-
23 TONER CART, FUJI XEROX CWAA0762, Black	cart				0				0				0				0	0	5,825.69	-
24 TONER CART, HP CE250A, Black	cart				0				0				0				0	0	5,543.20	-
25 TONER CART, HP CE251A, Cyan	cart				0				0				0				0	0	10,815.64	-
26 TONER CART, HP CE252A, Yellow	cart				0				0				0				0	0	10,815.64	-
27 TONER CART, HP CE253A, Magenta	cart				0				0				0				0	0	10,815.64	-
28 TONER CART, HP Q1338A, Black	cart				0				0				0				0	0	6,843.72	-
29 TONER CART, HP Q6511A, Black	cart				0				0				0				0	0	6,039.96	-
30 TONER CART, HP Q7551A, Black	cart				0				0				0				0	0	6,316.05	-
31 TONER CART, LEXMARK 34217HR, Black	cart				0				0				0				0	0	4,830.05	-
32 TONER CART, SAMSUNG ML-2250D5, Black	cart				0				0				0				0	0	4,903.60	-
33 TONER CART, SAMSUNG ML-D3050B, Black	cart				0				0				0				0	0	6,822.40	-
<b>Office Equipment and Accessories</b>																				
1 4.6 cu. Ft. Refrigerator	unit	1			1				0				0				0	1	10,000.00	10,000.00
2 Bags	pieces	9			9				0				0				0	9	2,000.00	18,000.00
3 Cabinet (Made to Order)	unit	12			12												0	12	15,000.00	180,000.00
4 Calculator Casio JS-120 TVS-BK	unit	9			9	7			7				0				0	16	9,000.00	144,000.00
5 Calculator, Canon TX-1210Hi II	unit	3			3												0	3	1,000.00	3,000.00
6 CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display, AC power source, Canon	unit				0				0				0	1			1	1	1,993.42	1,993.42
7 Coffee Maker	unit	2			2				0				0				0	2	3,500.00	7,000.00
8 Computer Table (Sigma C-8073)	unit	2			2				0				0				0	2	6,700.00	13,400.00
9 Cup & Saucer	dozen	3			3				0				0				0	3	1,200.00	3,600.00
10 Dish Rack	pieces	1															0	0	2,000.00	-
11 Diver's watch	unit	2			2				0				0				0	2	15,000.00	30,000.00
12 Divider, glass	unit	1			1				0				0				0	1	50,000.00	50,000.00
13 Drinking Glass	dozen	2			2				0				0				0	2	600.00	1,200.00
14 Executive Chair High Back Mesh	pcs	10			10				0	2			2				0	12	7,500.00	90,000.00
15 Executive Table	piece	2			2	2											0	2	10,000.00	20,000.00
16 Field Jacket	piece				0				0	30			30				0	30	5,000.00	150,000.00
17 Field Shoes	piece				0				0	30			30				0	30	6,000.00	180,000.00
18 Field Shoes	piece				0	7			7				0				0	7	3,000.00	21,000.00
19 Field Umbrella	piece				0				0	30			30				0	30	500.00	15,000.00
20 Filing Cabinet, steel, corrugated, four drawers with 8 ball bearing rollers, body and drawers gauge 20, rails and frames gauge 18	unit	8			8	8			8	2			2				0	18	9,990.00	179,820.00



	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
25	Columnar book 24 columns	box	41			41	6			6	18			18	18			18	83	105.00	8,715.00
26	COLUMNAR NOTEBOOK, 12 cols	box	18			18				0				0	12			12	30	21.32	639.60
27	COLUMNAR PAD, 4 cols, 50 gsm min.	pad	2			2	2			2	2			2	2			2	8	25.02	200.16
28	Correction pen, UNI rolling ball metal tip	piece	35			35	26			26	23			23	18			18	102	120.00	12,240.00
29	Coupon Bond Laser (long) S20	reams	327			327	274			274	276			276	205			205	1082	269.00	291,058.00
30	Coupon bond laser (short) S20	reams	283			283	252			252	266			266	195			195	996	218.00	217,128.00
31	Double sided tape 1'	pieces	21			21	10			10	12			12	7			7	50	105.00	5,250.00
32	Double sided tape 2'	pieces	6			6	5			5	2			2	2			2	15	208.00	3,120.00
33	Eraser, staedler	piece	65			65	3			3	9			9				0	77	10.40	800.80
34	Expanding Envelope, long	pieces	90			90	100			100	40			40	50			50	280	54.00	15,120.00
35	Expanding Envelope, short	pieces	60			60	55			55	30			30	30			30	175	35.00	6,125.00
36	Expanding Folder Green (long)	pieces	162			162	22			22	112			112	22			22	318	41.40	13,165.20
37	Folder (long) 14 pts	pc	705			705	200			200	635			635	150			150	1690	8.00	13,520.00
38	Folder (short) 14 pts	pc	735			735	275			275	625			625	155			155	1790	5.00	8,950.00
39	Folder long transparent front cover expanding (long)	pcs	10			10	10			10	10			10	10			10	40	60.00	2,400.00
40	Folder long transparent front cover expanding (short)	pcs	5			5	5			5	5			5	5			5	20	40.00	800.00
41	FOLDER, morocco/fancy, A4 size, 50s/pack	bundle	7			7				0				0	2			2	9	239.85	2,158.65
42	FOLDER, morocco/fancy, legal size, 50s/pack	pack	6			6				0				0	2			2	8	298.48	2,387.84
43	Glossy paper 17 x 11 CZS 810 gsm 500/box	box	2			2	2			2	2			2	2			2	8	1,200.00	9,600.00
44	Hannstape	pieces	5			5	2			2	2			2	2			2	11	200.00	2,200.00
45	HBW Ballpen (Red)	box	1			1				0	1			1				0	2	120.00	240.00
46	ID Jacket	pcs	30			30	30			30	60			60	60			60	180	12.00	2,160.00
47	Laminating Film 12 inches, 250 microns	rolls	8			8	1			1	3			3	1			1	13	2,500.00	32,500.00
48	Linen Paper (long)	piece	13			13	6			6	3			3	3			3	25	60.00	1,500.00
49	Linen Paper (short)	piece	6			6	3			3	3			3				0	12	50.00	600.00
50	Metal quadrat (1 x 1 meter)	pcs	3			3				0				0				0	3	3,000.00	9,000.00
51	Morocco folder (long), Blue	pieces	30			30	30			30	30			30	30			30	120	9.50	1,140.00
52	Morocco folder (short), Blue	pieces	125			125	15			15	15			15	15			15	170	6.50	1,105.00
53	Multi-purpose board, long, white	pack	10			10	10			10	11			11	11			11	42	50.00	2,100.00
54	Notebook, 100 leaves	each	36			36	38			38	68			68	60			60	202	31.20	6,302.40
55	Notebook, 50 leaves	each	90			90									50			50	140	25.00	3,500.00
56	Organizer Planner	pc	2			2				0				0				0	2	500.00	1,000.00
57	Paper fastener, plastic	box	14			14	4			4	3			3	2			2	23	100.00	2,300.00
58	PAPER, bond, Premium Grade, legal	ream	42			42	17			17	17			17	22			22	98	111.75	10,951.50
59	PAPER, bond, Premium Grade,210mm x 297mm (A4), 70 gsm	ream	34			34	10			10	10			10	10			10	64	100.10	6,406.40
60	PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	18			18	8			8	8			8	8			8	42	100.10	4,204.20
61	PAPER, for Plain Paper Copier, 254mm x 356mm(B4), 70gsm	ream	10			10				0				0				0	10	152.44	1,524.40
62	PAPER, for PPC, legal	ream	8			8	8			8	8			8	8			8	32	111.75	3,576.00
63	Parker Refill	piece	5			5												0	5	100.00	500.00
64	Parker Roller ball refill 0.5 fine pt.	piece	11			11	3			3	7			7				0	21	110.00	2,310.00
65	Pencil lead staedler (0.50)	pcs	12			12				0				0				0	12	21.40	256.80
66	Pencil Mongol Pencil No.2	box	73			73	30			30	26			26	36			36	165	72.00	11,880.00
67	Pentel pen, pilot (black)	piece	37			37	19			19	23			23	4			4	83	35.00	2,905.00
68	Pentel pen, pilot (blue)	piece	15			15	12			12	9			9	3			3	39	35.00	1,365.00





Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
8 fluorescent holder, ballast and starter	pcs.	50			50				0	50			50				0	100	230.00	23,000.00
9 Male Common Outlet	sets	3			3				0	3			3				0	6	240.00	1,440.00
10 Male Plug	pcs				0				0				0	12			12	12	25.00	300.00
11 NSL LED Bulb 9 Watts (Daylight)	pcs				0	4			4				0	4			4	8	500.00	4,000.00
12 Outlet Surface 3 gang	pc				0	6			6				0	4			4	10	100.00	1,000.00
13 Surge Protector 6 outlets with individual switch	pcs	4			4				0	2			2	2			2	8	750.00	6,000.00
14 Telephone Line Cable Flat (100 meters)	roll	1			1				0				0				0	1	1,200.00	1,200.00
15 Tie Wire Nylon Plastic Black 4 inches	pcs				0	100			100				0	100			100	200	7.00	1,400.00
16 White Cable Moldings 1" x 3 meters	pcs	10			10				0	36			36				0	46	85.00	3,910.00
17 White Cable Moldings 2" x 3 meters	pcs	10			10				0	24			24				0	34	100.00	3,400.00
<b>circuit breaker:</b>					0				0				0				0	0		-
18 1. 30 amperes	sets	3			3				0	3			3				0	6	440.00	2,640.00
19 2. 20 amperes	sets	3			3				0	3			3				0	6	420.00	2,520.00
20 3. 15 amperes	sets	3			3				0	3			3				0	6	400.00	2,400.00
																				-
																				-
<b>Computer Supplies</b>																				
1 2TB SATA Harddisk	piece	2			2				0	1			1	2			2	5	4,700.00	23,500.00
2 4GB DDR3 1600 Memory	pcs				0	2			2				0				0	2	4,700.00	9,400.00
3 4TB WD My Book Studio External Drive	piece				0				0	1			1				0	1	10,400.00	10,400.00
4 500GB SATA 720RPM Hard Disk	pcs				0				0	2			2				0	2	2,900.00	5,800.00
5 Automated Voltage Regulator (AVR) 500 watts capacity	unit	2			2				0				0				0	2	600.00	1,200.00
6 Auxiliary Fan Blower 220V	pcs	4			4				0				0	2			2	6	400.00	2,400.00
7 Bottomless Ink - Black	piece	24			24	9			9	4			4	24			24	61	120.00	7,320.00
8 Bottomless Ink - Cyan	piece	12			12	8			8	4			4	11			11	35	120.00	4,200.00
9 Bottomless Ink - Magenta	piece	12			12	8			8	4			4	11			11	35	120.00	4,200.00
10 Bottomless Ink - Yellow	piece	11			11	8			8	4			4	11			11	34	120.00	4,080.00
11 Canon inkjet print cartridge #CL 98	pc	8			8	14			14	14			14	14			14	50	708.89	35,444.50
12 Canon Inkjet print cartridge #PG88	pc	4			4	9			9	9			9	9			9	31	900.00	27,900.00
13 Canon LBP 2900 (cart 303) Toner	piece	10			10	10			10	13			13	8			8	41	4,609.50	188,989.50
14 CCTV	unit	8			8				0				0				0	8	50,000.00	400,000.00
15 Centralized Power Supply 12VDC 18 Output 20A	piece				0	1			1				0				0	1	4,350.00	4,350.00
16 Coaxial Cable RG59	piece				0				0	1			1				0	1	3,800.00	3,800.00
17 Color High Resolution IR LED Dome Camera	piece				0	6			6				0				0	6	3,500.00	21,000.00
18 COMPACT DISK REWRITABLE, 700MB min. capacity	piece	31			31	56			56	56			56	6			6	149	17.86	2,660.47
19 Computer ink Canon 40 (black)	pcs.	7			7	6			6	6			6	7			7	26	719.55	18,708.30
20 Computer ink Canon 41 (color)	pcs.	5			5	4			4	4			4	5			5	18	840.01	15,120.14
21 CONTINOUS FORM Short (Carbonize) - 3 ply	box	3			3	2			2	3			3	2			2	10	733.41	7,334.10
22 Crimping Tool (RJ45/RJ11)	pcs	2			2				0				0	2			2	4	450.00	1,800.00
23 Desktop Computer Dust Cover	pcs	14			14				0	2			2				0	16	100.00	1,600.00
24 Diskette	box	10			10				0	10			10				0	20	55.22	1,104.40
25 DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	25			25	25			25	25			25	25			25	100	11.47	1,147.00
26 DVD-RW Drive	pcs				0	2			2				0	2			2	4	2,200.00	8,800.00
27 EXTERNAL HARD DRIVE, 500GB, 2.5"HDD, USB 3.0	piece	14			14	4			4	4			4	2			2	24	2,414.49	57,947.76
28 Flash Drive 32 GB	unit	24			24	4			4				0				0	28	1,850.00	51,800.00
29 FLASH DRIVE, 64GB, USB 2.0, plug and play	piece	24			24	8			8	6			6				0	38	1,850.00	70,300.00





	Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4		
17	LCD Monitor Wall mount bracket (for 22 inches)	pcs				0	4			4			0	2			2	6	1,200.00	7,200.00
18	LCD Projector with screen	unit	1			1				0			0				0	1	50,000.00	50,000.00
19	MONITOR	unit				0	1			1			0				0	1	5,000.00	5,000.00
20	Printer 3 in 1 EPSON L210	unit	16			16				0			0	2			2	18	9,000.00	162,000.00
21	PRINTER, Laserjet HP1102	unit	4			4				0			0				0	4	9,000.00	36,000.00
22	Projector	unit	1			1				0	1		1				0	2	60,000.00	120,000.00
23	Tablet	unit	4			4				0			0				0	4	20,000.00	80,000.00
24	Tablet	unit	10			10				0	5		5				0	15	28,000.00	420,000.00
25	Tablet 8	unit				0	1			1			0				0	1	9,990.00	9,990.00
26	Upgrading of CPU	unit	2			2				0			0				0	2	35,000.00	70,000.00
27	Upgrading of DVR Recorder-16CH H.264 AVC708H-960H	set	1			1				0			0	1			1	2	25,000.00	50,000.00
																				-
																				-
	<b>*Other Categories</b>																			-
	Contract of Service (Admin Aide I @ 409.09)	3 months	6			6	6			6	6		6	6			6	24	26,999.94	647,998.56
	Contract of Service (Admin Aide II @ 439.77)	3 months	4			4	4			4	4		4	4			4	16	29,024.82	464,397.12
	Contract of Service (Admin Aide III @ 472.77)	3 months	10			10	10			10	10		10	10			10	40	31,202.82	1,248,112.80
	Contract of Service (Admin Aide IV @ 508.22)	3 months	11			11	11			11	11		11	8			8	41	33,542.52	1,375,243.32
	Contract of Service (Admin Aide VI @ 587.32)	3 months	7			7	7			7	7		7	7			7	28	38,763.12	1,085,367.36
	Contract of Service (CDO @ 843.14)	3 months	5			5	5			5	5		5	5			5	20	55,647.24	1,112,944.80
	Contract of Service (Computer Operator II @ 729.59)	3 months	2			2	2			2	2		2	2			2	8	48,152.94	385,223.52
	Contract of Service (Data Encoder @ 631.36)	3 months	27			27	32	3		35	32	3	35	32			32	129	41,669.76	5,375,399.04
	Contract of Service (Forester @ 843.14)	3 months	4			4	4				4			4			4	8	55,647.24	445,177.92
	Contract of Service (Geodetic Engineer I @ 1,221.73)	3 months	4			4	4	3		7	4	3	7	4			4	22	80,634.00	1,773,948.00
	Contract of Service (Info System Analyst @ 843.14)	3 months	1			1	1	3		4	1	3	4	1			1	10	55,647.24	556,472.40
	Contract of Service (Information Officer I @ 843.13)	3 months	2			2	2	3		5	2	3	5	2			2	14	55,646.58	779,052.12
	Contract of Service (Mathematician I @ 784.32)	3 months	1			1	1				1			1			1	2	51,765.12	103,530.24
	Contract of Service (Math Aide II @ 678.68)	3 months	3			3	3				3			3			3	6	44,792.88	268,757.28
	Contract of Service (Math Aide I @ 587.32)	3 months	6			6	6	3		9	6	3	9	6			6	30	38,763.12	1,162,893.60
	Contract of Service (Research Analyst I @ 784.31)	3 months	1			1	1	3		4	1	3	4	1			1	10	51,764.46	517,644.60
	Contract of Service (Special Investigator @ 1,131.23)	3 months	1			1	1	3		4	1	3	4	1			1	10	74,661.18	746,611.80
																				-
	Broadcast Airtime (per project)	proj	3			3	3	3		6	3	3	6	3			3	18	5,000.00	90,000.00
	Honorarium of Speakers	lot	2			2	1			1	1		1	2			2	4	5,000.00	20,000.00
	Honorarium of Speakers	lot												1			1	1	50,000.00	50,000.00
	Labor and materials for the repair of computer and printer		1			1	1	1		2	1	1	2				0	5	4,000.00	20,000.00
	Local Newspaper Subscription		3			3				0			0				0	3	4,500.00	13,500.00
	Mailing, delivery and waybill services		8			8	7			7	8		8	7			7	30	500.00	15,000.00
	Mailing, delivery/waybill services		2			2	1			1	1		1	1			1	5	2,000.00	10,000.00
	Mailing, delivery/waybill services		2			2	2	2		2	2	1	2	1			1	7	2,500.00	17,500.00
	Publication of Programs (per project)	project	1			1	1	1		2	1	1	2				0	5	6,000.00	30,000.00
	Repair of computers, printers and copier machine		5			5	3			3	3		3	3			3	14	10,000.00	140,000.00
	Repair of computers, printers and xerox machine		2			2	2			2	2		2	1			1	7	20,000.00	140,000.00
	Tarpaulin	piece	8			8	15			15	14		14	13			13	50	800.00	40,000.00
	Tarpaulin Printing for National Statistics Month	piece	2			2								4			4	6	500.00	3,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
Capacity Building Training (meals, snacks and accommodation)	lot	1			1	2			2	1			1	1				1	5	40,000.00	200,000.00
Conduct of HRD Year End (meals, snacks)	lot				0				0				0	1				1	1	25,000.00	25,000.00
ECHO-Seminar (meals, snacks)	lot				0	1			1	1			1					0	2	35,000.00	70,000.00
Food and catering services (meetings/workshops)	lot	2			2	1			1	3			3					0	6	20,000.00	120,000.00
Food and catering services (meetings/workshops)	lot	1			1					1			1					0	2	30,000.00	60,000.00
GAD Forum month (Catering services)	lot				0	1			1				0					0	1	37,500.00	37,500.00
GAD Trainings (Catering services)	lot				0	1			1				0					0	1	37,500.00	37,500.00
Implementation of PRAISE (meals, snacks)	lot	1			1	1			1	2			2					0	4	13,000.00	52,000.00
Meals & Snacks for the meeting (2 meetings per sem.)	lot	40			40	40			40	40			40	40				40	160	150.00	24,000.00
Meals/Snacks for GAD Meetings	lot	1			1	1				1			1	1				1	3	3,000.00	9,000.00
Meals/Snacks for PMD Workshops/Meetings	lot	4				3			3	4				3				3	6	10,000.00	60,000.00
Meetings	lot	1			1	1			1	1			1	1				1	4	5,000.00	20,000.00
Meetings	lot	8			8	4			4	4			4	4				4	20	25,000.00	500,000.00
Mid-year GAS Assessment (Accommodation and Catering)	lot				0	1			1				0					0	1	37,500.00	37,500.00
Reengineering & Renewal (meals, snacks and accommodation)	lot	1			1	2			2	1			1	1				1	5	60,000.00	300,000.00
Skills Training (Catering services)	lot				0	1			1				0					0	1	37,500.00	37,500.00
Snacks for ENR Sectoral Committee Meeting under the Regional Development Council	lot	1			1	1			1	1			1	1				1	4	800.00	3,200.00
Training (meals, snacks and accommodation)	lot	4			4	4			4	4			4	4				4	16	20,000.00	320,000.00
Training, 35 pax, 2 days	lot	1			1				0				0					0	1	175,000.00	175,000.00
Training, 40 pax, 2 days	lot	1			1				0				0					0	1	200,000.00	200,000.00
Training/Assessment/Team Building @ 70pax, 2days	lot					1			1	1								0	1	150,000.00	150,000.00
Trainings/Seminars	lot	3			3	3			3	3			3	3				3	12	15,000.00	180,000.00
Validators (meals, snacks and accommodation)	lot	2			2	2			2	2			2	2				2	8	25,000.00	200,000.00
Workshops	lot	5			5	4			4	4			4	4				4	17	50,000.00	850,000.00
Year-End GAD Assessment (Catering services)	lot				0	1			1				0					0	1	37,500.00	37,500.00
					0				0				0					0	0		-
Photodrum for CANON iR 1024	cart	5			5	1			1	4			4	3				3	13	9,000.00	117,000.00
Toner - TK 135 (KYOCERA) (KM-2810)	pcs				0				0	12			12	16				16	28	3,550.00	99,400.00
Toner (TK-4109 Taskalfa 2200)	piece	2			2	2			2	2			2	2				2	8	6,944.00	55,552.00
Toner Cartridge Kyocera (TK-1147)	toner				0	2			2	2			2	2				2	6	6,500.00	39,000.00
Toner NPG 28 ( CANON)	cart				0	1			1									0	1	9,000.00	9,000.00
Toner NPG 32 ( CANON iR 1024)	cart	8			8	4			4	7			7	6				6	25	9,000.00	225,000.00
					0				0				0					0	0		-
Vehicle maintenance		2			2	2			2	2			2	2				2	8	5,000.00	40,000.00
Vehicle maintenance		2			2	2			2	2			2	2				2	8	10,000.00	80,000.00
Electrical equipment/supplies	lot	1			1				0				0					0	1	10,000.00	10,000.00
					0				0				0					0	0		-
<b>Aircon Maintenance:</b>					0				0				0					0	0		-
- Preventive Maintenance of Aircon (labor & parts)	lot	1			1				0				0					0	1	166,000.00	166,000.00
- General cleaning of aircon (box type 3 toner)					0				0				0					0	0		-
- General cleaning of aircon (box type 5 toner)					0				0				0					0	0		-
- General cleaning of aircon (window type)					0				0				0					0	0		-

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
- Purchase of Chemicals (Aircon cleaner, decloger, penetrating)	lot				0	1			1				0	1			1	2	12,500.00	25,000.00
					0				0				0				0	0		-
<b>Building Maintenance:</b>					0				0				0				0	0		-
- Repair/periodic maintenance of office furniture,equipments and facilities including unforceable emergencies	lot	1			1				0				0				0	1	62,500.00	62,500.00
- Rehabilitation of Fire Alarm, Fire Extinguishers and other fire protection Equipment	lot	1			1				0				0				0	1	75,000.00	75,000.00
- Repiping of waterline & drainage	lot	1			1				0				0				0	1	21,000.00	21,000.00
- Rehabilitation of DENR Building	lot	1			1				0				0				0	1	250,000.00	250,000.00
- Rehabilitation of electrical installation of DENR Building	lot	1			1				0				0				0	1	31,250.00	31,250.00
- Fabrication of tarpaulins for special events	lot	1			1				0				0				0	1	25,000.00	25,000.00
- Renovation of offices and facilities	lot	1			1				0				0				0	1	62,500.00	62,500.00
					0				0				0				0	0		-
<b>- Procurement of Security Services</b>	lot	12			12	12			12	12			12	12			12	48	25,000.00	1,200,000.00
					0				0				0				0	0		-
<b>Purchase of Plumbing, carpentry and electrical materials/ equipment for maintenance use</b>	lot	1			1				0				0				0	1	120,000.00	120,000.00
<b>Equipment Maintenance:</b>					0				0				0				0	0		-
- Installation/repair of audio, visual equipments	lot	1			1				0				0				0	1	75,000.00	75,000.00
- Repair of Copier	lot	1			1	1			1	1			1	1			1	4	50,000.00	200,000.00
- Repair & replacement of spare parts of Copier Machine	lot				0	1			1				0	1			1	2	50,000.00	100,000.00
- Major repair of Airconditioning units	lot	1			1				0				0				0	1	42,000.00	42,000.00
					0				0				0				0	0		-
<b>Elevator Maintenance</b>	lot	1			1	1			1	1			1	1			1	4	25,000.00	100,000.00
<b>Drinking Water</b>	lot	1			1				0				0				0	1	550,000.00	550,000.00
<b>Purchase of Gardening, Décor and Tools</b>	lot	1			1				0				0				0	1	80,000.00	80,000.00
					0				0				0				0	0		-
<b>Vehicle Maintenance:</b>					0				0				0				0	0		-
					0				0				0				0	0		-
ORD: 1) SAA 1970					0				0				0				0	0		-
Office of the ARD for Management Services: 1) SJC 964					0				0				0				0	0		-
AD: 1) SFH 697,2) SKA 735,3)SCD 653,4) SAN 807,5)SAA 3243					0				0				0				0	0		-
<b>TECHNICAL SERVICES</b>					0				0				0				0	0		-
Office of the ARD for Technical Services:1) SKA 762					0				0				0				0	0		-
Surveys & Mapping Division: 1) SHY 811, 2) SHV 401, 3) SCH 737, 4) SDP 258, 5) XPG 237					0				0				0				0	0		-
<b>Conservation and Development Division:</b>					0				0				0				0	0		-
1) SFG 181, 2) SKA 718, 3) SKA 772					0				0				0				0	0		-
<b>Office of the NGP Coordinator:</b>					0				0				0				0	0		-
1) SKA 758, 2) SDT 649					0				0				0				0	0		-
<b>Office of the Resident Auditor:</b>					0				0				0				0	0		-
1) SKA 768					0				0				0				0	0		-
<b>Enforcement Division:</b>					0				0				0				0	0		-
1) SFH 962					0				0				0				0	0		-
					0				0				0				0	0		-

Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
- Under chassis repair and replacement of defective parts	lot				0				0				0				0	0		-
Cross Joint	pcs				0				0				0				0	0		-
Wheel Bearing:					0				0				0				0	0		-
1. inner (left and right)	set	20			20				0				0				0	20	1,200.00	24,000.00
2. outer (left and right)	set	20			20				0				0				0	20	1,300.00	26,000.00
Axle Bearing (left and right)	set	20			20				0				0				0	20	1,600.00	32,000.00
Balljoint:					0				0				0				0	0		-
1.1 upper (left)	pcs	20			20				0				0				0	20	1,800.00	36,000.00
1.2 upper (right)	pcs	20			20				0				0				0	20	1,800.00	36,000.00
2.1 lower (left)	pcs	20			20				0				0				0	20	2,000.00	40,000.00
2.2 lower (right)	pcs	20			20				0				0				0	20	2,000.00	40,000.00
Tie Rod End:					0				0				0				0	0		-
1. left	pc	20			20				0				0				0	20	1,200.00	24,000.00
2. right	pc	20			20				0				0				0	20	1,200.00	24,000.00
Tensioner Bearing	pc	20			20				0				0				0	20	400.00	8,000.00
Bushing:					0				0				0				0	0		-
1. leaf spring bushing	pcs	80			80				0				0				0	80	120.00	9,600.00
2. suspension bushing	pcs	80			80				0				0				0	80	900.00	72,000.00
3. stabilizer bushing	pcs	80			80				0				0				0	80	500.00	40,000.00
					0				0				0				0	0		-
Oil Seal:(SKA772,SKA762,SJC964,XPG237,SKA758,SFH 697,SAA 1970					0				0				0				0	0		-
Axle oil seal (left and right)	pcs	80			80				0				0				0	80	700.00	56,000.00
Rack End (left and right)	set	7			7				0				0				0	7	2,500.00	17,500.00
Center Link Assy.	set	20			20				0				0				0	20	7,000.00	140,000.00
Pit Man Arm	set	20			20				0				0				0	20	1,900.00	38,000.00
Idler Arm	set	20			20				0				0				0	20	2,900.00	58,000.00
Center Bearing Assy	pcs	20			20				0				0				0	20	2,900.00	58,000.00
stabilizer link	pcs	80			80				0				0				0	80	1,650.00	132,000.00
Shock Absorber (SDT649,SCH737,SAN807,SKA718,SKA772,SHV401,SDP258,SCD653,SFG181)	pc	9			9				0				0				0	9	1,500.00	13,500.00
EWD (Early Warning Device):SFH962,SCH737,SAN807,SAA1970,SAA3243	pcs	5			5				0				0				0	5	800.00	4,000.00
					0				0				0				0	0		-
- Electrical repair and replacement of defective parts	lot	5			5	5			5	5			5	5			5	20	4,000.00	80,000.00
					0				0				0				0	0		-
- General/minor repair of brake system and replacement of defective parts	lot				0				0				0				0	0		-
Brake Pad	set	12			12	10			10				0				0	22	1,700.00	37,400.00
wheel rubber cup	pc	12			12	10			10				0				0	22	75.00	1,650.00
Caliper Kit (left and right)	set	12			12	10			10				0				0	22	850.00	18,700.00
Brake Shoe	set	12			12	10			10				0				0	22	2,500.00	55,000.00
					0				0				0				0	0		-
- General/minor repair of clutch system and replacement of defective parts	lot				0				0				0				0	0		-
Repair Kit:					0				0				0				0	0		-
1. clutch master	pc	20			20				0				0				0	20	900.00	18,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
2. brake master	pc	20			20				0				0				0	20	1,500.00	30,000.00
- Replacement of body accessories inner/outer	lot	20			20	20			20	20			20	20			20	80	1,000.00	80,000.00
- Periodic maintenance service	lot				0				0				0				0	0		-
<b>Belt:</b>					0				0				0				0	0		-
1. timing	pairs	12			12	10			10				0				0	22	3,500.00	77,000.00
2. fan	pairs	12			12	10			10				0				0	22	1,800.00	39,600.00
3. aircon	pc	12			12	10			10				0				0	22	700.00	15,400.00
<b>Change Oil:</b>					0				0				0				0	0		-
-motor oil Hx7 (10x30)		20			20	20			20	20			20	20			20	80	650.00	52,000.00
motor oil 7liters/vehicle					0				0				0				0	0		-
<b>Oil filter - C111 (Toyota/Ford):</b>		4			4	4			4	4			4	4			4	16	350.00	5,600.00
NIM 514, SKA 758,SKA 762, XPG 237(c115)					0				0				0				0	0		-
<b>Oil filter - C502 (Isuzu):</b>		3			3	3			3	3			3	3			3	12	350.00	4,200.00
SCH 737, SDT 649,SAA 3243					0				0				0				0	0		-
<b>Oil filter - C306 (Mitsubishi):</b>		8			8	8			8	8			8	8			8	32	650.00	20,800.00
SHY 811, SHV 401, SFH 962, SKA 772,SFH 697, SKA 768, SKA 718, SDP 258					0				0				0				0	0		-
<b>Oil filter -</b>		1			1	1			1	1			1	1			1	4	550.00	2,200.00
SCD 653,					0				0				0				0	0		-
<b>Oil filter -</b>		1			1	1			1	1			1	1			1	4	450.00	1,800.00
SKA 735					0				0				0				0	0		-
<b>Oil filter -</b>		1			1	1			1	1			1	1			1	4	350.00	1,400.00
SAN 807					0				0				0				0	0		-
					0				0				0				0	0		-
<b>- Assorted sizes of tires</b>	piece				0				0				0				0	0		-
SHY811 R15 265/65		1			1				0				0				0	1	52,000.00	52,000.00
SFG181 R15 235/75		1			1				0				0				0	1	36,000.00	36,000.00
SHV401 R14 195/70		1			1				0				0				0	1	20,000.00	20,000.00
SFH962 R14 195/70		1			1				0				0				0	1	20,000.00	20,000.00
SJC964 R15 255/70		1			1				0				0				0	1	36,000.00	36,000.00
SKA735 R15 205/70		1			1				0				0				0	1	26,000.00	26,000.00
SCH 737 R15 205/70		1			1				0				0				0	1	26,000.00	26,000.00
SKA718 R15 265/70		1			1				0				0				0	1	36,000.00	36,000.00
SDP258 R15 235/75		1			1				0				0				0	1	36,000.00	36,000.00
					0				0				0				0	0		-
<b>- Assorted size of battery</b>	piece				0				0				0				0	0		-
SHY811 3SMF		1			1				0				0				0	1	7,000.00	7,000.00
SHV401 3SMF		1			1				0				0				0	1	7,000.00	7,000.00
SFH962 3SMF		1			1				0				0				0	1	7,000.00	7,000.00
SKA758 3SMF		1			1				0				0				0	1	7,000.00	7,000.00
SDP258 3SMF		1			1				0				0				0	1	7,000.00	7,000.00
SAA1970 3SMF		1			1				0				0				0	1	7,000.00	7,000.00
					0				0				0				0	0		-
<b>Vehicle Maintenance</b>					0				0				0				0	0		-
SDP 258	lot	1			1				0				0				0	1	200,000.00	200,000.00
SHV 401	lot	1			1	1			1	1			1	1			1	4	30,000.00	120,000.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity			
																				-	
<b>TOOLS FOR REPAIR/MAINTENANCE OF SERVICE VEHICLES</b>					0							0						0	0	-	
press drill (1.5hp)	pc	1			1							0						0	1	10,000.00	10,000.00
ammeter tester	units	1			1							0	1					0	2	5,000.00	10,000.00
Hydraulic Jack 2-10 tons (crocodile)	unit	1			1							0	1					0	2	5,000.00	10,000.00
welding machine 250amp	unit	1			1							0						0	1	9,500.00	9,500.00
																				-	
<b>REPAIR AND MAINTENANCE OF BUILDING</b>					0							0						0	0	-	
Masonry Trowel	pcs.	3			3							0	3					0	6	60.00	360.00
<b>drill bits for:</b>					0							0						0	0	-	
1. steel	set	1			1							0						0	1	3,000.00	3,000.00
2. wood	set	1			1							0						0	1	2,000.00	2,000.00
3. concrete	set	1			1							0						0	1	1,500.00	1,500.00
GI Sheet Cutter (big)	pc	1			1							0						0	1	1,000.00	1,000.00
welding rods	kilos	1			1	2						2						0	3	150.00	450.00
paint brush/rolling brush	pcs.	2			2	2						2						0	4	150.00	600.00
gooseneck faucet	pcs.	50			50							0						0	50	260.00	13,000.00
ordinary faucet	pcs.	30			30							0						0	30	55.00	1,650.00
<b>flexible hose for lavatory :</b>					0							0						0	0	-	
flexible hose for lavatory 3/8 x 5/8 x 14"	pcs.	25			25							0	25					0	50	90.00	4,500.00
flexible hose for lavatory 3/8 x 7/8 x 14"	pcs.	25			25							0	25					0	50	105.00	5,250.00
flexible hose for lavatory 1/2 x 1/2 x 14"	pcs.	25			25							0	25					0	50	176.00	8,800.00
handsaw handle	pcs.	2			2							0						0	2	300.00	600.00
glass cutter	pcs.	2			2							0						0	2	500.00	1,000.00
diamond cutter 4"/105 mm.	pcs.	10			10							0						0	10	550.00	5,500.00
teflon 1/2	pcs.	20			20							0						0	20	27.50	550.00
silicon gun	pcs.	2			2							0						0	2	220.00	440.00
silicon clear (canister)	box	1			1							0						0	1	160.00	160.00
circular bulb	pcs.	20			20							0						0	20	350.00	7,000.00
angle valve	pcs.	25			25							0	25					0	50	300.00	15,000.00
cell tester	pc.	1			1							0						0	1	500.00	500.00
handsaw blade	pcs.	10			10							0						0	10	89.75	897.50
tank fittings push button single	pcs.	25			25							0						0	25	150.00	3,750.00
sand paper (#120,100,80,400,600,800,1000)	pcs.	50			50							0						0	50	12.00	600.00
easy tite w/ hardener	liters	5			5							0						0	5	300.00	1,500.00
paleta big size	pairs	3			3							0						0	3	75.00	225.00
<b>Pallet, plastic 1.2 md, 2 mko 165</b>	piece	10			10							0						0	10	4,000.00	40,000.00
					0							0						0	0	-	
<b>MEDICAL SUPPLIES</b>					0							0						0	0	-	
Stethoscope ALP K2	pc	1			1							0						0	1	500.00	
Sphygmomanometer ALP K2	pc	1			1							0						0	1	1,500.00	
Gluco Dr. Plus Strips	box	1			1	1						1	1					1	4	1,300.00	5,200.00
MC Lance	box	1			1							0	1					0	2	150.00	300.00
Medioplast gauze pad 4x4	pc	5			5	5						5	5					5	20	7.00	140.00
Medioplast plaster tape 1.25x9.1	pc	1			1	1						1	1					1	4	65.00	260.00
Cleene cotton balls (300balls)	pack	1			1	1						1	1					1	4	80.00	320.00
Betadine 120ml	bottle	1			1							0	1					0	2	200.00	400.00

Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue as of Sept 9,2015	TOTAL AMOUNT
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
RM Co-amoxiclav 625mg	tablet	60			60	60			60	60			60	60			60	240	35.00	8,400.00
Catapres 75mcg	tablet	90			90	90			90	90			90	90			90	360	35.00	12,600.00
Buscopan	tablet	30			30	30			30	30			30	30			30	120	25.00	3,000.00
Biogesic	tablet	60			60	60			60	60			60	60			60	240	5.00	1,200.00
Decolgen Non-drowse	tablet	60			60	60			60	60			60	60			60	240	6.00	1,440.00
Advil	capsule	60			60	60			60	60			60	60			60	240	10.00	2,400.00
Alaxan FR	capsule	60			60	60			60	60			60	60			60	240	10.00	2,400.00
Solmux	capsule	60			60	60			60	60			60	60			60	240	15.00	3,600.00
Benadryl 50mg	capsule	30			30	30			30	30			30	30			30	120	30.00	3,600.00
					0				0				0				0	0		-
<b>Catering (Meeting/Workshop etc.)</b>					0				0				0				0	0		-
* Meetings		2			2	2			2	2			2	2			2	8	10,000.00	80,000.00
* Workshops		2			2	2			2	2			2	2			2	8	50,000.00	400,000.00
<b>ICM Planning (5 sites: catering service)</b>					0				0				0				0	0		-
ICM Orientation :45pax@P250	pax	5			5				0				0				0	5	11,250.00	56,250.00
ICM Workshop I: Issue ID:45 pax@P250	pax				0	5			5				0				0	5	11,250.00	56,250.00
ICM Workshop 2: ICM Program Dev't Workshop:45pax@P250	pax				0				0	5			5				0	5	11,250.00	56,250.00
Meeting & Consultation Workshop:45pax @P250	pax				0				0				0	5			5	5	11,250.00	56,250.00
<b>Resource Assessment</b>					0				0				0				0	0		-
Community Consultation Meetings (45 pax@P250)	pax	5			5				0				0				0	5	11,250.00	56,250.00
3 Participatory Coastal Resource Assessment (45 pax @P250)	pax				0	2			2	3			3				0	5	11,250.00	56,250.00
<b>MPA establishment</b>					0				0				0				0	0		-
Workshops/Meetings/Consultations (45pax@P250)	pax				0	2			2				0				0	2	11,250.00	22,500.00
Public hearing/consultation :45 pax@ P250	pax				0	2			2				0				0	2	11,250.00	22,500.00
Meetings for MPA Networking :45pax@P250	pax				0	2			2				0				0	2	11,250.00	22,500.00
Community consultation meeting 45 pax@P250	pax				0	2			2				0				0	2	11,250.00	22,500.00
Workshop for Issue ID: 45pax @P250	pax				0				0	2			2				0	2	11,250.00	22,500.00
Workshop for Mgmt Planning: 45pax @P250	pax				0				0	2			2				0	2	11,250.00	22,500.00
Zoning Activity: 45pax@P250	pax				0				0	2			2				0	2	11,250.00	22,500.00
<b>Social Mobilization</b>					0				0				0				0	0		-
<b>For IEC Advocacy Campaign</b>					0				0				0				0	0		-
Tarpaulin (Special Events size (5x4 )@ P18 per foot)	pcs				0	2			2	2			2				0	4	360.00	1,440.00
Meals and snacks for conduct of special events (45 pax @ P250)	pcs				0	1			1	1			1				0	2	11,250.00	22,500.00
Assorted Prizes for 2 events (/plaques/ trophies/t-shirts/bags)	event				0	3			3	3			3				0	6	2,000.00	12,000.00
<b>Coastal Habitat &amp; vulnerability assessment</b>					0				0				0				0	0		-
Meeting with Community : 45pax @P250	pax	1			1				0				0				0	1	11,250.00	11,250.00
Community consultation meeting for RIA : 45pax @P250	pax	1			1				0				0				0	1	11,250.00	11,250.00
<b>Social Mobilization</b>					0				0				0				0	0		-
Seminars with community (45 pax @ P250)	pcs	1			1	1			1	1			1	1			1	4	11,250.00	45,000.00
<b>Livelihood Interventions</b>					0				0				0				0	0		-
Training on Livelihood Interventions (45 pax @ P1,200 per day - meals, snacks and accommodation)	pax				0				0	1			1	1			1	2	54,000.00	108,000.00
Honorarium of resource speakers	pax				0				0	1			1	1			1	2	5,000.00	10,000.00
<b>Hires and Rentals</b>					0				0				0				0	0		-



Item & Specifications	Unit of Measure	Quantity Requirement																Price Catalogue as of Sept 9,2015	TOTAL AMOUNT	
		Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4			Total Quantity
Small Boat hire (boatman/gasoline/banca)	pcs	1			1	1			1	1			1	1			1	4	2,000.00	8,000.00
Cleaning of Tank (repair of tanks)	pcs				0	6			6	6			6				0	12	5,000.00	60,000.00
Refill (tanks for resource assessment)	pcs	24			24	24			24	24			24	24			24	96	200.00	19,200.00
<b>C. TOTAL (A + B):</b>																			<b>44,095,826.20</b>	
<b>D. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																			<b>4,409,582.62</b>	
<b>E. GRAND TOTAL (C + D)</b>																			<b>48,505,408.82</b>	
<b>F. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>																				
<b>G. MONTHLY CASH REQUIREMENTS</b>																				
G.1 Available at Procurement Service Stores				848026				480571				648486					369209			
G.2 Other Items not available at PS but regularly purchased from other sources				1.8E+07				7782664				8785450					6334394			
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>				<b>1.9E+07</b>				<b>8263235</b>				<b>9433936</b>					<b>6703603</b>			

\*Other categories that are not indicated herein

\*\*Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

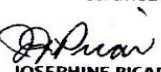
Prepared by:

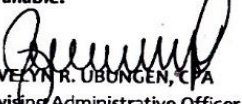
  
**TERESITA P. GONZALES**  
 Administrative Officer V  
 Chief, Procurement Section

Noted by:

  
**ENGR. CESAR MANUEL A. CABANSAG**  
 Planning Officer V  
 Chief, Planning and Mgmt. Division

Certified Funds Available /  
 Certified Appropriate Funds Available:

  
**JOSEPHINE PICAR**  
 Administrative Officer V  
 Chief, Budget Section

  
**JOVELYN R. UBUNGEN, CPA**  
 Supervising Administrative Officer  
 OIC-Accounting Section

Approved:

  
**PAQUITO T. MORENO, JR.**  
 Regional Director

Date Prepared: November 10, 2015